



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 105
Milwaukee, WI 53233

Meeting Minutes - Draft

Milwaukee County Task Force on the Mitchell Park Conservatory Domes

Chairperson: William H. Lynch
Taskforce Coordinator: Allyson R. Smith, 414-278-4225
Research Analyst: Jessica Janz-McKnight, 414-278-4300

Wednesday, January 25, 2017

5:30 PM

Mitchell Park Horticultural Conservatory
524 S. Layton Blvd.
Milwaukee, WI 53215

Call To Order

Present: 8 - Haas, Dargle, Gurda, Theis, McCarthy, Washington, Bria, and Lynch

Excused: 1 - Krawiecki

Absent: 1 - West

Dr. Bria was not present when the roll was called, but appeared later in the meeting.

1. [16-636](#) Informational reports relating to the Milwaukee County Task Force on the Mitchell Park Conservatory Domes, authorized by adopted File Number 16-200. **(INFORMATIONAL ONLY).**

Attachments: [REQUEST FOR PROPOSALS DRAFT - FEASIBILITY STUDY](#)
[AUDIO Review and Discussion of Draft RFP 01/25/17](#)

2. **Review and approval of the minutes from the meeting held January 4, 2017.**

Mr. Dargle and Mr. Gurda motioned that the minutes from the January 4, 2017 meeting be approved, being that there were no objections from Task Force members, the motion was unanimously approved.

3. Review and take action on Consultant Request for Proposal (RFP): Future Path and Feasibility Study

APPEARANCES:

Julie Bastin, Project Manager, Facilities Management Division, Architectural and Environmental Services Section, Department of Administrative Services

Mr. Dargle motioned revise the sections on Page 5 of the Request for Proposals Draft - Feasibility under Section 2, General Project Description to read as follows:

1. Program and Services
2. Structure and Facilities
3. Operations and Management
4. Financial Sustainability
5. Social and Economic Impact

Mr. Gurda motioned to revise the last item, under Section b. PROJECT PHASES AND DELIVERABLES, Phase I on Page 7, to read as follows: Develop and coordinate a community session on the future of the Domes.

Dr. Bria motioned to substitute the word PowerPoint to media under Section C, Phase 3, on Page 7.

4. Public Comment on Agenda Items and Materials

The following people appeared and spoke for information only:

Gregory F. Byrd
Larry Witzling

5. Future Meeting Dates and Topics

The next meeting date is TO BE DETERMINED.

Length of Meeting: 5:39 p.m. to 7:48 p.m.

Adjourned,

Allyson R. Smith
Task Force Coordinator
Milwaukee County Task Force on the Mitchell Park Conservatory Domes

The next meeting of the Milwaukee County Task Force on the Mitchell Park Conservatory Domes is to be determined.