

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : August 25, 2016

TO : Supervisor Theodore Lipscomb, Sr., Chairman, County Board of Supervisors

FROM : Scott Manske, Comptroller

SUBJECT : Project Completion Status Report (**Informational Only**)

BACKGROUND

As requested by Policymakers, the Office of the Comptroller is providing a report on the status of capital improvement projects. The purpose of this semi-annual report is to provide Policymakers with detailed information on the completion status of capital projects. In addition, the report will provide a tool for the County to monitor the timely completion of projects and provide early identification of areas of concern.

The attached report includes the following information, provided both by County Departments and the Office of the Comptroller:

- A list of all capital projects
- Estimated project completion percentage
- Substantial completion dates
- The year and amount of the most recent appropriation

Defined Terms

Below is a list of terms included in the attached report.

Project: the projects are the reporting category. In the previous report the reporting category could be a project (5-digit), subproject (7-digit) or phase (8-digit). The first 5 digits of the project number represent the project, the next two digits represent the subproject for that project and the last digit represents the phase for that project. For this report and future reports the reporting category will be the subproject (7-digit).

Budget: the budget amounts include the 2015 carryover amount, 2016 adopted capital budget amount and 2016 capital transfers.

Expended: 2016 expenditures.

Percentage Complete: the percent of the project work scope that has been completed.

Substantial Completion Date: the date in which the project can be used for its intended purposes. All operating parameters must be within specifications and no major construction is on-going that would prevent the agreed upon use or occupancy of the project work. Project may have unresolved issues due to circumstances beyond the control of the contractor and/or project manager. Job authorization may still be open and accumulating charges. Majority of funds have been spent. Warranties on workmanship and equipment commence.

Departmental Project Completion Results

Based on financial information as of August 2016 for the capital improvements program, departments have approximately \$212.4 million in budget authority for 375 sub-projects compared to \$271.2 million in budget authority for 375 sub-projects in August 2015. Although the total number of subprojects is the same, there have been 84 new projects added and 84 projects closed since August 2015.

Expenditures as of August 2016 total \$32.2 million with \$51.5 million under contract. This compares to expenditures as of August 2015 that total \$55.9 million, with \$66.0 million under contract.

The available balance or budget authority as of August 2016 totals \$128.7 million or 61 percent of the remaining budget. This compares to an available balance as of August 2015 that totaled \$149.3 million or 55 percent of the remaining budget.

The table below summaries the data by department. See Attachment 1 for a presentation of the data for all of the capital projects as of August 2016.

# OF PROJECTS	DEPT	BUDGET	EXPENDED	ENCUMBERED	AVAILABLE BALANCE	% of Budget Approp Remaining
40	Highways	\$ 30,453,029	\$ 2,376,046	\$ 2,848,482	\$ 25,228,501	83%
5	Mass Transit	\$ 23,498,427	\$ 1,856,160	\$ 17,688,883	\$ 3,953,383	17%
38	Airport	\$ 46,692,384	\$ 6,733,198	\$ 10,100,653	\$ 29,858,533	64%
8	Environmental	\$ 2,806,938	\$ 381,656	\$ 490,670	\$ 1,934,612	69%
117	Parks	\$ 37,087,293	\$ 6,694,608	\$ 6,616,209	\$ 23,776,476	64%
9	Museum	\$ 3,825,986	\$ 356,093	\$ 2,098,090	\$ 1,371,802	36%
31	Zoo	\$ 16,863,081	\$ 1,881,842	\$ 1,423,744	\$ 13,557,495	80%
3	BHD	\$ 605,829	\$ 238,569	\$ 139,414	\$ 227,846	38%
10	DHHS	\$ 615,786	\$ 35,089	\$ 62,008	\$ 518,689	84%
6	County Grounds	\$ 897,456	\$ 236,651	\$ 561,309	\$ 99,495	11%
19	Courthouse Complex	\$ 4,072,042	\$ 544,858	\$ 378,599	\$ 3,148,585	77%
8	HOC	\$ 3,406,126	\$ 540,390	\$ 1,066,821	\$ 1,798,915	53%
81	Other Agencies	\$ 41,543,588	\$ 10,363,608	\$ 7,997,215	\$ 23,182,765	56%
375	Total	\$ 212,367,965	\$ 32,238,770	\$ 51,472,099	\$ 128,657,097	61%

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.



Scott Manske
Comptroller

Attachments

pc: Chris Abele, County Executive
Supervisor Peggy West, Chair, Committee on Finance and Audit
Supervisor Sheldon Wasserman, Vice-Chair, Committee on Finance and Audit
Teig Whaley-Smith, Director, Department of Administrative Services
Steve Kreklow, Director, Office of Performance, Strategy and Budget
John Dargle, Director, Parks
Greg High, Director, DAS-A&E
Laurie Panella, CIO, DAS-IMSD
Brian Dranzik, Director- MCDOT
Raisa Koltun, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Justin Rodriguez, Budget and Management Coordinator
Stephen Cady, Research Director
Vince Masterson, Fiscal and Strategic Asset Coordinator