

Chairperson: Ken Ginlack
Research Analyst: Kate Flynn Post, (414) 257-7473
Committee Coordinator: Jessica Iggen, (414) 257-7606

**MILWAUKEE COUNTY MENTAL HEALTH BOARD
GOVERNANCE COMMITTEE MEETING**

Wednesday, November 12, 2025 - 1:30 P.M.
Microsoft Teams

MINUTES

PRESENT: *Ken Ginlack, Kathy Bottoni (appeared during Item #3), Rachel Forman, Kweku Amoasi (appeared during Item #3), Mary Neubauer*

ALSO PRESENT: *Joy Tapper*

SCHEDULED ITEMS:

NOTE: All Informational Items are Informational Only Unless Otherwise Directed by the Board.

1. Welcome.

Chairperson Ginlack Welcomed everyone to the November 12, 2025 virtual Milwaukee County Mental Health Board Governance Committee Meeting.

2. Approval of the Minutes from the September 10, 2025 Governance Committee Meeting.

No edits or recommendations.
Minutes approved.

3. Board Education Retreat Planning.

Chairperson Ginlack presented the Board Education Retreat Draft Agenda. Committee Member Forman noted that she would like the Board to discuss their own experiences and reflections as Board Members. Chairperson Ginlack noted this could be discussed during the Board Member Service Expectations & Accountability section on the agenda. Committee Member Neubauer noted that she will be creating exit interviews for departing Board Members and believes the exit interview will also cover this question. Board Member Tapper requested any exit interview information should filter through the Governance committee prior to going to the full board. Chairperson Ginlack noted that the Board Retreat will follow open meeting laws.

The Governance Committee agreed to recommend that the Draft Agenda be presented to the Board at their Meeting on December 11, 2025 for a final vote and approval.

4. Granite Hills Governing Board Appointment Recommendation: BHS Treatment Director Justin Kuehl, PsyD.

SCHEDULED ITEMS (CONTINUED):

	<p>Committee Member Neubauer clarified that this is to fill a seat on the governing board of Granite Hills. Committee Member Forman made statements regarding qualifications of serving on the Granite Hills Board. Committee Member Bottoni made statements regarding approval of Dr. Kuehl and recommended the committee approve this item. Committee Member Amoasi made statements regarding reports from Granite Hills. Questions and Discussion ensued regarding committees reporting information to the board.</p> <p>The Governance Committee agreed to recommend approval of BHS Treatment Director Dr. Justin Kuehl as the Granite Hills Governing Board Appointment.</p>
5.	<p>Administrator Leadership Appointment Policy.</p> <p>Chairperson Ginlack laid over this item until the February 11, 2026 Governance Committee Meeting.</p>
6.	<p>Board Member Terms Review.</p> <p>Chairperson Ginlack presented the Board Member Terms Tracking document. Committee Member Neubauer outlined upcoming terms that are ending. Chairperson Ginlack requested that this document be shared with all board members. Questions and discussions ensued regarding reappointments, board recruitment, historical context of board appointments, and ex-officio seats. Committee Member Neubauer noted that upon her departure, Dr. Christine Apple will be filling the Mental Health Taskforce Chair seat and therefore filling the ex-officio seat on this board.</p> <p>This Item was Informational.</p>
7.	<p>Board Composition by Areas of Expertise. Item #7 and Item #8 were heard together.</p>
8.	<p>Board Member Recruitment and Appointment Process. Item #7 and Item #8 were heard together.</p> <p>Board Member Tapper presented a matrix of the Board Composition by Areas of Expertise. She noted that she has used this template on other boards to help source the knowledge that is useful to have on a board. Chairperson Ginlack noted that he uses a matrix for another board, and he believes it is a useful tool. Questions and discussion ensued regarding governance committee role in nominating potential members for vacant seats.</p> <p>Chairperson Ginlack discussed the appointment process and suggested next steps. Questions and discussion ensued on compensation potential and time commitments of the board.</p> <p>This Item was informational.</p>
9.	<p>Board Member Position Survey.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Committee Member Neubauer spoke about the creation of a board member position survey for all board members to complete. The survey would allow the board members to indicate how many hours per month the members are spending in service of the board. Committee Member Amoasi suggested that the time commitment of the executive members of the board should also be compiled and shared.</p> <p>This Item was Informational.</p>
10.	<p>2026 Governance Committee Meeting and Submission Dates.</p> <p>The schedule was shared in the packet.</p> <p>This Item was Informational.</p>
11.	<p>Adjournment.</p> <p>Chairperson Ginlack thanked everyone for their attendance and participation and adjourned the meeting.</p>

This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, are available on Milwaukee County's Legislative Information Center website, which can be accessed by clicking the link below.

Length of meeting: 1:31 p.m. to 2:49 p.m.

Adjourned,

Jessica Iggens

Jessica Iggens

Committee Coordinator

Milwaukee County Mental Health Board

**The next meeting for the Milwaukee County Mental Health Board Governance Committee is
Wednesday, February 11, 2026 @ 1:30 p.m.**

To View All Associated Meeting Materials,

Visit the Milwaukee County Legislative Information Center at:

[Milwaukee County - Calendar \(legistar.com\)](https://legistar.com)

Visit the Milwaukee County Mental Health Board Web Page at:

<https://county.milwaukee.gov/EN/DHHS/About/Governance>

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Milwaukee County Mental Health Board
Governance Committee
November 12, 2025