

From the Medical Examiner, Medical Examiner’s Office is requesting authorization to abolish the Lead Forensic Toxicologist position and create a Quality Assurance Position by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Medical Examiner will create a Quality Manager role, which will replace the Lead Forensic Toxicologist role, and

WHEREAS, the Quality Manager role is needed to maintain ISO accreditation; and

WHEREAS, the Quality Manager will be responsible for ensuring compliance with regulatory standards according to ISO:17025; and

WHEREAS, the position and salary (\$85,190.40 - \$101,476.80) has been budgeted for through the approved 2025 Medical Examiners budget; and

WHEREAS, the Department of Human Resources has reviewed this request for a new position or additional staffing to determine the appropriate classification (Recommended Title) and pay (Pay Grade/Step) and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay recommendation for the position as outlined in the report hereto attached to this file and summarized below:

Recommended Title	Quality Assurance Manager
Agency (Department)	Toxicology-MCMEO
Org. (Low Org)	
Number of Positions	1
Pay Grade	34M
Step 1 (Annual)	\$40.80 - \$48.60
Step 2 (Annual)	[Insert hourly rate * 2088 hours]
Step 3 (Annual)	[Insert hourly rate * 2088 hours]
Step 4 (Annual)	[Insert hourly rate * 2088 hours]
Step 5 (Annual)	[Insert hourly rate * 2088 hours]

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BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position actions for the Medical Examiner effective Pay Period March 30 – April 12, beginning March 30:

Action	Title	No. of Positions	Pay Grade
Abolish	Lead Forensic Toxicologist	1	35M
Create	Quality Assurance Manager	1	34M

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