



Milwaukee County

County Courthouse
901 N. 9th Street, Rm.
203R
Milwaukee, WI 53233

Meeting Agenda

Finance and Audit Committee

Chairperson: Supervisor Peggy A. West

Vice Chairperson: Supervisor Sheldon A. Wasserman

Supervisor Michael Mayo, Sr.

Supervisor Willie Johnson, Jr.

Supervisor Jason Haas

Supervisor Supreme Moore Omokunde

Supervisor Sequanna Taylor

*Legislative Services Division Manager: Janelle M. Jensen,
414-278-4228*

Director of Research and Policy: Steve Cady, 414-278-4347

Thursday, July 20, 2017

9:00 AM

Room 203R

Public Notice

PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors (County Board) who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board and/or a meeting of one or more of the County Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.

NOTICE: The Committee may consider and vote to recommend County Board adoption of a resolution related to the subject of any "information only" item listed on this agenda. The public will be offered the opportunity to comment on any such proposal at this meeting.

PLEASE NOTE: The Committee usually considers the agenda items in the order listed. However, the Committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.

Call To Order

Roll Call

CLOSED SESSION: ITEM 1

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 1 [17-567](#) From Corporation Counsel, Office of Corporation Counsel, providing an informational opinion from Duane Morris, LLP, regarding potential ordinance and rule changes to address ongoing pension benefit calculation corrections in response to Phase I of the Baker Tilly Agreed Upon Procedures review. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [17-567 REPORT](#)

- 2 [17-561](#) From the Interim Director, Retirement Plan Services, Department of Human Resources, and Director of Risk Management, Department of Administrative Services, providing an informational report regarding Milwaukee County's contribution to the Employees' Retirement System and Omnibus Budget Reconciliation Act System. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [17-561 REPORT](#)
[17-561 COUNTY CONTRIBUTION](#)

- 3 [17-548](#) From the Capital Improvements Subcommittee, providing an informational report regarding Preliminary Financing Goals for the 2018-2022 Capital Improvements Plan. **(Considered by the Committee on Finance and Audit, and the Capital Improvements Committee) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [17-548 PRELIMINARY FINANCING GOALS](#)

- 4 [17-549](#) From the Capital Improvements Subcommittee, providing a list of Departmental Requests for the 2018-2022 Capital Improvements Plan. **(Considered by the Committee on Finance and Audit, and the Capital Improvements Committee) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [17-549 2018-2022 REQUESTED CIP](#)

- 5 [17-496](#) **2015 Adopted Capital Project WZ11901-Africa Plains Exhibit:** From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, and the Director, Milwaukee County Zoo, requesting authorization to advance \$5,426,000 in planned appropriations from 2018 to 2017 in order to create budget authority for Capital Project WZ11901. **(Referred to the Committee on Finance and Audit, and the Capital Improvements Committee)**
Attachments: [17-496 REPORT](#)
[17-496 RESOLUTION](#)
[17-496 FISCAL NOTE](#)
- 6 [17-470](#) From the Milwaukee County Board of Supervisors, requesting a written informational update from the Office of the County Executive and the Office on African American Affairs, regarding the Administration's search for an Executive Director per Adopted File No. 16-320. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE) (06/15/17: Laid Over for One Meeting)**
Attachments: [17-470 REPORT](#)
- 7 [17-513](#) From the Deputy Chief of Staff, Office of the County Executive, requesting authorization to create one full-time equivalent Community Engagement Coordinator position in the Office on African American Affairs (OAAA) and to process an administrative fund transfer in an amount up to \$38,645 from the Appropriation for Contingencies to the OAAA. **(Companion Personnel File No. 16-633)**
Attachments: [17-513 DEPARTMENTAL REQUEST](#)
[17-513 DAS REPORT](#)
[17-513 DAS RESOLUTION](#)
[17-513 DAS FISCAL NOTE](#)
- 8 [17-428](#) From the Superintendent, House of Correction (HOC), requesting authorization to create three unfunded full-time equivalent (FTE) Human Service Worker positions at the HOC, and one unfunded FTE Program and Community Coordinator position in the Office on African American Affairs, to support a three-year \$1.5 million grant that may be awarded by the United States Department of Labor for reentry projects. **(06/15/17: Laid Over for One Meeting)**
Attachments: [17-428 DEPARTMENTAL REQUEST](#)
[17-428 REVISED DEPARTMENTAL REQUEST \(05/25/17\)](#)
[17-428 DAS REPORT](#)
[17-428 DAS RESOLUTION](#)
[17-428 DAS FISCAL NOTE](#)

- 9 [17-443](#) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to accept an offer from Caterpillar, Inc., in the amount of \$30,000 to purchase 2.006 acres of Milwaukee County parkland located north of East Rawson Avenue, and west of 15th Avenue in South Milwaukee. **(06/22/17 County Board Meeting: Referred to the Committee on Finance and Audit)**

Attachments: [17-443 REPORT](#)

[17-443 RESOLUTION](#)

[17-443 FISCAL NOTE](#)

[17-443 FILE NO. 16-710 COUNTY BOARD RESOLUTION](#)

[17-443 FILE NO. 16-710 MAP](#)

[17-443 AE&ES MEMO & MAPS](#)

[17-443 CATERPILLAR LETTER](#)

[17-443 PARKLAND DISPOSITION 83-802\(a\)\(b\)](#)

[17-443 SEWRPC LETTER](#)

[17-443 LAVOLD APPRAISAL \(1021 Oak Street\)](#)

[17-443 COUNTY BOARD RESOLUTION](#)

- 10 [17-522](#) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to execute a Software License, Maintenance, and Support Agreement with Vermont Systems, Inc., in the amount of \$595,000 with additional annual operating expenses of \$77,418 per year, and a 3 percent permitted increase per year for a term of 10 years, for parks recreation management software and a point-of-sale system.

Attachments: [17-522 REPORT](#)

[17-522 RESOLUTION](#)

[17-522 REVISED RESOLUTION \(07/10/17\)](#)

[17-522 FISCAL NOTE](#)

[17-522 STANDARD SALES AGREEMENT](#)

[17-522 SALES & SUPPORT POLICIES](#)

[17-522 PROPOSAL SUMMARY PRICING](#)

[17-522 LIABILITY INSURANCE](#)

[17-522 STATEMENT OF WORK](#)

[17-522 CLOUD COMPUTING SERVICES](#)

[17-522 FULL HOSTING SERVICES](#)

[17-522 SERVICE LEVEL COMPARISON](#)

PASSIVE REVIEW CONTRACTS: ITEMS 11 and 12

Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts between \$100,000-\$299,999.99.

The contract may take effect only upon one of the following:

The 14-day review period expired with no action by the F&A Committee, or

The F&A Committee reviewed the item and placed it on file within the 14-day review period, or

The F&A Committee voted to approve the contract during the 14-day review period, or

The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.

11 [17-554](#)

2016 Capital Project WP490-Mitchell Park Horticultural

Conservatory Future Path & Feasibility Study: From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, submitting a passive review contract with Hammel, Green, and Abrahamson, Inc. (HGA), in an amount not-to-exceed \$156,130 for a feasibility study, development of options for facility use, public outreach, and reaction to options for the period effective May 30, 2017, through December 31, 2017. **(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-554 REPORT](#)

[17-554 FISCAL NOTE](#)

[17-544 SUPPLEMENTAL DOCUMENTS](#)

[17-554 REVISED SUPPLEMENTAL DOCUMENTS \(07/12/17\)](#)

[17-554 EXECUTED CONTRACT \(78 pages-07/17/17\)](#)

12 [17-555](#)

2015 Adopted Capital Project WP25501-Sherman Park Boys & Girls

Club HVAC Replacement: From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, submitting a passive review contract amendment with IBC Engineering Services, Inc., increasing the existing contract by \$14,724, from \$89,801 to an amount not-to-exceed \$104,525, for building envelope evaluation for the period effective June 1, 2017, through December 31, 2017.

(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: [17-555 REPORT](#)

[17-555 FISCAL NOTE](#)

[17-555 IBC & ZS PROPOSAL](#)

[17-555 FEE INCREASE](#)

[17-555 DBE COMMITMENT](#)

[17-555 1684 FORM](#)

CLOSED SESSION: ITEM 13

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 13 [17-537](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing an informational report regarding patient and staff safety at the Behavioral Health Division. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-537 REPORT](#)

[17-537 ANALYSIS OF INCIDENTS](#)

- 14 [17-487](#) From the Interim Director, Department of Health and Human Services (DHHS), requesting retroactive authorization to increase a 2017 Purchase of Service contract with Community Advocates, Inc., by \$45,560, from \$45,560 to \$91,120, for the administration of the Interim Disabilities Assistance Program in the Disabilities Services Division, DHHS, for the period effective July 1, 2017, through December 31, 2017.

Attachments: [17-487 REPORT](#)

[17-487 RESOLUTION](#)

[17-487 FISCAL NOTE](#)

- 15 [17-489](#) From the Interim Director, Department of Health and Human Services (DHHS), requesting authorization to renew Purchase of Service and Professional Services contracts in the total amount of \$577,503 with various agencies, funded by the Substance Abuse and Mental Health Services Administration, to expand the Housing First Initiative in the Housing Division, DHHS, for the period effective October 1, 2017, through September 30, 2018.

Attachments: [17-489 REPORT](#)

[17-489 RESOLUTION](#)

[17-489 FISCAL NOTE](#)

- 16 [17-540](#) From the Housing Administrator, Housing Division, Department of Health and Human Services (DHHS), requesting authorization to create two full-time equivalent (FTE) Community Intervention Specialist positions and one FTE Lead Community Intervention Specialist position to support the post-booking stabilization process in the Housing Division, DHHS. **(Companion Personnel File No. 17-541)**

Attachments: [17-540 DEPARTMENTAL REQUEST](#)

[17-540 CHIEF JUDGE'S MEMO](#)

[17-540 DAS REPORT](#)

[17-540 DAS RESOLUTION](#)

[17-540 DAS FISCAL NOTE](#)

- 17 [17-538](#) From the Director of Total Rewards, Department of Human Resources, requesting authorization to execute an extension to an existing Professional Services Contract with Morneau Shepell in the approximate amount of \$400,000 for benefits administration software services for the period effective January 1, 2017, through December 31, 2017; and requesting a waiver of Section 56.30(9) of the Milwaukee County Code of General Ordinances, in order to pay for services rendered prior to execution of the extension.

Attachments: [17-538 REPORT](#)

[17-538 RESOLUTION](#)

[17-538 FISCAL NOTE](#)

PASSIVE REVIEW CONTRACT: ITEM 18

Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts between \$100,000-\$299,999.99.

The contract may take effect only upon one of the following:

The 14-day review period expired with no action by the F&A Committee, or

The F&A Committee reviewed the item and placed it on file within the 14-day review period, or

The F&A Committee voted to approve the contract during the 14-day review period, or

The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.

18 [17-553](#)

2016 Adopted Capital Project WO63201-Milwaukee County

Internet/Intranet Redesign and Rebuild: From the Chief Information Officer, Information Management Services Division, Department of Administrative Services, submitting a passive review contract amendment with Northwoods Software Development, Inc., increasing the existing contract by \$19,880, from \$195,085 to an amount not-to-exceed \$214,965, for the activation and configuration of the Titan Identity Federation module and future change order requests.

(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: [17-553 REPORT](#)

[17-553 REVISED REPORT \(07/12/17\)](#)

[17-553 FISCAL NOTE](#)

[17-553 REVISED FISCAL NOTE \(07/12/17\)](#)

[17-553 AMENDMENT NO. 3](#)

[17-553 NORTHWOODS CHANGE ORDER](#)

[17-553 EXECUTED CONTRACT \(21 pages-07/18/17\)](#)

19 [17-494](#)

From the Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting authorization to execute a Commodities Contract with Dimension Data in the amount of \$231,782 per year for a term of five years for managed Enterprise Security Services.

Attachments: [17-494 REPORT](#)

[17-494 RESOLUTION](#)

[17-494 RESOLUTION \(formatted\)](#)

[17-494 FISCAL NOTE](#)

[17-494 FISCAL NOTE \(with CBDP\)](#)

[17-494 COMMODITIES CONTRACT \(212 pages\)](#)

- 20 [17-498](#) From the Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting authorization to execute a Commodities Contract with International Business Machines in the amount of \$990,000 per year for a term of five years to transition the CGI Advantage system application to state-of-the-art hosted mainframe services.

Attachments: [17-498 REPORT](#)
[17-498 RESOLUTION](#)
[17-498 RESOLUTION \(formatted\)](#)
[17-498 FISCAL NOTE](#)
[17-498 FISCAL NOTE \(with CBDP\)](#)
[17-498 COMMODITIES CONTRACT \(92 pages\)](#)

- 21 [17-507](#) **2015 Adopted Capital Project WO60201-Enterprise Platform Modernization:** From the Executive Steering Committee on Enterprise Platform Modernization, requesting authorization to execute a Professional Services Agreement with Infor and its subcontractors, in an amount not-to-exceed \$9,000,000, to replace Milwaukee County's current legacy finance and human resource management technology systems.

Attachments: [17-507 REPORT](#)
[17-507 RESOLUTION](#)
[17-507 FISCAL NOTE](#)
[17-507 ENTERPRISE PLATFORM MODERNIZATION WEBLINK](#)

- 22 [17-512](#) **2015 Adopted Capital Project W060201-Enterprise Platform Modernization:** From the Executive Steering Committee on Enterprise Platform Modernization, requesting authorization to increase an existing Professional Services Contract with Plante Moran by \$752,000, from \$495,740 to \$1,247,740 for onsite project management services related to 2015 Adopted Capital Project WO60201-Enterprise Platform Modernization.

Attachments: [17-512 REPORT](#)
[17-512 RESOLUTION](#)
[17-512 FISCAL NOTE](#)

- 23 [17-536](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing an audit report titled “Improvements Needed to Strengthen Milwaukee County Transit System’s Commitment to Workforce Diversity,” and requesting approval of the audit recommendations provided therein. **(Referred to the Committees on Transportation, Public Works, and Transit, and Finance and Audit)**
Attachments: [17-536 REPORT](#)
[17-536 RESOLUTION](#)
[17-536 FISCAL NOTE](#)
- 24 [17-483](#) From the Milwaukee County Comptroller, Office of the Comptroller, and the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to: reallocate approximately \$1.8 million in unspent bond proceeds from the Debt Service Reserve; and to process the associated administrative appropriation transfers to various ongoing capital projects to finance anticipated shortfalls.
Attachments: [17-483 REPORT](#)
[17-483 RESOLUTION](#)
[17-483 FISCAL NOTE](#)
- 25 [17-505](#) From the Milwaukee County Comptroller, Office of the Comptroller, requesting authorization to execute the fourth Extended Term Amendment to an existing Products and Services Agreement with Ceridian Corporation in an estimated amount of \$1,164,775 for Human Resources Payroll, Dayforce Workforce Management, Tax Filing, Self Service, and Wage Attachments Disbursement services for the period effective January 1, 2018, through December 31, 2018.
Attachments: [17-505 REPORT](#)
[17-505 RESOLUTION](#)
[17-505 FISCAL NOTE](#)
[17-505 FOURTH EXTENDED TERM AMENDMENT](#)
[17-505 ESTIMATED RATES](#)

- 26 [17-529](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding Contract Notifications received during the month of May 2017 pursuant to Sections 44.09(e), 46.09(8), and 56.30(8) of the Milwaukee County Code of General Ordinances. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [17-529 REPORT](#)
[17-529 ATTACHMENT 1 EXEMPTIONS UPDATED 06/26/17](#)
[17-529 UPDATED TABLE FROM 17-275](#)
[17-529 ATTACHMENT 2 ACCOUNTS CHARGED](#)
[17-529 ATTACHMENT 3 MAIN](#)
[17-529 ATTACHMENT 4 NO IMMEDIATE \\$ IMPACT](#)
[17-529 ATTACHMENT 5 REVENUE](#)
- 27 [17-560](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding the 2017 year-end fiscal projection for Milwaukee County (May 2017). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [17-560 REPORT](#)
- 28 [17-495](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to apply for, if solicited, and accept, if awarded, the Edward Byrne Memorial Justice Assistance Grant for Federal Fiscal Year 2017. **(Referred to the Committees on Judiciary, Safety, and General Services, and Finance and Audit)**
Attachments: [17-495 REPORT](#)
[17-495 RESOLUTION](#)
[17-495 FISCAL NOTE](#)
- 29 [17-493](#) From the Director, Office Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2017 Appropriation Transfer Packet for the July 2017 cycle.
Attachments: [17-493 DRAFT TRANSFER PACKET](#)
[17-493 ADOPTED AMENDMENT 1A042](#)

- 30 [17-525](#) **2017 Adopted Budget Amendment 1A036:** From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, providing an informational report regarding crosscharges and fringe benefits in the 2018 Budget. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-525 REPORT](#)
[17-525 DEFINITIONS](#)
[17-525 REVENUE ORG. UNITS](#)

- 31 [17-531](#) **2017 Adopted Budget Amendment 1A006:** From Corporation Counsel, Office of Corporation Counsel (OCC), providing an informational report regarding off-site records storage and retention practices with an outline of phased work by the OCC to prepare future recommendations for action by the Milwaukee County Board of Supervisors. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-531 REPORT](#)

CLOSED SESSION: ITEM 32

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 32 [17-9](#) From Corporation Counsel, Office of Corporation Counsel, providing an informational monthly report regarding the status of pending litigation. **(Considered by the Committees on Judiciary, Safety, and General Services, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-9 JULY REPORT](#)
[17-9 REVISED JULY REPORT \(07/12/17\)](#)

Adjournment

Deadline for the next meeting:

The next regular meeting for the Committee on Finance and Audit is TO BE ANNOUNCED.

All original documents and agenda setting copies must be delivered to the Legislative Services Division Manager in Room 105 of the County Courthouse on or before Monday, August 28, 2017, at 4:00 p.m.

ADA accommodation requests:

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.