

5-18-17 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
A DEPARTMENTAL - RECEIPT OF REVENUE

Action Required

Finance, Personnel and Audit Committee  
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

|    |                                  |             |           |
|----|----------------------------------|-------------|-----------|
| 1) |                                  | <u>From</u> | <u>To</u> |
|    | <u>8529 – Outreach Services</u>  |             |           |
|    | 4930 – Gifts and Donations       | \$300,000   |           |
|    | 2299 – State Revenue             | \$100,000   |           |
|    | 8413 – Rental Payments           |             | \$300,000 |
|    | <u>8527– Special Needs Admin</u> |             |           |
|    | 3713 – Revenue Patient Hospitals |             | \$100,000 |

A transfer of \$400,000 is requested by the Director, Department of Health and Human Services (DHHS), to recognize revenue and associated expenditures related to the Housing Division.

The Housing Division was awarded a one-time \$300,000 grant from the Herb Kohl Foundation to support the Rapid Rehousing initiative which facilitates the placement of homeless individuals into permanent housing. The grant will offset the cost of rental payments for homeless individuals placed into the program.

In addition, the State awarded the Housing Division \$100,000 in State Projects for Assistance in Transition from Homelessness (PATH) funding to conduct homeless outreach. These funds will support the cost of an existing Community Intervention Specialist in the Housing Division and reduce the revenue budgeted for Comprehensive Community Services (CCS) by \$100,000.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 20, 2017.

|    |                              |             |           |
|----|------------------------------|-------------|-----------|
| 2) |                              | <u>From</u> | <u>To</u> |
|    | <u>8238 – Energy Program</u> |             |           |
|    | 2263 – LIHEAP Revenue        | \$407,201   |           |
|    | 5199 – Salaries              | \$78,408    |           |
|    | 5312 – Social Security       | \$6,014     |           |
|    | 5420 – Employee Health Care  | \$19,239    |           |
|    | 5421 – Employee Pension      | \$12,698    |           |
|    | 7910 – Office Supplies       |             | \$2,000   |
|    | 6050 – Contract Services     |             | \$50,000  |
|    | 6080 – Postage               |             | \$3,500   |

|      |   |                               |           |
|------|---|-------------------------------|-----------|
| 6409 | – | Printing                      | \$7,000   |
| 6999 | – | Sundry Services               | \$4,500   |
| 6030 | – | Advertising                   | \$10,000  |
| 7999 | – | Sundry Supplies               | \$10,000  |
| 8123 | – | Purchase of Service Contracts | \$436,560 |

A transfer of \$523,560 is requested by the Director, Department of Health and Human Services (DHHS), to recognize revenue and associated expenditures related to the Energy Assistance Program. The State generally amends the department's Energy contract throughout the year and the original budget is based on the county's base allocation

The 2017 Adopted Budget reflects total revenue of \$2,752,889 for the Energy Assistance Program. Subsequent to the 2017 Adopted Budget, the actual revenue included in the State notification reflected a total amount of \$2,879,391, which is \$126,502 higher than the budget. In addition, the State issued an amendment totaling \$280,699. Therefore, the fund transfer would increase the revenue in the budget by \$407,201 to a total of \$3,160,090.

This fund transfer also moves \$116,000 in salary and fringe savings to services and commodities. Personnel savings are anticipated due to holding two Energy positions vacant. As a result of potential funding cuts being proposed in the federal budget to the Low Income Home Energy Assistance Program (LIHEAP), DHHS does not plan to fill these positions this year. This additional revenue and personnel savings are being used to amend existing contracts with the community agencies that operate the program as well as increase funds budgeted for postage, printing, advertising and community outreach.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 20, 2017.

|    |   |   |                               |           |
|----|---|---|-------------------------------|-----------|
| 3) |   |   | <u>From</u>                   | <u>To</u> |
|    | <u>9000 – Department of Parks, Recreation &amp; Culture</u> |   |                               |           |
|    | 5199  | – | Salaries – Wages Budget       | \$142,700 |
|    | 5312  | – | Fringe Benefits               | \$12,380  |
|    | 6050  | – | Contracted Personal Services  | \$180,000 |
|    | 7920  | – | Books Periodicals Films       | \$500     |
|    | 2299  | – | State Grants & Reimbursements | \$335,580 |

The Department of Parks, Recreation & Culture requests the recognition of revenue from a Wisconsin Department of Natural Resources grant funded through the Environmental Protection Agency for habitat improvements in the Little Menomonee River Corridor in the Milwaukee Estuary Area of Concern. The grant was awarded for a period beginning in March 2017 and completing June 30, 2018. This transfer recognizes the portion of the grant anticipated to be expended in the 2017 budget year.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 20, 2017.

|    |   |   |                                |           |
|----|---|---|--------------------------------|-----------|
| 4) |   |   | <u>From</u>                    | <u>To</u> |
|    | <u>9000 – Department of Parks, Recreation &amp; Culture</u> |   |                                |           |
|    | 3599  | – | Other Service Fees (VG11)      | \$6,000   |
|    | 3599  | – | Other Service Fees (VH02)      | \$10,000  |
|    | 5199  | – | Salaries – Wages Budget (VG11) | \$6,000   |
|    | 5199  | – | Salaries – Wages Budget (VH02) | \$10,000  |

The Department of Parks, Recreation & Culture requests the recognition of revenue from the Bayview Neighborhood Association and Friends of Boerner who have agreed to fund seasonal labor for operations in both Humboldt Park and Boerner Botanical Gardens.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 20, 2017.

|    |   |             |           |
|----|---|-------------|-----------|
| 5) |   | <u>From</u> | <u>To</u> |
|    | <u>9000 – Department of Parks, Recreation &amp; Culture</u> |             |           |
|    | 6050 – Contracted Services UEC                              | \$14,000    |           |
|    | 6050 – Contracted Services RRF                              | \$75,840    |           |
|    | 2299 – State Grants & Reimbursements (VBC1)                 |             | \$14,000  |
|    | 2299 – State Grants & Reimbursements (VB19)                 |             | \$75,840  |

The Department of Parks, Recreation & Culture requests the recognition of revenue and increased expenditure authority from an awarded Wisconsin Coastal Management Grant. The Wisconsin Coastal Management Grant award will be distributed to the Urban Ecology Center and River Revitalization Foundation who have partnered with the Department of Parks, Recreation & Culture to complete the required projects.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 20, 2017.

|    |                                    |             |             |
|----|------------------------------------|-------------|-------------|
| 6) |                                    | <u>From</u> | <u>To</u>   |
|    | 5803 – MCDOT Director’s Office     |             |             |
|    | 2699 – Section 5310 Reimbursement  | \$1,232,158 |             |
|    | 2699 – Section 5310 Administrative | \$116,074   |             |
|    | 4999 – Section 5310 Local Share    | \$466,553   |             |
|    | 8204 – Section 5310 Expenditures   |             | \$1,814,785 |

The Milwaukee County Department of Transportation requests an appropriation transfer of \$1,814,785 to establish expenditure authority for grant revenue from the Federal Transit Administration. Milwaukee County is the recipient of FTA’s Section 5310 Program, which was awarded in 2015.

The FTA Section 5310 grant funds will be expended in the following ways: Public transportation projects that exceed the requirements of the ADA, public transportation projects that improve access to fixed route transit service and decrease reliance by individuals with disabilities on complementary paratransit, and alternatives to public transportation that assist seniors and individuals with disabilities. The program requires that 55% of the funds are allocated to capital projects, and the remaining 45% to operating costs in line with the previously stated goals.

There is no tax levy impact for this transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 20, 2017.

# DRAFT

Fiscal Year 2017

5-18-2017 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
B CAPITAL – RECEIPT OF REVENUE

## Action Required

Finance, Personnel and Audit Committee  
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

| 1)   | <u>From</u> | <u>To</u>   |
|--|-------------|-------------|
| <u>WZ15007 Cost to Cure Program -- New Entry Complex #</u>       |             |             |
| 8589 – Other Capital Outlay- (Cap)                               |             | \$200,000   |
| 4905 – Sale of Assets  | \$200,000   |             |
| <u>WZ15006 Cost to Cure Program -- New Parking Lot #</u>         |             |             |
| 8589 – Other Capital Outlay- (Cap)                               |             | \$525,000   |
| 4905 – Sale of Assets  | \$525,000   |             |
| <u>WZ17301 Cost to Cure Program -- Zoo Otter Exhibit *</u>       |             |             |
| 8501 – Bldg/Structures New- (Cap)                                |             | \$2,000,000 |
| 9706 – Prof Serv Div Services                                    |             | \$50,000    |
| 6149 – Prof Serv – Non-Recurring Oper                            |             | \$300,000   |
| 4905 – Sale of Assets  | \$2,350,000 |             |
| <u>WO14104 Cost to Cure Program -- Zoo Interchange Signage #</u> |             |             |
| 8501 – Bldg/Structures New- (Cap)                                |             | \$100,000   |
| 4905 – Sale of Assets  | \$100,000   |             |
| <u>1151 – Department of Administrative Services</u>              |             |             |
| 6149 – Prof Serv – Non-Recurring Oper                            |             | \$150,000   |
| 4905 – Sale of Assets  | \$150,000   |             |

### # Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$3,325,000 is requested by the Director of Administrative Services and the Director of the Milwaukee County Zoo in order to recognize settlement funds from the State of Wisconsin Department of Transportation (WisDOT).

The WisDOT is in the process of reconstructing the Zoo Freeway Interchange. The renovation is impacting Zoo grounds, facilities, and operations. The renovation included the acquisition of the Zoo's easternmost parking lot and parking associated with the Zoofari Conference Center.

In May 2014, WisDOT indicated that the minimum that the County would receive was \$8.5 million. The County appealed the amount, but did receive the \$8.5 million in 2014.

A June 2014 County Board Resolution (File 14-449), requested authorization to use the \$8.5 million to implement the Remediation Plan to cure the effects of the WisDOT Zoo Interchange Freeway Project on the Milwaukee County Zoo. An appropriation transfer was processed that created Project WZ150 Zoo Cost to Cure Program (Project WZ150). Project WZ150 provided \$8.5 million of expenditure authority to implement the Remediation

Plan. The Resolution also indicated that additional funds would be needed to complete the Remediation Plan and that additional funds may be received from the WisDOT.

In 2017, the County and WisDOT agreed on the remaining settlement amount. The County has received the final settlement of \$4.2 million. There is an April 2017 appropriation transfer to recognize \$550,000 to create additional expenditure authority within Project WZ150 that was necessary in order to enter into contracts related to the new West Entrance.<sup>1</sup>

This appropriation transfer would recognize \$3,325,000 of funds and create expenditure authority within the Department of Administrative Services operating budget (Central Business Office division); new project WZ173, and existing projects WZ150 and WO141.

- WZ17301 – Creation of a new Otter Exhibit (\$2.35M);
- WZ15006 – Provides additional budget authority for traffic arms, landscaping, and parking lot lighting and pavement finish course (\$525,000);
- WZ15007 – Additional budget authority for interior visitor and gift shop building items and contingency (\$200,000);
- WO14104 – Additional budget authority for signage related to County Grounds facilities (\$100,000);
- Legal and environmental consultant fees related to the Zoo Interchange project and Honey Creek parkway impact(s) (\$150,000)

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 20, 2017.

|    |  |             |           |
|----|--|-------------|-----------|
| 2) |  | <u>From</u> | <u>To</u> |
|    | WA20701 – GMIA Landside Roadway Rehabilitation # |             |           |
|    | 8527 – Land Impvs-(CAP)                          |             | \$500,000 |
|    | 2299 – Other St Grants & Reimburse               | \$400,000   |           |
|    | 4901 – Passgr Facility Charges                   | \$100,000   |           |

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$500,000 is requested by Director of the Department of Transportation (DOT) to recognize additional funding for roadway pavement replacement at General Mitchell International Airport (GMAI). Financing is being provided from a State Aid Project grant (SAP) and Passenger Facility Charge (PFC) revenue.

This project received an appropriation of \$350,000 as part of the 2016 Adopted Capital Improvement Budget. The 2016 scope of work included replacement of sections of concrete pavement, concrete gutters and upgrades to sidewalk ramps with detectable warning fields (to meet current ADA guidelines). The original scope of this capital project included pavement replacement on the entrance and exit roadways at GMIA. However, the additional area was removed due to funding constraints at the time the original capital budget was approved.

DOT staff has indicated the State of Wisconsin Bureau of Aeronautics has offered additional funding to include the scope of work that was removed. This appropriation transfer request allows for the expenditure to be restored to the original scope of the project.

This fund transfer has no tax levy impact.

<sup>1</sup> Assuming the May 2017 appropriation transfer is approved, there would be an unrecognized revenue amount (from the \$4.2 million state settlement) of \$325,000.

# DRAFT

Fiscal Year 2017

## TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 20, 2017.

| 3) |  | <u>From</u> | <u>To</u> |
|----|--|-------------|-----------|
|    | <u>WP28402 Clarke Square Park Pavilion #</u> |             |           |
|    | 8502 – Major Maintenance Bldg –(EXP)         |             | \$98,727  |
|    | 4930 – Zilber Grant Through Journey House    | \$48,727    |           |
|    | 4999 – Parks Amenities Matching Fund Grant   | \$50,000    |           |

### # Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$98,727 is requested by the Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services to recognize additional funding for improvements to the Clarke Square Park Pavilion. Financing is being provided from a grant to Journey House from the Zilber Foundation and the Park Amenities Matching Fund.

The Clarke Square Neighborhood Initiative (CSNI) along with Milwaukee County Parks, Journey House, and the Zilber Family Foundation, seek to rehabilitate the physical structure of the Clarke Square Park Pavilion in order to make it more appealing and activate it for use by the community.

### Project Vision

Through the enhancement of this structure, the entire community in Clarke Square will benefit from a more usable, attractive, and feature-laden pavilion structure. Multiple surrounding organizations and institutions, including the Milwaukee Public Schools, Prince of Peace Catholic School, Casa de Gracia, and Faith Builders currently use the structure and the park. By improving the design and the features of the building, more families, organizations, and institutions will be attracted to Clarke Square Park. The anticipated “garage door” features and added natural light will make the pavilion open and inviting for gatherings.

Neighbors in Clarke Square with CSNI’s support are planning weekly gatherings in Clarke Square Park. These gatherings could include music performers, food trucks, faith congregations, active/participatory project partners (e.g. Artists Working in Education, Discovery World, the Urban Ecology Center), nonprofit Quality of Life Plan implementing partners (e.g. Journey House, Safe & Sound, others) and other vendors, artists and talented neighbors to share a safe, active space together each week. The hope for these gatherings is that they will activate Clarke Square Park on a regular basis in order to reinforce the social connections, creative spirit, and community bond present in Clarke Square.

### Project Background

In October 2014, an appropriation transfer reallocated surplus funds (2010A Build America Bonds) of \$96,237 from the Clarke Square **Playground** project to a new project to improve the Clarke Square Park **Pavilion**.

Also in 2014, the Zilber Family Foundation awarded a \$50,000 grant to support the revitalization of Clarke Square Park as a safe and open space for children and families to gather. Journey House spent \$1,237 of the \$50,000 Zilber Grant on three alternative design layouts and preliminary cost estimates. The concepts were reviewed and voted on during a public open house in Fall of 2014.

In 2016, CSNI applied and received approval for a Park Amenities Matching Fund award of \$50,000.

The scope of the project is anticipated to include replacement of existing windows, lighting, and the roof. The scope will also include repainting of the facility (except restrooms), masonry repair (interior south wall), and replacement of the north entrance door to provide an accessible entrance. Finally, two new glazed overhead doors in the pavilions west elevation are proposed.

Project Timeline/Grant Extension

In April 2016, the Zilber Family Foundation provided an extension for grant funds to be expended or committed by June 30, 2017. A design firm has been chosen and design development is underway. The construction work is anticipated to be bid out in July 2017. Construction is anticipated to be substantially completed by the end of 2017.

Since the construction schedule will occur after the current grant deadline from the Zilber Family Foundation. The CSNI, in cooperation with the Department of Parks, Recreation, and Culture will seek an additional one-year extension for the Zilber grant funds. This will ensure that all of the grant funds on the project will be received. Construction spending on the project will not occur until the grant extension has been received.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 20, 2017.

| <b>2017 BUDGETED CONTINGENCY APPROPRIATION SUMMARY</b>   |                    |
|--|--------------------|
| <b>UNALLOCATED CONTINGENCY ACCOUNT</b>   |                    |
| 2017 Budgeted <b>Unallocated</b> Contingency Appropriation Budget  | \$5,138,755        |
| Approved Transfers from Budget through April 24, 2017<br>Kinnickinnic Maintenance Bay/Bus Replacement Program  | (\$266,114)        |
| Unallocated Contingency Balance April 24, 2017   | \$4,872,641        |
| Transfers from the Unallocated Contingency Pending in Finance, Personnel &<br>Audit Committee through April 24, 2017<br>Employee Compensation Transfer             | (\$1,250,605)      |
| Total Transfers Pending in Finance, Personnel & Audit Committee  | (\$1,250,605)      |
| <b>Net Balance</b>   | <b>\$3,622,036</b> |
| <b>ALLOCATED CONTINGENCY ACCOUNT</b>   |                    |
| 2017 Budgeted <b>Allocated</b> Contingency Appropriation Budget  | \$4,566,212        |
| \$1,000,000 Lead Abatement Pilot Grant Program   |                    |
| \$300,000 Office of African American Affairs   |                    |
| \$70,000 Chapter 111 Minimum Wage Ordinance  |                    |
| \$2,530,862 To Consider Departmental Requests to Create<br>Positions (1A045) Salary and Social Security Only   |                    |
| \$665,350 Active Fringe Associated with 1A045 Positions  |                    |
| Approved Transfers from Budget through April 24, 2017<br>1A045 December 2016 Cycle Position Creates (Zoo, DHHS)  | (\$161,836)        |
| 1A045 April 2017 Cycle Position Creates (DA)   | (\$210,588)        |
| Allocated Contingency Balance April 24, 2017   | \$4,193,788        |
| Transfers from the Allocated Contingency Pending in Finance, Personnel &<br>Audit Committee through April 24, 2017<br>1A045 May 2017 Cycle Position Creates (IMSD) | (\$647,916)        |
| 1A045 May 2017 Cycle Position Creates (Parks)  | (\$582,246)        |
| Total Transfers Pending in Finance, Personnel & Audit Committee  | (\$1,230,162)      |
| <b>Net Balance</b>   | <b>\$2,963,626</b> |