EXECUTIVE COMMITTEE
MEETING MINUTES
MARCH 14, 2025

The Executive Committee members convened virtually on Friday, March 14, 2025. Members and attendees joined the virtual meeting hosted on Zoom with video and call options.

Members Present	**Milwaukee County Staff**
Janice Wilberg, *Chairwoman*	Daniel Idzikowski, *DHHS, ADS, AAA*
Terrence Moore Sr, *Vice-Chair*	
Brian Peters, *Legislative Officer*	**Attendees**
Amber Miller, *At Large Member*	Jill Kenehan-Krey, *ASL Interpreter*
Gloria Miller, *Secretary*	Stephanie Zito, *ASL Interpreter*

MINUTES

I. **CALL TO ORDER AND ROLL**

Chair Janice Wilberg called the meeting to order at 9:09 a.m., and Chair Wilberg took role. A quorum of committee members was present.

II. **REVIEW AND APPROVAL OF THE FEBRUARY 14, 2025, EXECUTIVE COMMITTEE MEETING MINUTES**

MOTION: To approve the February 14, 2025, Executive Committee meeting minutes.
ACTION: Motion prevailed by unanimous consent (Peters Moved, G. Miller Second).

III. **DISCUSSION AND ACTION ITEMS**

a) **Action/Informational Item, Update on Candidates to the Commission on Aging, (COA), and Non-Commission Candidates to COA's Committees and Councils, Chair Janice Wilberg, and AAA Director Daniel Idzikowski:** Chair Wilberg led the discussion regarding candidates for the Commission on Aging. The Commission is looking for a replacement for County Board Supervisor Sequanna Taylor, who has served on the Commission but is moving into a second role as a legislator. As a result, Supervisor Taylor will no longer be available to serve on the Commission.

Chair Wilberg has been in discussions with the County Executive's Office and Supervisor Taylor, who Chair Wilberg expects to propose a new candidate (Caroline Gomez Tom or Juan Miguel Martinez) from the County Board to fill this position. Additionally, one Commissioner, Cindy Van Vreede, is seeking reappointment as her first term ends in May. It is essential to request her reappointment soon.

There is still one vacant position on the Commission, and Chair Wilberg and the County Executive's Office are actively searching for a candidate to fill it.

b) **Informational Item, Update on Decision Making Protocol Draft: AAA Daniel Idzikowski:** Director Idzikowski discussed the decision-making protocol draft, outlining the Commission on Aging's roles and responsibilities. He noted the Executive Committee's feedback about the complexity of the previous draft and proposed using a manual chart to improve operations.

Key areas of decision-making authority include:

➢ Assessing service needs
➢ Developing a comprehensive network
➢ Advising the County Board
➢ Establishing programs with Older Americans Act funding
➢ Approving the area aging plan and vendor contracts
➢ Evaluating service effectiveness and expenditures

c) **Action Item: Setting the March 28, 2025, Commission on Aging Agenda:** Director Idzikowski announced that the April Commission on Aging meeting will likely take place in the new building, which is scheduled to be ready by the end of April. He and the Executive Committee reviewed the agenda for the next Commission on Aging meeting scheduled for March 28, 2025. Chair Wilberg highlighted the importance of community engagement and public comments at future meetings before the Executive Committee adjourned.

MOTION: To accept the March 28, 2025, COA meeting agenda.
ACTION: Motion prevailed by unanimous consent (Moore Moved, G. Miller Second).

The COA meeting agenda for March 28, 2025, was set.

d) **Informational Item,** Announcements: there were no announcements.

IV. ADJOURNMENT

A motion was made to adjourn the meeting at 10 a.m.

MOTION: To adjourn the meeting.
ACTION: Motion prevailed by unanimous consent (G. Miller Moved, Moore Second).

The next Executive Committee meeting is scheduled for Friday, April 14, 2025, at 9 a.m. (virtual and audio) on Zoom.

Respectfully submitted,

Vonda Nyang,
Executive Assistant