

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10.27.2017

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request authorization to execute a Memorandum of Understanding (MOU) with Waukesha County Department of Emergency Preparedness/Radio Services (Waukesha County) for the governance, operation, and hosting of the jointly owned Shared Radio Core

FISCAL EFFECT:

- | | |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input checked="" type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year (2018)	Subsequent Year (2019)
Operating Budget	Expenditure	\$231,817.50	\$81,954,53
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

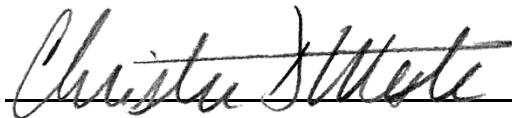
- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

- A. The approval of the requested action item will allow the Office of Emergency Management to execute a Memorandum of Understanding (MOU) with Waukesha County Department of Emergency Preparedness/Radio Services (Waukesha County) for the governance, operation, and hosting of the jointly owned Shared Radio Core. This work is necessary for implementation of Milwaukee County Resolution #13-886, authorizing the Contract for Service with Motorola Solutions for the build-out of ten digital radio sites.
- B. This MOU will authorize an annual payment of \$75,000 to Waukesha County for costs associated with operations and maintenance of the Shared Radio Core that were incurred in FY 2016, and subsequent years thereafter with a 3% annual escalator. Payments to Waukesha County for the initial ten (10) year term totals \$859,790.95. Monies were appropriated in the OEM operating budgets of 2016 and 2017; these prior year obligations have been accrued and are available in the 2018 operating budget to make the total expenditure in 2018, \$231,817.50.
- C. There are sufficient funds allocated in Office of Emergency Management's 2017 budget to cover the costs of the 2016 and 2017 payments.
- D. This MOU is necessary for the implementation of Milwaukee County Resolution #13-886, authorizing the Contract for Service with Motorola Solutions for the build-out of ten digital radio sites.

Department/Prepared By: Christine Westrich, Director, OEM

Authorized Signature



Did Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review? ² ☒ Yes ☐ No ☐ Not Required

² Community Business Development Partners' review is required on all professional service and public work construction contracts.