

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/12/12

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Fiscal Note from the Chief Information Officer, Information Management Services Division for IT Services related to the 2013 Income Maintenance and Child Care contracts and Marcia P. Coggs Center lease agreement with the State of Wisconsin

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

- A. Authorization is requested by the Department of Health and Human Services (DHHS) to execute the 2013 contracts for Income Maintenance and Child Care and Marcia P. Coggs Center lease agreement with the State of Wisconsin. IT services provided to the State Divisions by the Information Management Services Division (IMSD) is included within DHHS's overall contract with the State. IMSD is preparing a separate fiscal note due to the fact that the revenue and corresponding expense are part of IMSD's budget.
- B. 2013 Revenue and expenditures from the State of Wisconsin are included in IMSD's 2013 requested budget. The total charge to the state is \$1,066,953 for 12 months of IT services.
- C. Due to the fact that through the 2013 budget process, IMSD proposed the full \$1,066,953 in revenue and corresponding expense with the state IT services there is no budgetary impact to this request.
- D. The fiscal note assumes that the County Board of Supervisors will provide DHHS the authority to execute the 2013 contracts for Income Maintenance and Child Care and Marcia P. Coggs Center lease agreement with the State of Wisconsin

Department/Prepared By Laurie Panella, Deputy Chief Information Officer

Authorized Signature 

Did DAS-Fiscal Staff Review? Yes No