

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: 4/10/2026

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Madeline Fruehe, Office of Strategy, Budget, and Performance

Subject: The Department of Health and Human Services (DHHS) is requesting approval for the creation of 1.0 FTE Community Intervention Specialist within Housing Services

File Type: Informational Report

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MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

**NEED AND APPROPRIATENESS**

SBP concurs with the department report on the need and appropriateness of this position request.

**FUNDING AVAILABILITY**

- The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.
- Grant Revenue that expires: June 30, 2027
- Other

**ADDITIONAL INFORMATION**

The total ongoing annual cost for the CIS position at midpoint is \$86,885 (including salary, social security and fringe). The salary and fringe for this position are 100% grant funded through United Way for the period of March 24, 2026, through June 30, 2027.

This position is dependent upon the continuation of United Way funds or another source of funding beyond June 30, 2027. Otherwise, the position will be unfunded.

**There is no tax levy impact associated with this request as the position is 100% grant funded.**

Nicholas Sinram

Director of Strategy, Budget, and Performance

*Nicholas Sinram*