

1 (Item) From the Director, Department of Health and Human Services, requesting
 2 authorization to create 1.0 full-time equivalent Executive Assistant by recommending
 3 adoption of the following:

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 5 **A RESOLUTION**
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 8 WHEREAS Division of Youth and Family Services (DYFS) of the Department of
 9 Health and Human Services (DHHS) has become engaged in multiple juvenile justice
 10 initiatives; and
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12 WHEREAS the Division of Youth and Family Services is under capacity issues
 13 and effective management requires additional resources, including time and effort in the
 14 form of employee related capital,
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16 WHEREAS additional staff capacity is necessary to maintain current
 17 administrative operational demands and requirements; now therefore,
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19 BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby
 20 authorizes and approves the following position action for the Department of Health and
 21 Human Services –Division of Youth and Family Services, effective June 14, 2018.
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Action	Title	No. of Positions	Title Code	Pay Grade
Create	Executive Assistant	1.0 FTE	Not Currently Available	25M (\$51,403 -\$58,430)

24
 25 BE IT FURTHER RESOLVED, that the 1.0 FTE Executive Assistant position will
 26 only be created and funded provided that Youth Aids revenue will cover the cost of this
 27 position and that the 1.0 FTE Executive Assistant position will be abolished upon loss of
 28 sufficient Youth Aids funding to cover the cost of the position.