

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: November 13, 2024

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting the creation of 1.0 FTE Evidence Based Health Promotion Coordinator in pay grade 25 in Aging and Disabilities Services

File Type: Action Report

REQUEST

Department of Health and Human Services (DHHS) is requesting approval to create 1.0 FTE Evidence Based Health Promotion Coordinator in paygrade 25.

POLICY

The maximum number of positions and the maximum number of employee hours in a given classification are approved as part of the annual adopted budget. Changes to the authorized number of positions outside of the budget process require approval by the Milwaukee County Board of Supervisors.

Milwaukee County Ordinances:		17.28
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BACKGROUND

An Evidence Based Health Promotion Coordinator position is being requested for the Aging Unit within DHHS. The Evidence Based Health Promotion Coordinator will coordinate evidence-based health promotion and chronic disease prevention activities under Title III-D of the Older Americans Act (OAA), promote awareness of health promotion and cost savings programs available for Medicare participants, and assist with other health promotion activities for older adults. Coordination of Title III-D activities is currently performed by a sole independent contractor. Creating this position within the Aging Unit will provide better coordination and integration of health promotion activities in the county and advance the No Wrong Door model.

The cost of the position is offset by OAA III-D and Medicare Improvements for Patients and Providers Act (MIPPPA) funds.

Position requested:

Title	Grade	Pay Range	Annual Salary Range
Evidence-Based Health Promotion Coordinator	25	\$29.27 \$34.27	\$61,124 - \$71,559

ALIGNMENT TO STRATEGIC PLAN

The request to create a new Evidence Based Health Promotion position in DHHS aligns with the county's strategic plan to promote health equity, increase the quality and length of life, particularly among socio-economically disadvantaged residents, and deliver high quality, effective services.

FISCAL EFFECT

The total cost for this position ranges between \$65,800 to \$77,034 (including salary and social security) at 1.0 FTE and is funded through Title III-D Older Americans Act (OAA) and Medicare Improvements for Patients and Providers (MIPPA) funding.

TERMS

The requested position create would be effective in pay period 3 of 2025 upon approval by the Milwaukee County Board of Supervisors.

VIRTUAL MEETING INVITES

Gaylyn.Reske@milwaukeecountywi.gov
daniel.idzikowski@milwaukeecountywi.gov
Shakita.LaGrant@milwaukeecountywi.gov

PREPARED BY:

Daniel Idzikowski, Aging Services Director, DHHS Aging and Disabilities Services (ADS)

APPROVED BY:

Shakita LaGrant-McClain
Shakita LaGrant-McClain, Director, Department of Health & Human Services

ATTACHMENTS:

None

cc: County Executive David Crowley
Sup. Willie Johnson Jr., Chair, Finance Committee
Sup. Shawn Rolland, Chair, Health Equity, Human Needs, & Strategic Planning Committee
Liz Sumner, Comptroller, Office of the Comptroller
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Joseph Lamers, Director, Office of Strategy, Budget and Performance
Steve Cady, Research & Policy Director, Office of the Comptroller
Madeline Fruehe, Budget & Management Analyst, SBP