

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: April 14, 2023

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting the creation of 1.0 Dementia Care Specialist and abolishment of 1.0 FTE ADRC Professional in Aging and Disabilities Services

File Type: Action Report

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**REQUEST**

A report from the Director, Department of Health and Human Services, requesting approval to create 1.0 FTE Dementia Care Specialist in paygrade 29M and abolish 1.0 FTE ADRC Professional in pay grade 16Z4.

**POLICY**

The maximum number of positions and/or the maximum number of employee hours in a given classification are approved as part of the annual adopted budget. Changes to the authorized number of positions outside of the budget process require approval by the Milwaukee County Board of Supervisors.

Milwaukee County Ordinances:		17.28
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**BACKGROUND**

The Dementia Care Specialist position is being requested for Aging and Disabilities Services within DHHS. Specifically, the Dementia Care Specialist will provide direct services to persons in communities of color with dementia and their families, train Aging and Disability Resource Center (ADRC) staff ongoing so that the ADRC is dementia capable, provide dementia training to ADRC vendors and other pivotal community service providers, expand the reach of the Dementia Care Services program by training volunteers, develop and implement programs to create and sustain dementia friendly communities, and develop referral protocols with dementia organizations in Wisconsin.

The following position actions are being requested:

**ALIGNMENT TO STRATEGIC PLAN**

The request to create a new position in the DHHS aligns with the county’s strategic plan to ensure that we can continue in determining what, where, and how we deliver services to advance health equity.

**FISCAL EFFECT**

A fiscal note is attached.

**POSITION INFORMATION**

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range – 2088 Hours</u>
Abolish	ADRC Professional	16Z4	\$46,173-\$63,424
Create	Dementia Care Specialist	29M	\$65,469-\$78,439

**VIRTUAL MEETING INVITES**

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**PREPARED BY:**

Marietta Luster, Administrator, DHHS Aging and Disabilities Services (ADS)

**APPROVED BY:**

*Shakita LaGrant-McClain*

Shakita LaGrant-McClain, Director, Department of Health & Human Services

**ATTACHMENTS:**

None

cc: County Executive David Crowley  
Sup. Willie Johnson, Jr., Chair, Personnel Committee  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Steve Cady, Research Director, Comptroller's Office  
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk  
Lottie Maxwell-Mitchell, Senior Budget & Management Analyst, DAS