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**FROM THE OFFICE OF JOSPEH J. CZARNEZKI
MILWAUKEE COUNTY CLERK**

County Ordinance No. 15-3

File No. 15-74

AN ORDINANCE

The County Board of Supervisors of the County of Milwaukee does ordain as follows:

SECTION 1. Section 32.81 of the General Ordinances of Milwaukee County is amended as follows:

32.81. Budget preparation.

- (1) Discharge all of the following duties in connection with the preparation of the county's annual budget, including those imposed by s. 59.84, Wis. Stats.:
 - (a) Develop procedures and format for the departments' submission of budget estimate for the county's fiscal year, including revenues, expenditures and capital improvement requirements.
 - (b) Compile county departmental estimate along with principal and interest requirements, cash appropriations for capital improvements, proposed new bond obligations, including interest and principal that would become due in the budget year, contingency requirements and an estimate of all revenues, including any surplus and the required tax levy, and transmit the report to the county executive and the county board.
 - (c) Assist the county executive in preparing the executive budget by:
 - (1) Developing a hearing schedule, and notifying county departments and other interested persons.
 - (2) Reviewing budget requests and recommending areas where changes may be considered.
 - (3) Compiling the executive budget for transmittal to the county board.
 - (4) Distributing a professionally printed copy of the executive budget to each Milwaukee County Supervisor, any other elected County official who requests a copy, the committee coordinator for the Committee on Finance, Personnel, and Audit, and the staff of the research division of the

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Comptroller's Office. Budget documents will continue to be available on the County website for public access and historical purposes.

- (d) Assist county board staff and the committee on ~~financial~~finance, personnel, and audit in publishing the executive budget.
- (e) Assist the county executive and committee on ~~financial~~finance, personnel, and audit during the committee's budget hearing, including the preparation of amendments to the executive budget.
- (f) Compile the adopted budget, including the preparation of the necessary resolutions for adoption by the county board.
- (g) Distributing a professionally printed copy of the adopted budget to each Milwaukee County Supervisor, any other elected County official who requests a copy, the committee coordinator for the Committee on Finance, Personnel, and Audit, and the staff of the research division of the Comptroller's Office. Budget documents will continue to be available on the County website for public access and historical purposes.
- (gh) Make recommendations to improve procedures for developing and controlling the budget.

SECTION 2. The provisions of this ordinance amendment shall be effective upon passage and publication.

**Adopted by the Milwaukee County Board of Supervisors
February 5, 2015**