



MILWAUKEE COUNTY AMERICAN RESCUE PLAN ACT ALLOCATION Fiscal Health Program Review Process

Fiscal Health Area Overview

\$115,728,599

Purpose: The purpose of the funds is to provide government services to the extent of the reduction in revenue experienced due to the pandemic.

<p>Alignment with ARPA Funding Objectives: Replace lost public sector revenue to strengthen support for vital public services and help retain jobs.</p>	<p>Milwaukee County Strategic Alignment: Enhance the County’s fiscal health and sustainability</p>
<p>Intended Outcome: Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic.</p>	<p>Sample Expenditures: Stabilize government services impacted by revenue loss. Address backlog of capital projects and deferred maintenance. Make cost-saving and efficiency investments in technology, service delivery, facilities, etc. Make investments in revenue generating strategies.</p>

Recommendation Process

Review Task	Responsible Party
1. Submit proposals by December 31, 2021, February 4, 2022, and April 8, 2022 (rolling application)	Division & Department Leaders
2. Review projects for alignment with allowable uses of ARPA funds and the Fiscal Health Challenge focus areas (cost savings, revenue generation, service operation improvement).	Performance, Strategy, and Budget (PSB) Department and Office of the Comptroller (OoC)
a. For projects that do not meet eligible criteria, an automated email will be issued to the individual if an email address was provided.	PSB & OoC
b. If the project meets eligibility, it will move on for approval.	PSB & OoC
3. The subgroup will meet at least once per month to review project ideas submitted. Members may also submit projects for discussion and consideration.	PSB & OoC

<p>4. Proposed projects will be reviewed by subgroup members using a rubric of criteria. Supplementary Support Groups will be engaged as appropriate, including:</p> <ul style="list-style-type: none"> a. Fiscal Health Strategy Team; b. Information Management Services Division (IMSD); c. Capital Improvement Committee Subgroup; and, d. Facilities Management Division. <p>Members will assign a score to each project and review the scores together.</p> <p><i>Note:</i> Members may determine more information is needed before scoring a project and can make assignments to gather and share that information.</p>	<p>PSB & OoC and Supplementary Support Groups (as needed)</p>
<p>5. Subgroup members will review project scores and assign one of the following designations to each project:</p> <ul style="list-style-type: none"> a. High Priority (60-100 average) b. Moderate Priority (40-59 average) c. Low Priority (0-39 average) 	<p>PSB & OoC and Supplementary Support Groups (as needed)</p>
<p>6. Subgroup members will deliberate which projects, if any, should be brought to the ARPA Task Force for recommendation.</p> <ul style="list-style-type: none"> a. If no projects require immediate recommendation, the subgroup may wait and reconvene the following month. b. If the subgroup determines a project should be prioritized for immediate funding, the process will proceed. 	<p>PSB, OoC and Supplementary Support Groups (as needed)</p>
<p>7. The Subgroup Leaders and Fiscal Health Strategy Team will meet monthly to discuss projects that meet ‘high priority’ status to review recommendations and allocation progress to-date.</p>	<p>PSB, OoC and Fiscal Health Strategy Team</p>
<p>8. Projects that are identified for recommendation with the Fiscal Health Strategy Team will be shared with the Strategy and Budget Team (meeting every Monday). Subgroup Leaders will make the presentation of recommendation and welcome discussion on the item.</p>	<p>PSB, OoC, Grants & Special Projects</p>
<p>9. The Subgroup Leaders will work with the Grants & Special Projects Division to notify the appropriate division if their project has been identified for recommendation.</p>	<p>PSB, OoC, Grants & Special Projects</p>
<p>10. A memo directed to the ARPA Task Force will be assembled to include the final prioritized projects and submitted to the task force chair. The item will be added to the agenda for the next task force meeting if submitted at least five business in advance. The Subgroup Leader will make the presentation with support of the project leader.</p>	<p>PSB, OoC, and Project Leader(s)</p>
<p>11. Upon task force recommendation, administrative staff will follow protocol to request authorization from Finance Committee to allocate funds.</p>	<p>Project Leader(s)</p>