

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: October 31, 2025

To: Supervisor Marcella Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Jaci Bobo, Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services

Subject: From the Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services requests to abolish 1.0 FTE Application Analyst NR25 and create 1.0 FTE Business Intelligence Analyst NR27

File Type: Action

REQUEST

The Director and Chief Information Officer of Information Management Services Division, Department of Administrative Services (DAS-IMSD) is requesting authorization to abolish 1.0 FTE Application Analyst position and create 1.0 FTE Business Intelligence Analyst position.

POLICY

Wisconsin State Statutes:	Wis Stats 59.17
Milwaukee County Code of General Ordinances:	MCGO 17.05(1)
Specific Adopted Budget:	2025 Adopted Budget

BACKGROUND

The evolving landscape of No Wrong Door initiatives and Healthcare Applications demands a shift in skill sets—from traditional system administration to advanced data analysis and reporting. A Business Intelligence Analyst is better equipped to support data-driven decision-making, performance monitoring, and cross-system integration, which are increasingly critical in healthcare IT environments.

ALIGNMENT TO STRATEGIC PLAN

The creation of the Business Intelligence Analyst position will support the Department of Administrative Services – Information Management Services Division’s alignment to the strategic plan areas:

- 1A – Reflect the full diversity of the County at every level of county government,
- 1B – Create and nurture an inclusive culture across County governments,
- 1C – Increase the number of County contracts awarded to minority and women-owned businesses,
- 2A – Determine what, where, and how we deliver services to advance health equity,
- 2B – Break down silos across County government to maximize access to and quality of services offered,
- 2C – Apply a racial equity lens to decisions,
- 3A – Invest “upstream” to address root causes of health disparities,
- 3B – Enhance the County’s fiscal health and sustainability, and
- 3C – Dismantle barriers to diverse and inclusive communities.

FISCAL EFFECT

POSITION INFORMATION

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range – 2,088 Hours</u>
Abolish	Application Analyst	NR25	\$66,168.72 – \$99,242.64
Create	Business Intelligence Analyst	NR27	\$74,332.80 – \$111,499.20

This DAS-IMSD position is cross charged to DHHS (Agency 800), Division of Children, Youth and Family Services (Low Org 8934), which uses tax levy to fund the position. DHHS – Division of Children, Youth and Family Services has sufficient budget to cover the change in pay range and the anticipated higher salary for the new position.

VIRTUAL / HYBRID MEETING INVITES

- Jacqueline Bobo – Director and Chief Information Office, Information Management Services Division, Department of Administrative Services
- Matt Johnson – Deputy Chief Information Officer, Information Management Services Division, Department of Administrative Services

PREPARED BY:

Matt Johnson – Deputy Chief Information Officer, DAS-IMSD

APPROVED BY:

Jacqueline Bobo

Jaci Bobo

Director and Chief Information Officer

DAS – Information Management Services Division

Aaron Hertzberg

Aaron Hertzberg

Executive Director Administrative Services

Department of Administrative Services

ATTACHMENTS:

DAS Report

DAS Resolution

DAS Fiscal Note

cc: Aaron Hertzberg, Director of Administrative Services
Joseph Lamers, Director, Office of Strategy, Budget, and Performance
Lindsey Peterson, Operating Budget Manager, Office of Strategy, Budget, and Performance
Sarah Schulman, Human Resources Business Partner, Department of Human Resources
Margo Franklin, Chief Human Resource Officer
Teisha Blonvia, Financial Manager, Central Business Office
Shakita LaGrant-McClain – Executive Director Health and Human Services
Matt Fortman – CFO Health and Human Services