

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: September 9, 2015

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: A resolution/ordinance confirming the purchase of service contracts issued on an emergency basis for the operation of the Wisconsin Home Energy Assistance Program (WHEAP) in the Management Services Division, and deleting emergency purchase provisions found in Chapters 32 and 56 of the Milwaukee County Code of General Ordinances

FISCAL EFFECT:

- | | |
|--|--|
| <input type="checkbox"/> No Direct County Fiscal Impact
<input type="checkbox"/> Existing Staff Time Required
<input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below)
<input checked="" type="checkbox"/> Absorbed Within Agency's Budget
<input type="checkbox"/> Not Absorbed Within Agency's Budget

<input type="checkbox"/> Decrease Operating Expenditures

<input type="checkbox"/> Increase Operating Revenues

<input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures

<input type="checkbox"/> Decrease Capital Expenditures

<input type="checkbox"/> Increase Capital Revenues

<input type="checkbox"/> Decrease Capital Revenues

<input type="checkbox"/> Use of contingent funds |
|--|--|

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$799,555	\$1,439,468
	Revenue	\$799,555	\$1,439,468
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution will confirm the purchase of service contracts issued on an emergency basis for the operation of the Wisconsin Home Energy Assistance Program (WHEAP) in the Management Services Division, and deleting emergency purchase provisions found in Chapters 32 and 56 of the Milwaukee County Code of General Ordinances. This resolution would approve contracts with Community Advocates, Inc. and UMOS, Inc. to operate the energy assistance program for the period August 1, 2015 through September 30, 2016.

B. Based on the Fiscal Note contained in File No. 15-622, the Department of Health and Human Services (DHHS) Management Services Division staff estimated the total expenditures for the WHEAP contract to be \$2,239,023. For the purposes of this fiscal note, the \$2,239,023 is apportioned \$799,555 to 2015 and \$1,439,468 to 2016 based on the number of months served in each year. Actual expenditures for each year may vary, but are expected to total \$2,239,023 over the 14-month period.

There are no anticipated costs to amending the Milwaukee County General Ordinances to eliminate the emergency purchase provisions.

C. This resolution is expected to have no tax levy impact because all expenditures are covered as part of the State WHEAP contract and sufficient funds have been budgeted in 2015 and are expected to be included in the 2016 Budget.

D. It is assumed that the total expenditures for the operation of the WHEAP will not exceed the State revenues provided to operate and administer the program.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Steve Cady, Research and Policy Director, Office of the Comptroller

Authorized Signature Stephen J. Cady

Did DAS-Fiscal Staff Review? Yes No

Did CDBP Review?² Yes No Not Required