

Action Required

Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>1120 – Personnel Review Board</u>		
5199 – Salaries-Wage Budget	\$30,000	
<u>1120 – Personnel Review Board</u>		
6050 – Contract Pers Serv-Short Term		\$30,000

The Interim Executive Secretary of the Personnel Review Board is requesting a fund transfer, from Salaries to Contract Personnel Services-Short Term, in order to provide temporary clerical assistance to the Personnel Review Board until full-time staff can be hired. Hiring full-time staff into the position is contingent upon an Executive Secretary being appointed, which could take several months. The temporary staff will allow the Personnel Review Board to continue to operate until a new Executive Secretary is appointed and confirmed.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 21, 2014.

2)		<u>From</u>	<u>To</u>
	<u>3700 – Office of the Comptroller</u>		
	5199 – Salaries-Wage Budget	\$28,000	
	5312 – Social Sec	\$2,142	
	6050 – Contract Pers Serv-Short Term		\$30,142

The Comptroller requests the transfer of surplus salary funds of \$30,142 to provide expenditure authority in temporary help services due to a vacancy in staffing and a delay in recruiting and hiring for an administrative assistant for the Comptroller pending the conclusion of the JEQ process.

There is no tax levy impact.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 21, 2014.