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From the Director, Facilities Management Division, Department of Administrative Services, Requesting Authorization to Execute Multi-year Service Contracts for Countywide Furniture, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, a variety of different office furniture systems and service contracts are currently in effect across Milwaukee County (the County) departments, leading to inefficiencies in procurement and services, inflexibility to redeploy furniture across facilities when needed, and a collection of obsolete inventories; and

WHEREAS, in October of 2023, the Facilities Management Division, Department of Administrative Services, developed and launched a consolidated Request for Proposals (RFP) for a new standard County-wide Office Furniture Services Contract (the Contract); and

WHEREAS, an Evaluation Committee (the Committee) comprised of subject-matter experts from several departments reviewed and evaluated all proposal submissions received for this solicitation; and

WHEREAS, the Committee, in accordance with the criteria outlined in the RFP, found the proposals submitted by Henrickson & Company, Inc. (Henrickson) and CJ & Associates, Inc. (CJ & Associates), were of superior quality; and

WHEREAS, development of a standard furniture contract aligns with the County’s vision and strategic focus area of “Bridging the Gap,” by reducing the number of County contracts for the same services, thereby breaking down silos; and

WHEREAS, each department has sufficient funds in the 2024 Adopted Operating Budget (the Budget), or within Adopted Capital Projects, to cover the proposed costs of furniture services, and the Contract will produce cost savings relative to the Budget; and

WHEREAS, the Committee has determined that Henrickson and CJ & Associates’ proposals represent the best value to the County, and wishes to award the Contract to Henrickson and CJ & Associates; and

WHEREAS, the base term of the new three-year contract is anticipated to begin in June 2024 through May 2027, and shall provide for two additional, one-year extensions at the County’s option; and

WHEREAS, the Committee on Finance, at its meeting of May 16, 2024, recommended adoption of File No. 24-441 (vote 6-0); now, therefore,

46 BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby  
47 authorizes the Director, Facilities Management Division, Department of Administrative  
48 Services, to execute Services Contracts with Henrickson & Company, Inc., and  
49 CJ & Associates, Inc., for multiple budget years.

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