

**SECTION E2 WAS LAID OVER FOR ONE MEETING ON JULY 21, 2016**

7-21-2016 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
 E CAPITAL IMPROVEMENTS

Action Required

Finance, Personnel and Audit Committee  
 County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2016 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2016 capital improvement appropriations:

2)	<u>From</u>	<u>To</u>
<u>WP26201 Brown Deer Clubhouse Kitchen Replacement #</u>		
8509 – Other Bldg Improvement (CAP)		\$224,500
<u>WP17218 MLK Community Center Roof Replacement #</u>		
8501 – Bldg/Structures New (CAP)		\$150,000
<u>WP33201 Currie Park Electrical Service #</u>		
8527 – Land Improvements (CAP)	\$242,000	
6146 – Prof. Serv. Cap/Major Maint	\$32,462	
<u>WP36803 Grant (Wolf) Service Roof #</u>		
6030 – Advertising	\$500	
6050 – Contract Per Serv- Short	\$1,000	
6080 – Postage	\$500	
6146 – Prof. Serv. Cap/Major Maint	\$5,000	
7930 – Photo, Prtg, Repro, Binding	\$500	
9706 – Prof Div Serv	\$10,500	
8509 – Other Bldg Improvement (CAP)	\$28,715	
<u>WP36805 Hansen Service Yard Roof #</u>		
6030 – Advertising	\$500	
6050 – Contract Per Serv- Short	\$1,000	
6080 – Postage	\$500	
7930 – Photo, Prtg, Repro, Binding	\$500	
9706 – Prof Div Serv	\$6,000	
8509 – Other Bldg Improvement (CAP)	\$9,421	
<u>WP36807 Scout Lake Pavilion Roof #</u>		
6030 – Advertising	\$500	
6050 – Contract Per Serv- Short	\$1,000	
6080 – Postage	\$500	
7930 – Photo, Prtg, Repro, Binding	\$500	
9706 – Prof Div Serv	\$1,500	
8509 – Other Bldg Improvement (CAP)	\$21,000	
<u>WP36808 Froemming Comfort Station Roof #</u>		
6030 – Advertising	\$500	
6050 – Contract Per Serv- Short	\$1,000	
6080 – Postage	\$500	
7930 – Photo, Prtg, Repro, Binding	\$500	
9706 – Prof Div Serv	\$800	
8509 – Other Bldg Improvement (CAP)	\$7,102	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$374,500 is requested by the Director of the Department of Administrative Services (DAS) and Director of Parks, Recreation, & Culture (Parks) to reallocate funding from projects that have anticipated surpluses to Project WP26201 Brown Deer Clubhouse Kitchen Replacement and Project WP17218 Martin Luther King Jr. (MLK) Community Center Roof Replacement.

WP26201 Brown Deer Clubhouse Kitchen Replacement

The 2015 Adopted Capital improvements Budget included an appropriation of \$9,154,472 for infrastructure improvements to the County parks system. The Parks Director submitted recommendations of projects to the Capital Improvements Committee, which were then approved by the County Board (CB Res 15-242). The Resolution specifically allocated \$389,000 to the Brown Deer Kitchen Replacement. In addition a subsequent transfer was approved in the 4<sup>th</sup> quarter of 2015 to allocate \$30,000 in funds from the Parks operating budget to increase funding for the project due to bids coming in higher than anticipated.

Due to a number of factors, including DAS- Architecture, Engineering and Environmental Services (AE&ES) work load issues, administrative delays in processing contracts and late delivery of the bid documents by the consultant, the time frame was greatly compressed. Bids were solicited informally from five separate contractors, only two bids were received. Both bids exceeded the consultant's pre-bid estimate by \$200,000. The only option to deliver this project within the available project delivery options and the stipulated schedule was the use of a time and materials (T&M) contract. The project schedule required the contractor to work overtime. Unforeseen conditions were encountered during the renovation. These conditions included: more kitchen equipment required than originally estimated, which resulted in additional design and construction work.

Funding required for the project was initially provided by the Parks operating budget in order to expedite the work. The project was substantially completed in May 2016. This appropriation transfer will increase the budget for the project by \$224,500 so that costs fronted by the Parks operating budget can be moved to the project. The \$224,500 only includes \$18,000 of the Kitchen Equipment Allowance for the walk-in freezer and walk-in refrigerator. The \$224,500 does not include the remaining items that were part of the Kitchen Equipment Allowance that were determined to not be bond eligible by the Office of the Comptroller.

WP17218 MLK Community Center Roof Replacement

The 2010 Adopted Capital Improvements Budget included \$500,000 for the replacement of the roof at the MLK Community Center. Although the roof work was completed in 2014, leaking has continued in the areas surrounding the two large skylights that were not replaced. The DAS- AE&ES has developed a cost estimate for replacing the existing skylights and the roof curbing as well as modifying the surrounding area to decrease the amount of water flowing to the skylights.

This appropriation transfer would increase project funding by \$150,000, which would be used to complete the scope of work identified in the cost estimate.

Assuming approval of this appropriation transfer, the project is anticipated to be substantially completed by July 2017.

Projects with Anticipated Surpluses

All of the projects listed below are complete or near completion. The surplus funds being reallocated in this transfer and a substantial completion dates are listed for each.

- WP33201 Currie Park Electrical Service - \$274,462 (Completed Spring 2016)
- WP36803 Grant (Wolf) Service Roof - \$46,715 (Completed Fall 2015)
- WP36805 Hansen Service Yard Roof - \$17,921 (Completed Fall 2015)

- WP36807 Scout Lake Pavilion Roof - \$25,000 (Completed Fall 2015)
- WP36808 Froemming Comfort Station Roof - \$10,402 (Completed Fall 2015)

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JUNE 28, 2016.