

COUNTY OF MILWAUKEE
Inter-office Memorandum

DATE: January 8, 2018

TO: Theodore Lipscomb, Sr., Chairman, Milwaukee County Board of Supervisors

FROM: Jeanne Dorff, Interim Director, Department of Health and Human Services
Prepared by James Mathy, Administrator, Housing Division

SUBJECT: **Report from the Interim Director, Department of Health and Human Services, requesting authorization to amend 2018 purchase of service contracts for Emergency Shelter Care programs within the Housing Division**

Issue

The Interim Director, Department of Health and Human Services (DHHS), is requesting authorization for DHHS to amend 2018 purchase of service contracts in excess of a cumulative amount of \$300,000 for homeless shelters within the Housing Division.

Background

A total of eight contracts for emergency shelter care and related services are recommended for an increase in funding to restore 2018 funding to 2017 levels. Per Wisconsin Stat. § 59.52(31), County Board approval is required for a contract once the aggregate value of all contracts with that agency exceeds \$300,000 and if the value is at least \$100,000, but no greater than \$300,000, passive review is then required. Based on this statutory requirement, six of the emergency shelter contracts require County Board approval and are being considered in this report. The other two contracts are included in a separate item for passive review in the January cycle.

Discussion

The Department is requesting approval to amend purchase of service contracts with the agencies listed below for the provision of emergency shelter care. The identified service and contract amounts reflect the time period of January 1 to December 31, 2018.

The six contracts which require County Board approval and are contained in this report include the Cathedral Center, Community Advocates, Community Advocates-Family Support Center, Salvation Army, Hope House, Inc., and Guest House of Milwaukee. Traditionally, County funding has been provided to support the agency's general emergency shelter operations. Together these contracts assist agencies in providing emergency shelter to over 300 persons every night:

- The Cathedral Center, Inc.

Service	Provider	2018 Contract	Amendment	2018 Adjusted Contract
Emergency Shelter Care	The Cathedral Center, Inc.	\$158,984	\$59,013	\$217,997

The Cathedral Center offers shelter to 65 women and families, as well as comprehensive medical services to assist residents in reaching the goal of independence.

- Community Advocates, Inc.

Service	Provider	2018 Contract	Amendment	2018 Adjusted Contract
Emergency Shelter Care	Community Advocates, Inc.	\$19,279	\$7,498	\$26,777

Community Advocates meets the basic needs of 24 women and their children for food, shelter and clothing, models and teaches violence-free behaviors and options for managing conflict, encourages healthy bodies and minds and prepares women and children for their return to the community.

- Community Advocates – Family Support Center

Service	Provider	2018 Contract	Amendment	2018 Adjusted Contract
Emergency Shelter Care	Community Advocates – Family Support Center	\$57,152	\$22,226	\$79,378

The Community Advocates Family Support Center Emergency Shelter Program serves 450 homeless individuals and families annually. The Center also serves as an emergency shelter for families who have become homeless for reasons such as a domestic violence crisis, evictions or over-crowding. Community Advocates took over the Family Support Center from the Social Development Commission in 2011.

- The Salvation Army

Service	Provider	2018 Contract	Amendment	2018 Adjusted Contract
Emergency Shelter Care	The Salvation Army	\$110,938	\$43,142	\$154,080

The Salvation Army operates a 24-hour emergency shelter for 120 single adults and families with children. All residents receive housing, meals, healthcare and case management services in an effort to end their homelessness and prevent future homelessness. Residents and case management work together to resolve conflicts, secure income, and secure appropriate permanent housing in the community.

- Hope House, Inc.

Service	Provider	2018 Contract	Amendment	2018 Adjusted Contract
Emergency Shelter Care	Hope House, Inc.	\$23,894	\$9,292	\$33,186

Hope House is an emergency and transitional housing facility providing a safe, temporary refuge for 11 people needing a place to sleep. Hope House has evolved into a complete provider of services for homeless and low-income individuals. In addition to residential services, Hope House provides community outreach to individuals needing healthcare, food distribution, financial assistance and educational opportunities for adults and children.

- Guest House of Milwaukee, Inc.

Service	Provider	2018 Contract	Amendment	2018 Adjusted Contract
Emergency Shelter Care	Guest House of Milwaukee	\$59,856	\$23,278	\$83,134

The Guest House provides shelter for 70-80 adult men per evening. It is the largest publicly funded emergency shelter in Milwaukee. Guest House also focuses on education, training, case management and treatment aspects associated with eradicating homelessness.

Recommendation

It is recommended that the Milwaukee County Board of Supervisors authorize the Interim Director, Department of Health and Human Services, or her designee, to amend purchase of service contracts for an increase totaling \$164,449 for 2018 with the agencies as described above and enumerated in the resolution accompanying this report.

Fiscal Effect

A total of eight contract amendments to emergency shelter contracts are being recommended by DHHS. Six of these amendments are recommended in this report for County Board approval and reflect total expenditures of \$164,449. In addition, two contract amendments for passive review total \$35,551 and are reflected in another report. Therefore, the total expenditure impact of all eight contract amendments is \$200,000.

In the December 2017 cycle, the Department of Administrative Services (DAS) requested a fund transfer of \$200,000 from the appropriation for contingency to cover the shortfall because there are no identifiable funds to support these contract amendments. Without County Board approval of the fund transfer, the Housing Division will be at a \$200,000 deficit.

A fiscal note form is attached.



Jeanne Dorff, Interim Director
Department of Health and Human Services

cc: County Executive Chris Abele
Raisa Koltun, County Executive's Office
Kelly Bablitch, County Board
County Supervisor Peggy West
County Supervisor Supreme Moore-Omokunde
Teig Whaley-Smith, Director, DAS
Steve Cady, Research Director, Comptroller's Office
Lisa Wozny, Budget Analyst - DAS
Erica Hayden, Research & Policy Analyst – Comptroller's Office