

MILWAUKEE COUNTY FISCAL NOTE FORM**DATE:** 1-25-22Original Fiscal Note Substitute Fiscal Note **SUBJECT:** Request to Abolish 1.0 FTE Mechanical Mtce Supt and Create 1.0 FTE Project Manager-Facilities in Department of Administrative Services, Facilities Management Division.**FISCAL EFFECT:**

- No Direct County Fiscal Impact
- Existing Staff Time Required
- Increase Operating Expenditures
(If checked, check one of two boxes below)
- Absorbed Within Agency's Budget
- Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$34,898	\$34,898
	Revenue		
	Net Cost	\$34,898	\$34,898
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Department of Administrative Services, Facilities Management Division (DAS-FMD) requests to abolish 1.0 FTE Mechanical Mtce Supt (Pay Grade 27M \$62,647 to \$73,327) and create 1.0 FTE Project Manager-Facilities (Pay Grade 36M \$90,272 to \$106,811).

The Mechanical Mtce Supt is budgeted at \$63,607 for 2022. The anticipated compensation level for hiring is \$98,505 (at the requested new Pay Grade 36M), resulting in higher personal services costs of \$34,898. The DAS-FMD has indicated it will transfer budget authority of \$34,898 from its services/commodities to its personal services. Administrative appropriation transfer language is included with the resolution accompanying this report.

In 2023, the DAS-FMD will continue to absorb the estimated \$34,898 variance between the positions.

Department/Prepared By SBP

Authorized Signature JOSEPH LAMERS

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.