

**COUNTY OF MILWAUKEE**  
**Delinquency and Court Services Division (DHHS)**  
**INTER-OFFICE COMMUNICATION**

**DATE:** January 6, 2016

**TO:** Theodore Lipscomb, Sr., Chairman, Milwaukee County Board of Supervisors

**FROM:** Héctor Colón, Director, Department of Health and Human Services  
*Prepared by B. Thomas Wanta, Administrator – DCSD*

**SUBJECT:** **Report from the Director, Department of Health and Human Services, requesting authorization to increase the 2015 Purchase of Service Contract with Southwest Key in the amount of \$64,005 from \$700,515 to \$764,520 for the Delinquency and Court Services Division**

**Issue**

Section 46.09 of the Milwaukee County Code of General Ordinances requires County Board approval for the purchase of human services from nongovernmental vendors. No contract or contract adjustment shall take effect until approved by resolution of the County Board. Per Section 46.09, the Director, Department of Health and Human Services (DHHS), is requesting authorization to increase the Delinquency and Court Services Division (DCSD) 2015 Purchase of Service (POS) contract with Southwest Key.

**Background**

In December 2014, DHHS recommended, and the Milwaukee County Board of Supervisors approved, a 2015 POS with Southwest Key, in the amount of \$700,515, to provide Level II Monitoring for up to 66 youth at one time. This contract is primarily funded by revenue from the Department of Children and Families-Youth Aids.

**Discussion**

Southwest Key provides Level II in home monitoring for pre-dispositional youth who are pending a delinquency petition as an alternative to secure detention. The youth referred to this program are alleged delinquent who are not an immediate risk to the community but need additional support and supervision in the community. Youth are screened for risk of re-offense using a validated tool called the Youth Assessment and Screening Instrument (YASI). The goal of this program is to ensure that youth appear at their scheduled court hearings while preventing acts of delinquency and support the youth and their families in the community. Level II includes monitoring and face to face contact with the youth at home, school and in the community, along with telephone calls and curfew checks. Youth also participate in various group sessions to address their needs and provide support. Level II also includes the optional use of Global Positioning System (GPS) for higher risk youth, which is a 24 hour electronic monitoring.

Level II has been operating at full capacity of 66 youth for the past several months and often times above capacity, with a resulting wait list at times. DCSD requires flexibility to timely serve the volume of youth that the Judiciary deems appropriate for the Southwest Key Level II program in 2015.

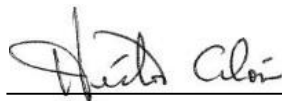
It is intent of DCSD to amend the 2015 Purchase of Service Contract with Southwest Key for an additional \$64,005 to allow for an additional 15 slots in the Level II Program to bring the total to 81 slots. This will help alleviate the issue of a wait list and allow youth to start participation in the program as soon as possible.

### **Recommendation**

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, DHHS, or his designee, to increase the purchase of service contract with Southwest Key in the amount of \$64,005 to \$764,520. The contract amendment would be effective for the period of January 1, 2015 through December 31, 2015.

### **Fiscal Effect**

The proposed purchase service contract reflects total expenditures of \$764,520. This amount reflects a \$64,005 increase from the original 2015 contract. Sufficient funds are included in the 2015 DCSD purchase of service budget to cover these costs. A fiscal note form is attached.



---

Héctor Colón, Director  
Department of Health and Human Services

cc: County Executive Chris Abele  
Raisa Koltun, County Executive's Office  
Kelly Bablitch, County Board  
County Supervisor Peggy Romo-West, County Board  
Teig Whaley-Smith, Director, DAS  
Steve Kreklow, Director, Office of Performance, Strategy & Budget  
Steve Cady, Research Director, Comptroller's Office  
Andre Simms, Budget Analyst - DAS  
Erica Hayden, Research & Policy Analyst – Comptroller's Office