

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45

From the Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting authorization to Abolish 1.0 FTE Business Development Analyst position and Create 1.0 FTE Information Technology Project Office Manager position, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Information Management Services Division (IMSD), Department of Administrative Services (DAS), identified a need to create one full-time equivalent Information Technology (IT) Project Office Manager position, to align with the organizational design of IMSD, DAS; and

WHEREAS, IMSD, DAS, identified that the Business Relationship team, with the IT Project Management Office (PMO), IMSD, DAS, as part of it, demonstrate synergies when reporting to the same IT Director position; and

WHEREAS, under the Business Relationship group, Business Relationship Managers oversee the staff; and

WHEREAS, therefore, it is necessary to establish a similar manager position within the project delivery services and continuous improvement activities of IT PMO, IMSD, DAS; and

WHEREAS, to cover the cost of creating the new position, one vacant position of Business Development Analyst is requested to be abolished; and

WHEREAS, the Business Development Analyst position to be abolished is funded at pay grade NR27, and the IT Project Office Manager position to be created is in pay grade NR31; and

WHEREAS, the Department of Human Resources reviewed this request for a new position to determine the appropriate classification (IT Project Office Manager) and pay grade (NR31), and submitted a report attached to this file; and

WHEREAS, the Office of Strategy, Budget, and Performance reviewed this request with respect to need, appropriateness, and funding availability, as required per Section 59.60(10), Wisconsin State Statutes, and submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of January 20, 2026, recommended adoption of File No. 26-194 (vote 5-0); now, therefore,

46 BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves
47 the classification and pay grade recommendation for the position, as outlined in the
48 report from the Department of Human Resources hereto attached to this file and
49 summarized below:
50

Recommended Title	Information Technology Project Office Manager
Agency (Department)	116 – Information Management Services Division, Department of Administrative Services
Organization (Org.) (Low Org.)	1162 – Project Management Office
Number of Positions	1
Pay Grade	NR31
Minimum	\$93,856.00
Maximum	\$140,773.00

51
52
53
54
55

chk
01/20/26
s://committees/2026/january-february/per jan 20/resolutions/26-194 it project office manager chk.docx