

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: June 10<sup>th</sup>, 2022

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Joe Lamers, Office of Strategy, Budget, and Performance

Subject: Parks, Recreation and Culture requests to abolish 1.0 FTE Construction Coordinator (vacant), pay grade 29A and create 1.0 FTE Assistant Parks Infrastructure Manager, pay grade 36M.

File Type: Action Report

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**REQUEST**

Parks requests to abolish 1.0 FTE Construction Coordinator (vacant) and create 1.0 FTE Assistant Parks Infrastructure Manager to realign infrastructure support and responsibilities.

**POLICY**

Wisconsin State Statutes:	Wis Stats 59.22
Milwaukee County Code of General Ordinances:	MCGO 17.05(1)
Specific Adopted Budget:	2022 Adopted Budget

**BACKGROUND**

The 2022 adopted budget includes one (1.0) FTE Construction Coordinator (vacant). This position has been vacant in the Parks Department since April of 2021. This position manages staff and infrastructure projects for Milwaukee County Parks through coordination of both outside contractors and internal skilled trades employees. The trades increase has caused the Construction Coordinator position pay to be below those employees with which it is charged with oversight and management. The creation of the Assistant Parks Infrastructure updates the duties of the previous Construction Coordinator to include supervision of skilled trades personnel and aligns the pay scale to match the responsibilities for managing staff.

Related File No's:	<b>File# 21-318</b> was adopted which increased the wages of represented trades.
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**ALIGNMENT TO STRATEGIC PLAN**

Describe how the item aligns to the objectives in the [strategic plan](#):

- 1A: Reflect the full diversity of the County at every level of County government.
- *Milwaukee County Parks has had this position vacant for over a full year and this*

*action provides an opportunity to fill it with a candidate reflective of the county's diversity and add capacity to improve our service levels.*

- 2A: Determine what, where, and how we deliver services to advance health equity.
- *Milwaukee County Parks has had this position vacant for over a full year and this action provides an opportunity to fill it with a candidate reflective of the county's diversity and add capacity to improve our service levels.*

### **FISCAL EFFECT**

The total annual salary and social security cost of the requested position is \$100,475. For 2022, Parks anticipates filling the position for a portion of 2022 months. Starting from payroll date 18 until the remainder of 2022 for a total cost of \$30,912.

In 2023 and subsequent years, this position will be filled and no longer vacant in the Parks, Culture and Recreation budget. This position will be funded by the position savings of the abolished Construction Coordinator position (vacant) and the remainder, if any can be absorbed within Parks, Culture and Recreation General Fund.

### **POSITION INFORMATION**

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range</u>
Abolish	Construction Coordinator (vacant)	29A	(\$48,022 - \$75,358)
Create	Assistant Parks Infrastructure Manager	35M	(\$85,534 - \$101,205)

*JOSEPH LAMERS*

Joe Lamers, Director, Office of Strategy, Budget and Performance.

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk