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Fiscal Year 2018

12-13-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL

Action Required
Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>4500 – District Attorney</u>		
	5199 – Salaries - Wages	\$17,940	
	5312 – Social Security Taxes	\$1,560	
	6033 – Witness Fees		\$19,500

This fund transfer reverses a transfer (in part) from earlier this year, which fund transfer was intended to eliminate deficits in Salaries and Wages due to increased Vacancy & Turnover rates as mandated in the adopted budget.

Adopted May 24, 2018 as Item 18-339, based upon the request of the District Attorney's Office, the County Board authorized a Fund Transfer from various District Attorney commodities account objects to Salaries-Wages and Social Security Taxes objects.

The transfer approved May 24, 2018 included moving \$19,500 from Object 6033 (Witness Fees) to Salaries-Wages and Social Security Taxes.

The District Attorney is now running a surplus in Salaries and Wages sufficient to return monies needed to cover witness expenses incurred in the normal course of prosecution.

This fund transfer seeks to return \$19,500 originally taken from Object 6033 (Witness Fees) to objects for Salaries-Wages and Social Security Taxes.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

2)		<u>From</u>	<u>To</u>
	<u>1120 – Personnel Review Board</u>		
	7915 – Computer Software	\$10,000	
	8588 – Oth Capital Outlay – (Exp)		\$10,000

The Ethics Board's IMSD project that was scheduled for 2018 will not be moving forward. The \$10,000 was encumbered for the project. Since the IMSD project has been scrapped, the department would like the money to go into a general department account that can be used for office supplies and other departmental needs.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

3)	<u>From</u>	<u>To</u>
<u>5040 – DOT-Airport</u>		
8552 - Mach & Equip – NEW >\$2,500	\$350,000	
8557 - Computer Equipment – NEW > \$500	\$175,000	
8590 - Capital Outlay Contra	\$525,000	
8589 - Oth Capital Outlay – (Cap)		\$525,000
8590 - Capital Outlay Contra		\$525,000

An appropriation transfer of \$1,050,000 is being requested by the Director of Transportation (DOT) and the Airport Director to realign expenditure authority and purpose in its operating budget in anticipation of a carryover request from 2018 into 2019.

DOT staff has indicated that the Airport budgeted for the following initiatives within its (2018) operating budget major maintenance appropriations:

Lawrence J. Timmerman Fiber Initiative (LJT Fiber Initiative). This initiative was completed at a significantly reduced cost resulting in an expenditure surplus of \$100,000.

GMIA Telephone and Voicemail Replacement (GMIA Phone Initiative). This initiative was budgeted for replacement of the phone and voicemail system. This initiative was completed at a lower than expected cost resulting in an expenditure surplus of \$75,000.

GMIA Airport Operations Database. A portion of this initiative was budgeted at \$350,000 for 2018; however, the initiative has not proceeded on the expected timeframe. DOT staff has stated that the 2019 Recommended Operating Budget includes additional funds for this initiative but the funds are not anticipated to cover the cost of the entire initiative.

The \$175,000 of surplus expenditure authority from initiatives 1) and 2) above is requested to be realigned and will be subsequently requested for carryover for use toward the GMIA Airport Operations Database. As part of this request, these funds are moved from Airport IT (Low Org 5043) to Airport Administration (Low Org 5041).

In addition, this fund transfer moves the \$350,000 existing appropriation for the GMIA Airport Operations Database initiative from Airport Operations (Low Org 5061) to Airport Administration (Low Org 5041), which will also be requested for carryover.

Upon approval of this appropriation transfer request, a subsequent carryover request from 2018 into 2019 totaling \$525,000 (\$175,000 + \$350,000) will be made for the purpose of undertaking the GMIA Airport Operations Database initiative, which is a critical systems replacement for the Airport.

This fund transfer has no tax levy impact as any lapsing of Airport operating funds does not get returned to the County's financial bottom line per the residual nature of the master lease agreement between the Airport and the signatory airlines serving GMIA.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

4)		<u>From</u>	<u>To</u>
	<u>7900 – Department on Aging</u>		
	7300 – Food & Provisions	\$90,000	
	6999 – Sundry Services	\$5,000	
	8131 – Vendor Payments	\$53,982	
	7541 – Kitchen and Dining Supplies		\$90,000
	6148 – Prof-Serv Recurring Operations		\$5,000
	6809 – Conference Expenses		\$15,462
	6050 – Contract Per Srv Short Term		\$2,520
	6030 – Advertising		\$26,000
	7999 – Sundry Materials & Supplies		\$10,000

The purpose of this transfer is to realign various expenditures within the Department of Aging. The Nutrition Program projects a surplus in food due to increased grant funding and efficiencies in the catering contract negotiations. The \$90,000 decrease in food and other provisions is completely offset in Kitchen and Dining supplies due to the need for replacement of various equipment at meal dispatch sites.

The Family Caregiver Support network seeks to help family caregivers by offering information, education and support services. Family Caregiver Support funded client services are decreased by \$38,520 and realigned to include increases of \$2,520 in temporary personnel support services, \$20,000 in transit bus related advertising, \$6,000 in DVD production, \$10,000 for purchase of equipment and supplies for loan to caregivers.

Funding for Domestic Abuse in Later Life is realigned to reduce direct client services \$15,462, completely offset in related staff training and development.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

12-13-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B DEPARTMENTAL RECEIPT OF REVENUE

Action Required
Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>4500 – District Attorney</u>		
2699 – Other Fed Grants and Reim	\$17,000	
6090 – Ch Fr State & Other Co. Inst		\$17,000

This appropriation fund transfer, described more fully below, provides 2018 budget authority for offsetting revenues and expenditures related to the receipt of a non-match, Community Development Block Grant (CDBG) from the City of Milwaukee.

On June 20, 2018, the Common Council for the City of Milwaukee approved Community Development Block Grant (CDBG) funding for the benefit of the Milwaukee County District Attorney’s Office in the amount of \$70,000 to fund a Community Prosecutor in Milwaukee Police District #4. The District Attorney was notified of the award on July 10, 2018. There being no match requirement as part of this award, the District Attorney accepted the grant without board approval by virtue of the authority provided by MCGO Section 56.06 . The period of the grant runs through December 31, 2018 with the expectation that grant funds will be carried over through September 2019.

At the request of the Milwaukee County District Attorney’s Office, effective October 18, 2018 and pursuant to Wis. Stat. § 16.505, the Wisconsin legislature authorized one FTE program revenue project position for an Assistant District Attorney (ADA) for the CDBG Community Prosecutor grant position.

There is no 2018 tax levy effect because CDBG grant revenues will offset personnel expenditures. The State of Wisconsin will front the money for the salary and benefits related to this newly created prosecutor position. In turn, this appropriation fund transfer provides 2018 budgetary authority for receipt of the CDBG revenue and it funds the subsequent reimbursement to the State for the personnel expenditures (the ADA salary and fringe benefits).

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

2)		<u>From</u>	<u>To</u>
	<u>8000 – Department Health and Human Services</u>		
	2251 – CLTS Revenue	\$1,492,568	
	8151 – CLTS Payments		\$1,492,568

A transfer of \$1,492,568 is being requested by the Director, Department of Health and Human Services (DHHS), to align the budget for the Children's Long Term Support (CLTS) program with actual anticipated spending within the Disabilities Services Division.

The current budget for the State Department of Health Services includes funding to eliminate the waitlist for children's long-term care which has increased the number of children enrolled in the CLTS Waiver Program statewide. DHS anticipates total enrollment to increase to 10,000 children statewide by the end of this year.

As a result, for Milwaukee County, expenditures and revenues are anticipated to exceed the budget by \$1.5 million due to additional children being served on the CLTS waiver. Based on 2018 projected enrollments, the number of children enrolled in the waiver is expected to increase by 17 percent compared to 2017. Currently, about 1,000 children in Milwaukee County are enrolled in CLTS.

This uptick in enrollment is largely the result of transitioning children from the Children’s Community Options Program (CCOP) into the waiver to enable access to additional services as well as capture federal funding to offset these costs. This increased cost compared to budget is covered by utilizing CCOP funding as match to draw down 59 percent federal revenue. This funding structure allows more children and families to receive critical services such as therapy, daily living skills training and respite.

For 2018, the CLTS budget reflects a budget of \$4,851,537 in total services costs and offsetting revenue. This fund transfer would increase the budget by \$1,492,568 to a total of \$6,344,105.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

3)		<u>From</u>	<u>To</u>
	<u>2900 – Pre-Trial Services</u>		
	6148 – Professional Services Recur Operating		\$50,000
	4932 – Other Private Funding Revenue	\$50,000	

The purpose of this appropriation transfer is to receive revenue and establish expenditure authority in the amount of \$50,000 in Org unit 2911-Pre-Trial Services.

In 2016, Pre-Trial Services received \$1,000,000 in July and August 2016 as part of the MacArthur Safety and Justice Challenge Phase II Implementation grant. An additional \$1,000,000 was received in November of 2017. There were no expenses incurred in 2016 and \$1,000,000 was deferred during the 2016 year-end closing process and is being held in balance sheet account 0570.

In accordance with files 16-679 and 17-349, Pre-Trial Services requests this transfer to pay expenses related to grant implementation. This grant is expected to be exhausted by the end of fiscal year 2019.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

4)		<u>From</u>	<u>To</u>
	<u>2900 – Pre-Trial Services</u>		
	6148 – Professional Services Recur Operations		\$76,116
	2699 – Other Fed Grants & Reim	\$76,116	

The purpose of this appropriation transfer is to receive revenue and establish expenditure authority in the amount of \$76,116 in Org unit 2940-Pre-Trial Services.

In 2015, Pre-Trial Services received a grant in the amount of \$281,185 from the Bureau of Justice Assistance (BJA). In December 2015, the County Board approved the receipt of the grant funds (File 15-751). No expenses were incurred in fiscal years 2015, 2016, or 2017. JusticePoint was awarded an 18-month Central Liaison Unit Contract through a competitive RFP process. JusticePoint will hire one (1) FTE Central Liaison Unit Case Manager, one (1) FTE Pre-trial Investigator and 0.5 FTE Peer Support Specialist to support the grant.

In accordance with File 18-358, Pre-Trial Services is completing this fund transfer to pay expenses related to implementation of BJA grant activities. The grant is expected to be completely exhausted by the end of fiscal year 2019.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

5)	<u>From</u>	<u>To</u>
<u>7900 – Department on Aging</u>		
4999 – Other Misc Revenue	\$34,894	
2699 – Other Federal Grants	\$129,705	
6999 – Sundry Services		\$29,495
6803 – Auto Allowance		\$2,530
6809 – Conference Exp		\$1,960
6409 – Printing & Stationery		\$600
7910 – Office Supplies		\$82
6080 – Postage		\$13,817
6812 – Meetings and Other Auth Travel		\$10,000
7300 – Food & Provisions		\$26,657
8123 – Purchase of Service		\$64,628
7910 – Office Supplies		\$4,830
6149 – Prof-Serv Nonrecur		\$10,000

A Transfer of \$164,599 is requested to increase revenues and expenditures within the Department on Aging.

This transfer reflects revenue increases totaling \$164,599, including \$82 in Title III-D Prevention, \$4,521 in Area Agency Administration, \$64,628 in Title III-B Supportive Services, \$26,657 in NSIP, \$23,817 in Dementia Care African American Expansion, and \$34,894 from Community Transportation Association of America.

Title III-B revenue increases are offset by expenditure increases in various purchase of services totaling \$64,628 due to service demand increases for contracted community services for older adults. Dementia Innovation and Dementia Expansion expenditures increase \$33,817 for postage, training and outreach. NSIP revenue reimbursements are offset \$26,657 in food and other provision expenditures in the Nutrition Program. Office supplies expense of \$4,521 offsets Area Agency on Aging Administration revenue increase.

The Community Transportation Association of America funded project is completely offset with various expenditures totaling \$34,894 associated with project efforts to demonstrate the value that inclusive processes can bring to transportation. The focus of the project will be on developing, testing and demonstrating ways to empower people with disabilities and older adults to be actively involved in designing and implementing coordinated transportation systems.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

12-13-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C CAPITAL IMPROVEMENTS

Action Required

Finance and Audit Committee
Majority County Board

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2018 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 capital improvement appropriations:

1)	<u>From</u>	<u>To</u>
<u>WP525 Parks POS System #</u>		
6051 – Contract Pers Servs-Long	\$60,390	
<u>9000 – Parks</u>		
6051 – Contract Pers Servs-Long		\$60,390

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$60,390 is requested by the Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services to transfer funds from capital project #WP525-Parks POS System into the operating budget of the Parks department to comply with adopted File #17-773.

Background

The Milwaukee County Parks Department was appropriated \$240,000 in the 2017 adopted operating budget for planning a replacement to their ageing point of sale system. In December of 2017, File #17-773 created capital project #WP525 Parks POS System. Funding for the project was derived from revenue earned by operating the O’Donnell Parking garage through the third quarter of 2017. Revenue was only budgeted for operation of the garage through the first quarter.

WP525 Parks POS System

The original appropriation outlined in File# 17-773 included funding for the first year of maintenance and support for the new point of sale system. File# 17-773 was approved in December of 2017 after the 2018 operating budget was adopted. The 2018 adopted operating budget did not include funds for maintenance and support for the new point of sale system. To comply with lines 90-93 of adopted File #17-773, funds must be transferred from the capital project into the general fund.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

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2)		<u>From</u>	<u>To</u>
	<u>WP29802 South Shore Parking Lot Improvements #</u>		
	8527 – Land Improvements (CAP)	\$150,000	
	<u>WP68502 Lyons Park Bridge Replacements #</u>		
	8527 – Land Improvements (CAP)		\$100,000
	<u>WP28002 Menomonee River Parkway Reconstruction #</u>		
	8527 – Land Improvements (CAP)		\$50,000

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$150,000 is requested by the Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services to reallocate expenditure authority in completed project #WP29802 South Shore Parking Lot Improvements to projects #WP68502 Lyons Park Bridge Replacements and #WP28002 Menomonee River Parkway Reconstruction.

Background

The 2014 Adopted Capital budget included funds for planning project #WP298. Additional funds were appropriated in 2015, grants were applied to the project in 2016 and the final appropriations were made in the 2017 Adopted Capital budget. Upon execution of File #18-741, which satisfies conditions of grant receipt, and release of final invoices and encumbrances. Available expenditure authority will be transferred to #WP68502 and #WP28002

Project WP68502 Lyons Park Bridge Replacements

In December 2017, Project #WP68502 was created via fund transfer from surpluses in other completed parks projects. Cost estimates received from bidders were higher than budgeted due to economic conditions for steel and concrete commodities. This transfer will allow for updated expenditure authority to execute required cold weather construction in a timely fashion to minimize risk to historic trees on the project site.

Project WP28002 Menomonee River Parkway Reconstruction

Funding for Menomonee River Parkway Reconstruction was appropriated in 2013-2016 via capital budget or transfer. This transfer increases the expenditure authority for the Menomonee River Parkway project in order to process final change orders on the project resulting from storm sewer connections and extensions due to roadway flooding risk. Green infrastructure was combined with standard storm sewer improvements in order to manage storm water along the parkway. During intense rain events and periods of frozen conditions it was found that the green infrastructure elements, like rain gardens, bioswales, and bio-filtration basins did not keep up with the rate of water requiring management. As a result, County staff designed overflow solutions that connected the green infrastructure to storm pipe, so that the parkway road would not flood. The cost of the corrections included vegetated matting that provided the native, deep-rooted plants that promote infiltration.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

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Fiscal Year 2018

3)		<u>From</u>	<u>To</u>
	<u>WC095012 Courthouse Basement Masonry #</u>		
	8509 – Other Bldg Imprvmt (Cap)		\$66,415
	<u>1151 – Department of Administrative Services</u>		
	8502 – Major Maint Bldg Exp	\$66,415	
	# Existing Project, + Included in 5-Year Plan, * New Project		

The Director of Facilities Management – Department of Administrative Services (“DAS”) and the Director of the Architecture, Engineering & Environmental Services Section (“AE&ES”) of the DAS are requesting an appropriation transfer to reallocate expenditure authority of \$66,415 from Org. Unit 5725 Buildings/Facilities DAS to Project WC095 Courthouse Basement Masonry.

The 2014 Adopted Capital Improvements Budget provided an appropriation of \$380,000 for Project WC095 Courthouse Masonry (Basement Walls). Financing was provided from \$30,000 of land sale revenue and \$350,000 of sales tax revenue. Prior to 2014, the DAS-Facilities Management identified approximately 1,000 square feet in the Courthouse basement walls that had significantly spalled and deteriorated and required major repairs, or may have needed complete replacement. The project scope included inspection of these areas to determine if repair or replacement was required. Based on the inspection results, repairs or replacement of the wall components (concrete, steel reinforcing rebar, shoring, etc.) would be performed.

Construction on the project is ongoing and is anticipated to be complete by the end of the year; however, unforeseen conditions have resulted in the need for a change order on the contract. Eight of the drains around the Courthouse were determined to be beyond repair and need to be replaced and also it was determined that an additional drain tile would be required. Both changes are being done to prevent future water damage to the Courthouse Basement. This appropriation transfer is being requested to fund the additional project costs.

Funds are requested to be transferred from the DAS Facilities Management operating budget. Sufficient funds are available for the transfer. The 3rd Quarter report from the Office of the Comptroller indicated that the DAS is anticipating a surplus of approximately \$1.3 million for 2018.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

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4)		<u>From</u>	<u>To</u>
	<u>WO51705 War Memorial Elevator Improvements #</u>		
	6146 – Prof. Serv Cap/ Major Mtce		\$50,000
	8509 – Other Bldg Imprvmt (Cap)		\$850,000
	9706 – Pro Serv Div Services		\$41,574
	<u>WO51707 Traction Elevator Upgrades #</u>		
	6030 – Advertising	\$500	
	6050 – Contract Pers Services - Short	\$1,000	
	6080 – Postage	\$500	
	6146 – Prof. Serv Cap/Major Mtce	\$4,556	
	7930 – Printing	\$500	
	9706 – Prof Div Services	\$1,565	
	8509 – Other Bldg Imprvmt (Cap)	\$574,986	
	<u>WO51714 WM/MAM Elevator Updates/Restorations #</u>		
	9706 – Prof Div Services	\$36,467	
	8509 – Other Bldg Imprvmt (Cap)	\$321,500	

Existing Project, + Included in 5-Year Plan, * New Project

The Architecture, Engineering & Environmental Services Section of the Department of Administrative Services (AE&ES) is requesting an appropriation transfer (transfer) to reallocate expenditure authority of \$583,607 from Project WO51707 Traction Elevator Upgrades and \$357,967 from Project WO51714 War Memorial/Art Museum Elevator Updates/Restorations to Project WO51705 War Memorial Elevator Improvements.

The 2014 Adopted Capital Improvements Budget provided an appropriation of \$367,500 for Project WO51705 War Memorial Elevator and Electrical Systems. The scope of the project included the replacement of the mechanical components for the passenger elevators in the Kahler Building and the replacement life safety system in the Saarinen building. The replacement of the life safety system has been completed.

The 2015 Adopted Capital Improvements Budget included an appropriation of \$100,000, for Project WO51707 War Memorial Traction Elevator Upgrades to the Saarinen building. The scope of Project WO51707 included the replacement of the drives and governors of the passenger elevators and replacement of some parts of the freight elevator. Financing was provided by sales tax revenue. Subsequent to the adoption of the 2015 Budget, a July 2015 appropriation transfer was approved that added an additional \$500,000 for the elevator related improvements. Financing was provided from 2015A Corporate Purpose Bonds. During the installation for the new fire protection system for the MAM and the WMC, it was discovered that elevator system recall would not respond. Modernization of the microprocessor controller required updates on the elevator systems. There are a total of seven elevators that the County is responsible for updating.

The 2016 Adopted Capital Improvements Budget included an appropriation of \$375,351 to restore and update the existing elevator in the Kahler/Saarinen buildings in order to meet ADA and other code requirements. Elevator car lanterns, push button stations, hoist way switches and door components were to be replaced. In addition, braille signage plates and audible direction systems were also to be replaced.

The AE&ES section of the Department of Administrative Services has indicated that completing these projects concurrently will lead to a more efficient process that should save time and money. Staff has also indicated that the site restoration work placed in the one contract will also simplify the process. Reallocation of the budget authority among these two projects will allow for reconciliation of accounts in order to keep the project budget and contract consistent.

The combined scope of work in the consolidated project will include the assessment and upgrading of the six major elevators in the Saarinen and Kahler buildings. The operational equipment parts will be replaced and the control panel

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will be upgraded. ADA requirements, code requirements and life safety requirements will be addressed. The elevators will all be connected into the new facility alarm system.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

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Fiscal Year 2018

12-13-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D CAPITAL IMPROVEMENT- RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WA37501 – LJT Replacement Light Indicators #</u>		
6999 - Sundry Services		\$5,000
2699 - Other Fed Grants & Reimbursements		\$4,625
2299 - Other St Grants & Reimbursements		\$375
8527 - Land Improvements – (CAP)	\$5,000	
4707 - Contribution From Reserves	\$5,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$10,000 is being requested by the Director of Transportation (DOT) and the Airport Director to modify to modify the revenue authority for project WA37501 LJT Replacement Light Indicators.

DOT staff has indicated that the transfer is necessary to cover the state block grant administrative fees related to this project. These administrative fees are required to be paid from the local share funding from the Capital Improvements Reserve Account (CIRA). This transfer will modify the federal and state share down by the state's estimated administration fee and increase the revenue from reserves CIRA by the state's estimated administration fees.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

2)		<u>From</u>	<u>To</u>
	<u>WA21801 – GMIA Airfield Pavement Replace #</u>		
	2299 - Other St Grants & Reimbursements		\$16,153
	2699 - Other Fed Grants & Reimbursements		\$223,034
	4707 - Contribution From Reserves		\$22,133
	2299 - Other St Grants & Reimbursements	\$239,187	
	4707 - Contribution From Reserves	\$22,133	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$261,320 is being requested by the Director of Transportation (DOT) and the Airport Director to align revenue for WA218 - GMIA Airfield Pavement Replacement.

DOT staff has indicated that the transfer is necessary to reflect the change in the percentage portions of revenue to match the Airport Improvement Program (AIP) grant and the State Aid Program (SAP) grant. When a portion of the project was determined to be ineligible for AIP grant funding the State awarded the SAP which alters the budgeted revenue sources for the project. This transfer aligns the budgeted state and federal funding percentages to the actual grant received and local share required, and aligns the available budget to the capital project phase.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

3)		<u>From</u>	<u>To</u>
	<u>WA29601 – GMIA Interior Planning Study #</u>		
	6146 - Other Fed Grants & Reimbursements		\$200,000
	9706 - Other Fed Grants & Reimbursements		\$25,000
	4707 - Contribution From Reserves	\$225,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$225,000 is being requested by the Director of Transportation (DOT) and the Airport Director to create budget authority for new capital project WA29601-GMIA Interior Planning Study.

DOT staff has indicated the project will be used to develop a conceptual Interior Vision/Interior Finishes Plan for the Terminal Mall and Concourse D at General Mitchell International Airport. The project includes development of a unifying overall interior design concept coinciding with recent work completed in the baggage claim area. DOT staff believes this will help project a passenger-friendly state of the art facility image.

The totality of the public interior environment is to be considered and includes flooring, walls, ceiling treatments, lighting, wayfinding/signage, as well as reinforcement of basic circulation flows. The planning study will be conceptual in nature and DOT staff believes it will be sufficient to inform subsequent design development for other projects. Findings, recommendations and documentation of the preferred interior finishes concepts will be assembled in a presentation and summary manual. Detailed design is not included in this project.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

4)		<u>From</u>	<u>To</u>
	<u>WA20901 – GMIA Sustainability Management Plan #</u>		
	4901 - Passenger Facility Charges Revenue		\$75,867
	2299 - Other St Grants & Reimbursements	\$9,483	
	2699 - Other Fed Grants & Reimbursements	\$56,901	
	4707 - Contribution From Reserves	\$9,483	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$75,867 is being requested by the Director of Transportation (DOT) and the Airport Director to modify the revenue authority for project WA20901 Sustainability Management Plan from Passenger Facility Charges (PFC) to federal and state grant funding.

DOT staff has indicated that the transfer is necessary to reflect a federal airport improvement plan (AIP) grant with state match being awarded for the project. The local share will be drawn from the Airport's Development Fund (ADF) reserve account until the new PFC issue is approved.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

5)		<u>From</u>	<u>To</u>
	<u>WA18501 – GMIA Surveillance System #</u>		
	2699 - Other Fed Grants & Reimbursements		\$52,779
	4707 - Contribution From Reserves	\$52,779	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$52,779 is being requested by the Director of Transportation (DOT) and the Airport Director to modify a portion of the revenue authority for project WA185 GMIA Surveillance System from federal TSA grant funding to the Airport Development Fund (ADF) reserve account.

DOT staff has indicated that the transfer is necessary due to the original 2014 (adopted) budget for this project being 100% Federal TSA grant funded. The transfer does not increase the budget authority but rather shifts the funding sources to align to the actual grant award and reserve revenues used for the project.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

6)		<u>From</u>	<u>To</u>
	<u>WP69601 South Shore Restroom ADA Remodel *</u>		
	8527 – Land Improvements (CAP)		\$158,000
	4999 – Other Revenue	\$79,000	
	2299 – Other St. Grants & Reimbur	\$79,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$158,000 is requested by the Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services to recognize grant funding from the WDNR Outdoor Recreation Aids Sportfish Grant Program and MillerCoors to create project #WP69601-South Shore Restroom ADA Remodel.

Background

The 2014 Adopted Capital budget included planning funds for project #WP298 South Shore Boat Launch and Improvements. Additional funds were appropriated in 2015, grants were applied to the project in 2016 and the final appropriations were made in the 2017 Adopted Capital budget. In January of 2017, the Milwaukee County Parks Department received permission to apply for the Wisconsin Department of Natural Resources Sport Fish Restoration Program grant (File #17-120). The grant required a 1:1 match from the requesting agency. The intent of the Parks Department was to leverage the existing funding in project #WP298 as a match for the grant. Milwaukee County was awarded grant funding of \$79,000 in mid-2018 from the Sport Fish Restoration Program. Due to the extensive delay from the grantee, the anticipated matching funding from #WP298 was no longer available. An alternative source of funding was identified for the required match from MillerCoors/Friends of Milwaukee County Parks. On November 6th, 2018, Parks staff received written notification that the \$79,000 alternative match was approved by MillerCoors/Friends of Milwaukee County Parks. Upon approval, project #WP69601 South Shore Restroom ADA Remodel will be created.

Project WP69601 South Shore Restroom ADA Remodel

This project will include interior restroom demolition, reconfiguration and remodel for improved accessibility, plumbing, HVAC and electrical modifications, new doors, partitions, flooring and finishes.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

7)	<u>From</u>	<u>To</u>
<u>Project WP131042 Oak Leaf Trail -Phase 4 #</u>		
8527 – Land Improvements (CAP)		\$74,502
6146 – Prof.Serv-Cap/Major Mtce		\$20,000
9706 – Pro Serv Div Services		\$5,000
2699 – Other Fed Grants & Reim	\$99,502	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$99,502 is requested by the Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services to increase both expenditure and revenue authority in project #WP131042 Oak Leaf Trail-Phase 4 to comply with new Wisconsin Department of Transportation procedures for grant reimbursement.

Background

Previously, the Wisconsin Department of Transportation (WisDOT) administered federal grant funds by requiring municipalities to pay for the entire cost of the project and then invoice WisDOT for their portion (usually 80%). With the advent of a new software at WisDOT, procedure will change and the municipalities will pay for the entire cost of the project, be reimbursed for the entire cost of the project and then remit back to WisDOT their portion.

Project WP131042 Oak Leaf Trail-Phase 4

The Oak Leaf Trail-Phase 4 project is a local project 80% funded with WisDOT administered Federal grant funds. The new procedure outline above provided 20% more revenue than budgeted. To comply with new WisDOT procedures the additional revenue must be recognized in order to remit it back to WisDOT.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

2018 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT	
2018 Budgeted Unallocated Contingency Appropriation Budget	\$5,994,110
Approved Transfers from Budget through November 16, 2018	
(\$1,662,000) File 18-203 Paid Parking Dollars	(\$1,662,000)
(\$250,000) File 18-67A Medical Examiner Firewall (Jan cycle 2018)	(\$250,000)
\$323,340 File 18-227 Child Support Dollars	\$323,340
(\$270,000) File 18-227 Medical Examiner Mass Spectrometer	(\$270,000)
(\$37,000) File 18-265 OAAA Youth Programming	(\$37,000)
(\$225,000) File 18-222 Litigation Reserve Transfer	(\$225,000)
(\$2,000) File 18-269 Humboldt Park Great Hall Naming	(\$2,000)
(\$152,000) Villa Terrace Boiler and Roof Repair	(\$152,000)
(\$15,000) File 18-333 Marijuana Referendum Question	(\$15,000)
(\$130,703) WZ11901 Adventure Africa Elephant	(\$130,703)
Unallocated Contingency Balance as of November 16, 2018	\$3,573,747
Transfers from the Unallocated Contingency PENDING September CB Approval and Audit Committee through November 16, 2018	
Total Transfers PENDING in Finance and Audit Committee	\$0
Net Balance	\$3,573,747
ALLOCATED CONTINGENCY ACCOUNT	
2018 Budgeted Allocated Contingency Appropriation Budget	\$1,430,622
\$855,006 Senior Center Service Contract	
\$50,616 Milwaukee County Historical Society	
\$525,000 Local Share of Highway Projects	
Approved Transfers from Budget through November 16, 2018	
1,662,000 File 18-203 Paid Parking Dollars	\$1,662,000
(\$507,500) WH09401 W. Rawson Intersection	(\$507,500)
(\$655,006) File 18-202 (Full year contract Senior Centers)	(\$655,006)
\$15,000 File 18-333 Marijuana Referendum Question	\$15,000
(\$50,616) Milwaukee County Historical Society	(\$50,616)
Allocated Contingency Balance as of November 16, 2018	\$1,894,500
Transfers from the Allocated Contingency PENDING September CB Approval and Audit Committee through November 16, 2018	
Total Transfers PENDING in Finance, Personnel & Audit Committee	\$0
Net Balance	\$1,894,500