

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 7, 2024 Original Fiscal Note
 Substitute Fiscal Note

SUBJECT: 2024 Agreement for Milwaukee County Medical Examiner’s Office to provide autopsy services to Kenosha County

FISCAL EFFECT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact
<input type="checkbox"/> Existing Staff Time Required
<input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below)
<input type="checkbox"/> Absorbed Within Agency’s Budget
<input type="checkbox"/> Not Absorbed Within Agency’s Budget
<input type="checkbox"/> Decrease Operating Expenditures
<input type="checkbox"/> Increase Operating Revenues
<input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures
<input type="checkbox"/> Decrease Capital Expenditures
<input type="checkbox"/> Increase Capital Revenues
<input type="checkbox"/> Decrease Capital Revenues
<input type="checkbox"/> Use of contingent funds |
|---|--|

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	180,000
	Net Cost	0	(180,000)
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
 - A. The Milwaukee County Medical Examiner's Office (MCMEO) requests authorization to enter into a 2024 Agreement to provide autopsy services to Kenosha County including, but not limited to: pathologist dissection, dictation, routine photography, review of medical, toxicology and investigative reports, histology review and completion of a final autopsy protocol
 - B. Kenosha County shall compensate Milwaukee County \$1,800 per case for Autopsy and Consulting Services; \$900 per case for External Exams; and \$500 per hour for Testimony. Milwaukee County has provided Autopsy and Consulting Services to Kenosha County through ongoing agreements since at least 2011.
 - C. MCMEO anticipates receiving \$180,000 from Kenosha County during 2024, resulting in an estimated total revenue in excess of \$300,000 since 2011. Adoption of this resolution will not result in any tax levy effect, as this contract has already been included in the Medical Examiner's proposed 2024 budget.
 - D. The Autopsy and Consulting Services rate increases from \$1,500 per case from 2018 to 2022, and \$1,800 per case in 2023, to remain at \$1,800 per case in 2024. However, Kenosha County may opt to use External Exams at only \$900 per case in some situations. Based on prior usage, the Medical Examiner's Office is conservatively estimating 100 autopsies in 2024.

Department/Prepared By Karen Domagalski

Authorized Signature *Karen Domagalski*

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required