

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : May 10, 2017

TO : Theodore Lipscomb, Sr., Chairman, County Board of Supervisors

FROM : Steven Kreklow, Director Performance, Strategy, and Budget

SUBJECT : **Request to Create 1.0 FTE in the Office on African American Affairs.**

REQUEST

The Office on African American Affairs requests the following position action for the purpose of building collaborations with external partners:

- Create 1.0 FTE, Community Engagement Coordinator, Job Code 21011009, Pay Range 26M

BACKGROUND/ ANALYSIS

In 2016, the County Board approved an amendment to create the Office on African American Affairs to evaluate and address racial inequities within Milwaukee. In fulfilling its mission, OAAA seeks to build partnerships with Milwaukee communities most impacted by racial inequities. The Office seeks to create one position, Community Engagement Coordinator, to conduct some of the external stakeholder interactions crucial to the core goals of the office.

The Community Engagement Coordinator will work with other OAAA staff to evaluate comprehensive approaches to meeting the goals of the office. It is crucial to the office to be able to successfully collaborate with external partners and that is why this position is urgently needed.

Creation of the position will have no 2017 levy impact because the department budgeted for this position in their 2017 requested budget. There will be no tax levy increase for these positions in 2018.

FISCAL NOTE

The requested action would increase 2017 costs by a net of \$38,345 which will be absorbed into the 2017 OAAA Budget. The funds for this position were included in the 2017 Recommended Budget, and removed to Allocated Contingency through amendment. OAAA will absorb the 2017 budget impact after an administrative transfer of funds from Allocated Contingency to OAAA authorized in the attached resolution.

RECOMMENDATION

The Department of Administrative Services – Performance, Strategy and Budget recommends that the request to create 1.0 FTE, one Community Engagement Coordinator, be approved.



Steven Kreklow

Director, Office of Performance, Strategy, and Budget

(Prepared by: Jonathan Schatz, Senior Budget and Management Analyst, Office of Performance, Strategy and Budget, Department of Administrative Services)