

A report from the Director, Department of Health and Human Services, requesting the creation of 1 Limited Term Employment DHHS Intern - Aging and Disability Vaccination Collaborative (ADVC) Project Manager at paygrade 01M, by recommending adoption of the following:

A RESOLUTION

WHEREAS, a Limited Term Employment (LTE) Department of Health and Human Services (DHHS) Intern – Aging and Disability Vaccination Collaborative (ADVC) Project Manager (part-time) position is being requested for Aging and Disabilities Services-DHHS; and

WHEREAS, the position will support DHHS and external organizations in a community partnership collaboration to aid in planning, developing, administering, and reporting Coronavirus Disease (COVID-19) and influenza vaccination activities in accordance with grant requirements; and

WHEREAS, approval of this position will better support targeted vaccination efforts to older adults and/or individuals with disabilities, as well as focus efforts toward any special populations through coordinated efforts such as outreach, referrals, and access for more effective use of grant funding; and

WHEREAS, funding is available through a grant entitled, “COVID-19 and Influenza Vaccine Uptake Initiative for Older Adults and People with Disabilities,” which has been awarded through USAGING, a District of Columbia non-profit corporation; and

WHEREAS, the Department of Human Resources has reviewed the request for this position to determine the appropriate classification (DHHS Intern - ADVC Project Manager) and pay grade (01IM), and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of September 5, 2023, recommended adoption of File No. 23-805 (vote 5-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay recommendation for the requested position upon subsequent review and approval by the Department of Human Resources as outlined below:

Recommended Title	Department of Health and Human Services (DHHS) Intern - Aging and Disability Vaccination Collaborative (ADVC) Project Manager
Agency (Department)	800
Org. (Low Org)	833
Number of Positions	1 Limited Term Employment (LTE)
Pay Grade	01IM
Pay Hourly Rate	\$12.97 to \$19.85
Annual Range	\$26,978 - \$41,288

; and

BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position action for the DHHS effective Pay Period 20, beginning September 25, 2023, and ending April 15, 2024, unless a new source of funding is identified:

Action	Title	Number of Positions	Pay Grade
Create	DHHS Intern - ADVC Project Manager	1 (LTE)	01IM

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