

10.09.2018

**OASIS
Public Safety Radio System Governance
Board
MEETING MINUTES**

10.09.2018, 1:00/PM CST
Milwaukee County -
Office of Emergency Management
633 West Wisconsin Avenue, Suite 700
Milwaukee, WI 53203
Dial in: 715.775.7031 pin 134-103-162

Board of Directors, Members:

- Andy Pederson, Village Manager, Bayside: Chair
- Christine Westrich, OEM Director, Milwaukee County: Vice-Chair
- Eric Cera, Police Chief, Hales Corners: Secretary
- Erik Brooks, Mayor, South Milwaukee
- Mason Pooler, Fire Chief, West Allis
- Daniel Laurila, Operations Budget Manager, Milwaukee County
- Kathleen David, Deputy GMIA Director of O&M, Milwaukee County

Call to Order. The meeting was called to order at 1:00/PM by Chairman Pederson.

Roll Call.

Membership:

- | | | |
|------------------------------------|---------------------|--|
| ○ DAS representative - | Daniel Laurila, | Absent-Excused. |
| ○ DOT representative - | Kathleen David, | Present. |
| ○ OEM representative - | Christine Westrich, | Present. |
| ○ ICC representative - | Erik Brooks, | Substituted - Police Chief William Jessup. |
| ○ Municipalities' representative - | Andy Pederson, | Present. |
| ○ MCLEEA representative - | Eric Cera, | Present. |
| ○ MCAFC representative - | Mason Pooler, | Present. |

Advisory Members:

- | | | |
|---------------------------------|-------------------|---|
| ○ OEM Radio Division Director | Erik Viel | Present. |
| ○ Operational Committee Chair - | Jay Scharfenberg, | Absent. |
| ○ Technical Committee Chair - | Jim Mayer, | Absent. |
| ○ 911 Special Committee Chair- | Vacant, | Interim Chair – Comm Director Lianne Scharnott. |

- | | | |
|-----------------|----------------------|-----------------------------|
| Guests present: | Tony Burger, | GMIA Electrical Supervisor. |
| | Kinnyetta Patterson, | OEM 911 Division Director. |

Approvals.

1. A motion was made (Westrich) and seconded (Pooler) to approve the amended October 9th, 2018 Agenda. Motion approved.
A motion was made (Pederson) and seconded (Westrich) to amend the October 9th, 2018 Agenda by moving New Business Item 1 to after Old Business in anticipation of a personal appearance by the recommended candidate. Motion approved.
2. A motion was made (Pooler) and seconded (David) to approve the July 30th, 2018 Meeting Minutes. Motion approved.

New Business. (Amended)

1. 911 Special Committee Vacancy
DISCUSSION – Westrich reported that Milwaukee Police Communications Director Robert Malasuk resigned from the committee. Per procedure the Vice-Chair Lianne Scharnott should assume the role of Chairperson and Jay Fernandez was recommended to the position of Vice-Chair by the committee. Westrich advised that the Board has the authority to fill the vacant positions and asked the Board for their input on whether or not to take immediate action. Jessup advised that MCLEEA was aware of this but wasn't sure if any recommendations were made or if they

had taken any action on this vacancy. Westrich and Cera replied MCLEEA was made aware at the last regular MCLEEA but did not recall any recommended action. Cera stated that this isn't specifically a matter for either the fire or police disciplines. The situation has not negated either services' representation, they each maintain their two representatives. Malasuk's vacancy represents a vacancy for a City of Milwaukee at large representative. Given that Malasuk's unique skills centered around 911 Communications management it would be best to have a communications director. Cera provided West Allis Police Captain Steven Beyer, who is that agency's communications director, as an example of an ideal candidate. Pederson asked about potential candidates from the City of Milwaukee. Westrich replied that it is her understanding that the City of Milwaukee will not be proposing a replacement. Pooler stated that he has worked for several years with Beyer as the 911 Director and found him to be "very responsive" to the needs of emergency services. Westrich asked if the Board should reach out to West Allis Police Chief Mitchell to garner support. Cera replied that he already had.

ACTION ITEM - A motion was made (Cera) and seconded (David) to appoint West Allis Police Captain Steven Beyer to the 911 Special Committee. Motion approved.

2. 911 Special Committee Chair and Vice-Chair Appointments

ACTION ITEM – A motion was made (Pederson) and seconded (Westrich) to appoint Lianne Scharnott to the position of Chairperson and Jay Fernandez to the position of Vice-Chair in the 911 Special Committee. Motion approved.

3. 911 Special Committee initial meeting review

REPORT – Scharnott provided an overview of the August 28, 2018 911 Special Committee minutes.

4. 911 Special Committee Duties

Fee Schedule DISCUSSION – Westrich acknowledged that this is a "hot topic" based upon reactions to work so far. No fee from the County has been assessed or proposed for the County to continue receiving and transferring municipal cellular 911 calls. The earliest a fee agreement could realistically be implemented is 2020. Some cursory work had been done to draft cost estimates based upon what data was immediately available to OEM and data that others were willing to share with OEM. This data was very limited but sufficient to be illustrative. It is obvious that the committee can and will obtain better data. Westrich recommends that the committee present the data in terms of 1) **value**, using true dollars: costs, wages, etc., as well as 2) a **fee**, which is a separate recommended dollar amount based on goodwill and sound public policy. I.e., formulate the **value** using actual dollar expenditures for the County service while considering dollar expenditures should a municipality decide to take on their cellular calls, and then recommend a **fee** either based on this actual dollar amount, or a different fee based on the best interests of public safety in Milwaukee County. Any fee recommendation, even a dollar a year, will be given consideration provided that the recommendation also articulates the true dollar value. Pederson asked, if the County would actually do it for a dollar a year. Westrich replied, not necessarily but such a recommendation would have weight in a County decision as it ensures the actual value is recognized by all parties, while also demonstrating a strong partnership between the County and municipalities. Pederson asked if the committee has already tackled data collection. Scharnott replied that they structured how they were going to collect data. They also realized the necessity of focusing on the capabilities of the PSAPs to actually provide the data. It was decided that the survey would be done in two parts. Deadlines for the survey will be determined at their next meeting which is on October 16th. Jessup asked what the biggest challenges were facing the PSAPs. Scharnott indicated that a lot of sharing already occurs from PSAP to PSAP, it would be useful to leverage that. Pederson affirmed that discovering the differences in recording and formulating a method to standardize is helpful. Jessup indicated that the tone which seems to be prevalent among the municipalities is that if a fee is recommended by the committee and phased in it would do great in building trust with the County. Westrich indicated that there was a strong desire to build trust; even if that means minimal cost or graduated schedule. Pooler asked if there still was urgency to change the law now. Westrich replied stating that while she is completely confident the largest agency answering their own calls will continue to do it, it is nonetheless a necessary step that the County would look to accomplish in late 2019. Pederson asked as part of the information the committee ultimately produces could an estimate of staffing positions be added in. He explained that although financial concerns are important many community members judge the number of personnel

as a gauge of service efficiency. Jessup concurred and added the potential number of staff added to time spent answering calls would likely be judged as well.

Old Business.

1. OASIS System Update – Viel
 - a. Programming of GMIA almost complete. Baycom doing well. Installs were occurring at a rate between 60 and 70 a day.
 - b. West Allis and Wauwatosa are both nearly complete, five to six units remain. Due to the size of the entities when complete another analog channel can be taken down. DISCUSSION – Pooler asked if West Allis was first, behind the County, in push to talks and Viel replied affirmatively.
 - c. The system wide interruption reported last month is resolved and was done so by Motorola engineering at Baycom cost.
 - d. As of September this year the system is 50 PTTs short of 2 million with 997 busies. That's a 99.95% efficacy rate.
2. ISSI Status Update – Viel
 - a. "Breakthrough!" The OASIS/Open Sky ISSI is complete, tested, and operational, sans encryption.
 - b. The 95% Fire codeplug can now be deemed 100%.
 - c. Now that its working and it is known how it works, Operational policies are being finalized. The final decision is to determine the encryption key used. If each system maintains an individual key, multi-key encryption will be necessary for subscribers.
3. Seasonal Activation of Subscribers. – Tabled due to lack of available information at this time.

New Business (Amendment)

1. Technical Committee Vacancy
INTRODUCTION - candidate for the Tech & Ops DOT Representative position Tony Burger, GMIA Electrical Supervisor, introduced himself. He has worked for 6 years at GMIA and worked with former DOT Rep Greg Reske. He explained that the transition to OASIS at GMIA went well and described the speed of the installs of subscribers in equipment was "like a car wash" of continual progress. He is excited for the opportunity to work further with the radio system.
ACTION ITEM – a motion was made (Westrich) and seconded (David) to appoint Tony Burger to the Tech & Ops Committee as the DOT Representative. Motion approved.

Open Forum: Members and Non-Members.

Planning and adjournment.

Meeting adjourned (Pooler/Westrich) at 1:47/PM.