

12-13-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 C CAPITAL IMPROVEMENTS

Action Required

Finance and Audit Committee
 Majority County Board

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2018 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 capital improvement appropriations:

1)	<u>From</u>	<u>To</u>
<u>WP525 Parks POS System #</u>		
6051 – Contract Pers Servs-Long	\$60,390	
<u>9000 – Parks</u>		
6051 – Contract Pers Servs-Long		\$60,390

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$60,390 is requested by the Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services to transfer funds from capital project #WP525-Parks POS System into the operating budget of the Parks department to comply with adopted File #17-773.

Background

The Milwaukee County Parks Department was appropriated \$240,000 in the 2017 adopted operating budget for planning a replacement to their ageing point of sale system. In December of 2017, File #17-773 created capital project #WP525 Parks POS System. Funding for the project was derived from revenue earned by operating the O'Donnell Parking garage through the third quarter of 2017. Revenue was only budgeted for operation of the garage through the first quarter.

WP525 Parks POS System

The original appropriation outlined in File# 17-773 included funding for the first year of maintenance and support for the new point of sale system. File# 17-773 was approved in December of 2017 after the 2018 operating budget was adopted. The 2018 adopted operating budget did not include funds for maintenance and support for the new point of sale system. To comply with lines 90-93 of adopted File #17-773, funds must be transferred from the capital project into the general fund.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

		Fiscal Year 2018	
		<u>From</u>	<u>To</u>
2)	<u>WP29802 South Shore Parking Lot Improvements #</u>		
	8527 – Land Improvements (CAP)	\$150,000	
	<u>WP68502 Lyons Park Bridge Replacements #</u>		
	8527 – Land Improvements (CAP)		\$100,000
	<u>WP28002 Menomonee River Parkway Reconstruction #</u>		
	8527 – Land Improvements (CAP)		\$50,000

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$150,000 is requested by the Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services to reallocate expenditure authority in completed project #WP29802 South Shore Parking Lot Improvements to projects #WP68502 Lyons Park Bridge Replacements and #WP28002 Menomonee River Parkway Reconstruction.

Background

The 2014 Adopted Capital budget included funds for planning project #WP298. Additional funds were appropriated in 2015, grants were applied to the project in 2016 and the final appropriations were made in the 2017 Adopted Capital budget. Upon execution of File #18-741, which satisfies conditions of grant receipt, and release of final invoices and encumbrances. Available expenditure authority will be transferred to #WP68502 and #WP28002

Project WP68502 Lyons Park Bridge Replacements

In December 2017, Project #WP68502 was created via fund transfer from surpluses in other completed parks projects. Cost estimates received from bidders were higher than budgeted due to economic conditions for steel and concrete commodities. This transfer will allow for updated expenditure authority to execute required cold weather construction in a timely fashion to minimize risk to historic trees on the project site.

Project WP28002 Menomonee River Parkway Reconstruction

Funding for Menomonee River Parkway Reconstruction was appropriated in 2013-2016 via capital budget or transfer. This transfer increases the expenditure authority for the Menomonee River Parkway project in order to process final change orders on the project resulting from storm sewer connections and extensions due to roadway flooding risk. Green infrastructure was combined with standard storm sewer improvements in order to manage storm water along the parkway. During intense rain events and periods of frozen conditions it was found that the green infrastructure elements, like rain gardens, bioswales, and bio-filtration basins did not keep up with the rate of water requiring management. As a result, County staff designed overflow solutions that connected the green infrastructure to storm pipe, so that the parkway road would not flood. The cost of the corrections included vegetated matting that provided the native, deep-rooted plants that promote infiltration.

This fund transfer has no tax levy impact.

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3)		
	<u>WC095012 Courthouse Basement Masonry #</u>	
	8509 – Other Bldg Imprvmt (Cap)	\$66,415
	<u>1151 – Department of Administrative Services</u>	
	8502 – Major Maint Bldg Exp	\$66,415

Existing Project, + Included in 5-Year Plan, * New Project

The Director of Facilities Management – Department of Administrative Services (“DAS”) and the Director of the Architecture, Engineering & Environmental Services Section (“AE&ES”) of the DAS are requesting an appropriation transfer to reallocate expenditure authority of \$66,415 from Org. Unit 5725 Buildings/Facilities DAS to Project WC095 Courthouse Basement Masonry.

The 2014 Adopted Capital Improvements Budget provided an appropriation of \$380,000 for Project WC095 Courthouse Masonry (Basement Walls). Financing was provided from \$30,000 of land sale revenue and \$350,000 of sales tax revenue. Prior to 2014, the DAS-Facilities Management identified approximately 1,000 square feet in the Courthouse basement walls that had significantly spalled and deteriorated and required major repairs, or may have needed complete replacement. The project scope included inspection of these areas to determine if repair or replacement was required. Based on the inspection results, repairs or replacement of the wall components (concrete, steel reinforcing rebar, shoring, etc.) would be performed.

Construction on the project is ongoing and is anticipated to be complete by the end of the year; however, unforeseen conditions have resulted in the need for a change order on the contract. Eight of the drains around the Courthouse were determined to be beyond repair and need to be replaced and also it was determined that an additional drain tile would be required. Both changes are being done to prevent future water damage to the Courthouse Basement. This appropriation transfer is being requested to fund the additional project costs.

Funds are requested to be transferred from the DAS Facilities Management operating budget. Sufficient funds are available for the transfer. The 3rd Quarter report from the Office of the Comptroller indicated that the DAS is anticipating a surplus of approximately \$1.3 million for 2018.

There is no tax levy impact from this fund transfer.

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4)		<u>From</u>	<u>To</u>
	<u>WO51705 War Memorial Elevator Improvements #</u>		

	Fiscal Year 2018
6146 – Prof. Serv Cap/ Major Mtce	\$50,000
8509 – Other Bldg Imprvmt (Cap)	\$850,000
9706 – Pro Serv Div Services	\$41,574
<u>WO51707 Traction Elevator Upgrades #</u>	
6030 – Advertising	\$500
6050 – Contract Pers Services - Short	\$1,000
6080 – Postage	\$500
6146 – Prof. Serv Cap/Major Mtce	\$4,556
7930 – Printing	\$500
9706 – Prof Div Services	\$1,565
8509 – Other Bldg Imprvmt (Cap)	\$574,986
<u>WO51714 WM/MAM Elevator Updates/Restorations #</u>	
9706 – Prof Div Services	\$36,467
8509 – Other Bldg Imprvmt (Cap)	\$321,500

Existing Project, + Included in 5-Year Plan, * New Project

The Architecture, Engineering & Environmental Services Section of the Department of Administrative Services (AE&ES) is requesting an appropriation transfer (transfer) to reallocate expenditure authority of \$583,607 from Project WO51707 Traction Elevator Upgrades and \$357,967 from Project WO51714 War Memorial/Art Museum Elevator Updates/Restorations to Project WO51705 War Memorial Elevator Improvements.

The 2014 Adopted Capital Improvements Budget provided an appropriation of \$367,500 for Project WO51705 War Memorial Elevator and Electrical Systems. The scope of the project included the replacement of the mechanical components for the passenger elevators in the Kahler Building and the replacement life safety system in the Saarinen building. The replacement of the life safety system has been completed.

The 2015 Adopted Capital Improvements Budget included an appropriation of \$100,000, for Project WO51707 War Memorial Traction Elevator Upgrades to the Saarinen building. The scope of Project WO51707 included the replacement of the drives and governors of the passenger elevators and replacement of some parts of the freight elevator. Financing was provided by sales tax revenue. Subsequent to the adoption of the 2015 Budget, a July 2015 appropriation transfer was approved that added an additional \$500,000 for the elevator related improvements. Financing was provided from 2015A Corporate Purpose Bonds. During the installation for the new fire protection system for the MAM and the WMC, it was discovered that elevator system recall would not respond. Modernization of the microprocessor controller required updates on the elevator systems. There are a total of seven elevators that the County is responsible for updating.

The 2016 Adopted Capital Improvements Budget included an appropriation of \$375,351 to restore and update the existing elevator in the Kahler/Saarinen buildings in order to meet ADA and other code requirements. Elevator car lanterns, push button stations, hoist way switches and door components were to be replaced. In addition, braille signage plates and audible direction systems were also to be replaced.

The AE&ES section of the Department of Administrative Services has indicated that completing these projects concurrently will lead to a more efficient process that should save time and money. Staff has also indicated that the site restoration work placed in the one contract will also simplify the process. Reallocation of the budget authority among these two projects will allow for reconciliation of accounts in order to keep the project budget and contract consistent.

The combined scope of work in the consolidated project will include the assessment and upgrading of the six major elevators in the Saarinen and Kahler buildings. The operational equipment parts will be replaced and the control panel will be upgraded. ADA requirements, code requirements and life safety requirements will be addressed. The elevators will all be connected into the new facility alarm system.

There is no tax levy impact from this fund transfer.

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