

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 7/7/2025

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Chantell Jewell, Superintendent, Milwaukee County Community Reintegration Center (CRC)

Subject: From the Superintendent, Milwaukee County Community Reintegration Center (CRC), requesting authorization to amend the two-year Purchase of Service Contract with three one-year extensions with Trinity Services Group, Inc. in the approximate value of \$485,800 for the provision of food services at the Community Reintegration Center, the Criminal Justice Facility, and the Vel Phillips Youth Detention Center for the period of April 1, 2024, to March 31, 2029.

File Type: Action Report

REQUEST

The Superintendent, Milwaukee County Community Reintegration Center (CRC), is requesting authorization to amend the two-year Purchase of Service Contract with three one-year extensions with Trinity Services Group, Inc. (Trinity) in the value of \$485,800 for the provision of food services at the Vel Phillips Youth Detention Center with the Children, Youth and Family Services (CYFS) area for the period of April 1, 2024, to March 31, 2029.

POLICY

Milwaukee County Code of General Ordinances:	MCGO Chapter 32-25
Specific Adopted Budget:	2024 Adopted Budget

BACKGROUND

On June 28, 2023, with support from the Department of Administrative Services - Procurement Division, the CRC issued Request for Proposal RFP-2023-008 for Correctional Food Service Management. The deadline for this RFP was September 1, 2023. Two vendors submitted proposals and an evaluation committee concluded that Trinity had the highest score.

Milwaukee County entered into the contract with Trinity and this contract with Trinity is to provide food services at the Community Reintegration Center, the Criminal Justice

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Facility, and the Vel Phillips Youth Detention Center. This contract began on April 1, 2024, and is for two years, with three one-year extensions. The CYFS Youth Detention Center has requested an updated menu, to include an additional snack (sandwich) in the evenings, to serve youth in the detention center. The new menu allows for additional hot food items, a more robust menu and sandwiches as an evening snack. The additional cost per meal is .58, for a total additional contract amount up to \$485,800 over the course of the contract through March 31, 2029. The total amount varies based on the number of kids in the youth detention center and the number of youth served over the course of the contract period. CYFS will be responsible for the additional costs and is covered within their operating budget.

RECOMMENDATION

The Superintendent of the Community Reintegration Center respectfully submits this action item to request the authority to amend a two-year Purchase of Service Contract with three one-year extensions with Trinity Services Group, Inc. in the approximate value of \$485,800 for the provision of food services at the Vel Phillips Youth Detention Center for the period of April 1, 2024, to March 31, 2029.

FISCAL EFFECT

Fiscal Note is attached.

VIRTUAL MEETING INVITES

Chantell Jewell, Superintendent, Community Reintegration Center
Shayla Fenceroy, Assistant Superintendent, Community Reintegration Center
Kelly Pethke, CYFS Administrator
Lael MacLellan, Contracts Manager, DAS Procurement

PREPARED BY:

Kelly Pethke, CYFS Administrator

APPROVED BY:



Chantell Jewell, Superintendent
Milwaukee County Community Reintegration Center

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ATTACHMENTS:

Fiscal Note

cc: County Executive David Crowley
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Steve Cady, Research and Policy Director, Comptroller's Office
Allyson Smith, Committee Coordinator, Office of the County Clerk
Damian Rivera, Sr. Financial and Management Analyst, Office of Strategy, Budget, and Performance

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Michael Bickerstaff

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Milwaukee, WI 53203

Michael.Bickerstaff@milwaukeecountywi.gov

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Chantell Jewell

Chantell.jewell@milwaukeecountywi.gov

Superintendent

Milwaukee County

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