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From the Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services requesting authorization of \$500,000 of Federal American Rescue Plan Act of 2021 funds to establish a digital transformation assessment project and set aside of \$10 million to execute the assessment’s digital transformation roadmap, by recommending adoption of the following:

AN AMENDED RESOLUTION

WHEREAS, the Federal American Rescue Plan Act (ARPA) of 2021 was signed into law by President Biden on March 11, 2021, in efforts to provide support to individuals, families, and businesses impacted by the Coronavirus Disease pandemic; and

WHEREAS, Milwaukee County (the County) will directly receive \$183.7 million in ARPA funding, through the Federal government’s State and Local Fiscal Recovery Fund; and

WHEREAS, on June 24, 2021, the Milwaukee County Board of Supervisors (County Board) approved a resolution (Adopted File No. 21-555) to establish the ARPA Task Force, which will use a public process to make non-binding recommendations for ARPA allocations to the County Board; and

WHEREAS, of the County’s \$183.7 million of ARPA aid, approximately \$115,728,599 has been allotted for Revenue Loss Recovery projects, which may include expenditures being considered by the Revenue Loss Recovery Subgroup, such as addressing the backlog of capital projects and deferred maintenance; and

WHEREAS, the County must embrace digital transformation to use the full capability of existing information systems, to avoid operational inefficiencies coupled with increased expenses; and

WHEREAS, ongoing budget challenges have required the Information Management Services Division (IMSD), Department of Administrative Services (DAS), to increasingly allocate funds to operational activities rather than delivering digital transformation projects; and

WHEREAS, a digital transformation roadmap for the County is necessary to identify projects to transform traditional manual processes to modern, automated, or digitized processes; and

WHEREAS, the County can benefit from a third party’s perspective due to a third party’s experience across other governmental organizations, knowledge of best practices, and ability to easily work across departments during an assessment; and

47 WHEREAS, IMSD-DAS requested \$500,000 of ARPA funds to establish a digital
48 transformation assessment project, and set aside of \$10 million to execute the
49 assessment's digital transformation roadmap, which will be procured via the County's
50 standard bid process; and

51
52 WHEREAS, the ARPA Task Force met on December 2, 2021, and
53 recommended approval of the requested \$500,000 for a digital transformation
54 assessment and set aside of \$10 million to execute the digital transformation roadmap,
55 with the requirement IMSD-DAS seek ARPA Task Force and County Board approval
56 prior to spending reserved funds; and

57
58 **WHEREAS, at its meeting on January 27, 2022, Committee on Finance**
59 **members expressed a desire to better clarify the allocation of the funds, including**
60 **the opportunity to review the recommendations of the digital transformation**
61 **assessment plan before approving the allocation of funds from the \$10 million in**
62 **ARPA funding reserved to execute the plan; and**

63
64 WHEREAS, the Committee on Finance, at its meeting of January 27, 2022,
65 recommended adoption of File No. 22-106 as amended (vote 6-1); now, therefore,
66

67 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board)
68 hereby authorizes the Office of Strategy, Budget, and Performance (OSBP), and the
69 Office of the Comptroller to **create a new Capital Improvement Project, WY0726 –**
70 **Milwaukee County Digital Transformation Initiative, and process provide** an
71 administrative appropriation transfer in the amount of \$500,000 from Milwaukee
72 County's allocated American Rescue Plan Act (ARPA) funding, to establish budget
73 authority for a new digital transformation assessment **plan capital project**; and

74
75 BE IT FURTHER RESOLVED, the County Board hereby ~~reserves and~~
76 ~~earmarks an allocation of~~ **authorizes OSPB, and the Office of the Comptroller, to**
77 **process a \$10 million administrative appropriation transfer** in ARPA funding to **an**
78 **allocated contingency account in Capital Improvement Project WY0726 –**
79 **Milwaukee County Digital Transformation Initiative** ~~the Information Management~~
80 ~~Services Division (IMSD), Department of Administrative Services (DAS),~~ for
81 execution of the digital transformation assessment **plan project**, subject to future
82 County Board approval, ~~prior to spending reserved~~ **the** funds **held in the allocated**
83 **contingency account**; and
84

85 BE IT FURTHER RESOLVED, upon completion of the new digital transformation
86 assessment ~~plan capital project~~, the Information Management Services Division,
87 Department of Administrative Services, will provide identified needs generated from the
88 ~~plan project, to the County Board for review and approval to release a~~
89 ~~commensurate amount of ARPA funding held in an allocated contingency~~
90 ~~account to effectuate the approved digital transformation plan and; and work in~~
91 ~~consultation with the OSBP, and the Office of the Comptroller to provide the~~
92 ~~necessary administrative appropriation transfer(s) up to \$10 million using ARPA~~
93 ~~revenue funding; and~~

94
95 BE IT FURTHER RESOLVED, any surplus ARPA funds held in Capital
96 Improvement Project WY0726 – Milwaukee County Digital Transformation
97 Initiative, that is not needed to effectuate the approved digital transformation plan
98 shall be made available to other ARPA eligible initiatives, subject to
99 recommendation by the ARPA Task Force, and approval of the County Board.

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srb
01/27/2022
S:\Committees\2022\January\FINANCE\Resolutions\22-106 IMSD - \$500k ARPA Funding-Digital Transformation
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