

<b>Meeting Minutes</b>	
<b>Committee:</b> County Facilities Plan Steering Committee Phase 4.0	<b>Date:</b> 5/9/19
<b>Location:</b> 633 West Wisconsin Ave., CR 633 Room 907	<b>Meeting Sequence 65</b>
<p><b>Committee Voting Members in Attendance:</b> Jim Tarantino, Stu Carron, Peter Nilles, Tom Travia, John Westrich, David Muhammad, Erica Hayden, Shawn Sullivan</p> <p><b>Other Attendees:</b> Adam Stehly, Sean Hayes, Kyle Mack, Vince Masterson, Julie Hernandez</p>	

Approval of April 25, 2019 CFP Meeting Minutes

**Action:** A motion to approve meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan System Update
  - a. CFP Capital Request Review Sub-Committee  
Information only, no action taken.
2. County Facilities Plan Requests
  - a. Property Management
    - i. 2018-014 – DHHS MHSI draft lease  
Informational only, no action taken.
  - b. Move Management  
No items.
  - c. Property Improvements  
No items.
  - d. New Footprint
    - i. 2018-027 – SRCCCY  
Informational only, no action taken.
    - ii. 2018-041 - Center for Forensic Science and Protective Medicine  
Informational only, no action taken.
  - e. Contractual Obligations  
No items.
  - f. Centralized Facilities Management Process Improvements  
No items.
3. New Business

- a. Awareness of development of new Kathy's House at County Grounds, and probable need for future action by CFP Steering Committee.  
Information only, no action taken.
  - b. Department on Aging senior centers – potential switch in facility management responsibilities to FMD.  
Information only, no action taken.
4. Tabled Topics & Projects
- a. Active Projects Pending
    - i. Senior Centers strategic facilities plan  
Informational only, no action taken.
5. Announcements  
No items.
6. Adjournment

DRAFT