

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: November 12, 2024

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors
Supervisor Jack Eckblad, Chair, Committee on Audit

From: Jennifer Folliard, Director of Audits, Audit Services Division

Subject: From the Director of Audits, an Informational Report - 2023 Single Audit Report

File Type: Informational

REQUEST

This report is for informational purposes. There is no request at this time.

POLICY

The Audit Service Division (ASD) conducts performance audits which provide elected officials and County management with an objective, third-party analysis of their operations to help them improve performance, reduce costs, and make informed data-driven decisions. ASD also manages the contract with an external CPA firm for the annual audit of Milwaukee County's financial statements and its Single Audit, among other audit services. ASD's performance audit duties are defined in s. 59.255(2)(i), Wis. Stats. and along with the responsibility to supervise the annual audit of the County's financial statements and its Single Audit, described in Section 34.09 of the Milwaukee County Code of General Ordinances

Wisconsin State Statutes:	59.255(2)(i)
Milwaukee County Code of General Ordinances:	34.09

BACKGROUND

The Milwaukee County Board of Supervisors adopted a resolution on December 21, 2001 approving a policy of seeking new proposals every five years from auditing firms for the annual audit of Milwaukee County. Following the 2020 issuance of a request for proposals for countywide audit services, the CPA firm of Baker Tilly US, LLP (Baker Tilly) was the successful proposer and awarded a five-year contract, plus a one-year renewal option at Milwaukee County's discretion. The contract requires the provision of annual countywide audit services covering the years 2020 - 2024, with 2025 being the period covered by the optional one-year renewal. Baker Tilly has subcontracted with the CPA firm of Coleman & Williams, Ltd with a commitment to attain a TBE goal of 34% of the contract amount.

As specified in the contract, a series of reports and documents are generated following the completion of each annual countywide audit services period. Milwaukee County's external audit firms of Baker Tilly and Coleman & Williams presented the 2023 annual countywide audit packet of reports (File No. 24-732) at the Audit Committee meeting on September 9, 2024. However, as noted in our transmittal document for the report packet, and subsequently at the Audit Committee meeting, additional work was required to complete the 2023 Single Audit Report and that it would instead be submitted for the December 2024 committee meeting cycle.

Consequently, we are submitting 2023 Single Audit Report as an informational item.

Related File No's:	01-686, 21-771, 22-945, 23,800, 24-732, 24-729
Associated File No's (Including Transfer Packets):	None
Previous Action Date(s):	File No. 20-883 was adopted on December 17, 2020 and signed by the County Executive on January 6, 2021. File No. 22-774 was adopted on July 28, 2022 and signed by the County Executive on August 31, 2022. Related items included as budget requests were approved with 2023 and 2024 budget adoptions.

ALIGNMENT TO STRATEGIC PLAN

Describe how the item aligns to the objectives in the [strategic plan](#):

3B: Enhance the County's fiscal health and sustainability

While the County's Audit Services Division performs work related to many of the County's Strategic Plan objectives, the Division's work in managing the contract with the County's external auditors to provide countywide audit services enhances the County's fiscal health and sustainability.

FISCAL EFFECT

None

VIRTUAL MEETING INVITES

Jennifer Folliard, Director of Audits
Molly Pahl, Deputy Director of Audits
Paul Grant, Audit Compliance Manager
Paul Frantz, Partner, Baker Tilly US, LLP
Michelle, Walter, Senior Manager, Baker Tilly US, LLP
William Coleman, President, Coleman & Williams, Ltd

PREPARED BY:

Paul Grant, Audit Compliance Manager

APPROVED BY:

Jennifer Folliard, Director of Audits

ATTACHMENTS:

2023 Single Audit Report

cc: Liz Sumner, Milwaukee County Comptroller
Milwaukee County Board of Supervisors
David Crowley, Milwaukee County Executive
Aaron Hertzberg, Director, Department of Administrative Services
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Steve Cady, Research & Policy Director, Office of the Comptroller
Jane Geyer, Research Analyst, Office of the Comptroller
Janelle Jensen, Legislative Services Division Manager, Office of the Milwaukee County Clerk
Ethan Masarik, Committee Coordinator, Office of the Milwaukee County Clerk