

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: April 10, 2023

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Wieslawa Tlomak, MD, Chief Medical Examiner, Medical Examiner

Subject: Medical Examiner requests to abolish 1.0 FTE Deputy Chief Medical Examiner – Pay Range 905E and create 1.0 FTE Assistant Medical Examiner – Pay Range 905E

File Type: Action Report

REQUEST

The Chief Medical Examiner, Office of the Medical Examiner, is requesting to abolish 1.0 FTE Deputy Chief Medical Examiner – Pay Range 905E and create 1.0 Assistant Medical Examiner – Pay Range 905E.

POLICY

| | |
|--|---------------------|
| Wisconsin State Statutes: | Wis Stats 59.17 |
| Milwaukee County Code of General Ordinances: | MCGO 17.05(1) |
| Specific Adopted Budget: | 2023 Adopted Budget |

BACKGROUND

Currently the Medical Examiner’s Office consists of one Chief Medical Examiner, two Deputy Chief Medical Examiners, and three Assistant Medical Examiners. To right-size the staffing needs of the Medical Examiner’s Office and better align with our current needs, our office is requesting to abolish the vacant Deputy Chief Medical Examiner and recreate this position as an Assistant Medical Examiner. While both positions are in the same pay range (905E), it is anticipated cost savings will be realized as an Assistant Medical Examiner would have no management duties and will instead focus on autopsy service.

ALIGNMENT TO STRATEGIC PLAN

3B: Enhance the County’s fiscal health and sustainability

An Assistant Medical Examiner would be compensated lower in the pay range to reflect the reduced duties.

FISCAL EFFECT

Recruitment for this position is ongoing. Anticipated savings due to lower compensation in the pay range estimated at \$10,000/year.

POSITION INFORMATION

| <u>Action</u> | <u>Title</u> | <u>Pay Range</u> | <u>Annual Salary Range – 2088 Hours</u> |
|---------------|-------------------------------|------------------|---|
| Abolish | Deputy Chief Medical Examiner | 905E | \$196,934.40 to \$299,208.00 |
| Create | Assistant Medical Examiner | 905E | \$196,934.40 to \$299,208.00 |

VIRTUAL/HYBRID MEETING INVITES

Wieslawa Tlomak, MD
Karen Domagalski

PREPARED BY:

Karen Domagalski, Operations Manager

APPROVED BY:

Wieslawa Tlomak, MD

Wieslawa Tlomak, MD
Chief Medical Examiner

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk