



CLERK OF CIRCUIT COURT
ADMINISTRATIVE SERVICES DIVISION

Milwaukee County

JOHN BARRETT • Clerk of Circuit Court/Register in Probate

FOR IMMEDIATE PRESS RELEASE

March 13, 2020

For more information, please contact:
John Barrett, Clerk of Circuit Court, (414)-278-4190

PRESS RELEASE

NEW JURIES CANCELED FROM MARCH 16, 2020 THROUGH APRIL 3, 2020 DUE TO COVID-19 VIRUS PRECAUTIONS

The State of Wisconsin has declared a public health emergency regarding the COVID-19 pandemic. In consultation with Chief Judge Mary Triggiano, the Executive Committee of Judges, and Clerk of Circuit Court John Barrett, jury service for anyone summoned from March 16th through April 3rd is canceled. Jurors summoned for this time period are not required to report to the Courthouse. Any jurors scheduled to appear after April 3rd, 2020 will be provided with updates. The severity of the risk posed to the public, and recommendations by public health officials, has created this necessity. For updates on juror service please visit the following website <https://county.milwaukee.gov/en/courts/jury-duty>. General courts inquiries should be directed to 414-278-4190.

Milwaukee County Circuit Court announces some cancellations, procedural changes due to COVID-19 precautions

Milwaukee, Wis. (March 14, 2020) – In response to the declared state health emergency related to COVID-19 coronavirus, District One Chief Judge Mary Triggiano today issued an emergency order with a number of cancellations and temporary but significant changes to some of Milwaukee County Circuit Court proceedings, effective March 16.

The order cancels a number of proceedings in certain case types, limits a number of appearances and hearings, and encourages the use of teleconferencing to minimize person-to-person contact. The changes are intended to ensure continuous performance of the Court's essential functions and operations, while trying to help contain spread of the virus, Triggiano said. "This is a time of unprecedented challenge. I am confident that we will meet this challenge responsibly and with the strong collaboration we have with all our justice system partners."

A copy of the order, including a detailed list of cancellations and procedural changes, is available on the Milwaukee County Clerk of Courts website. <https://county.milwaukee.gov/EN/Courts>

Also on March 13, 2020, Court officials announced that jurors who were summoned to appear at the Milwaukee County Courthouse for jury service from March 16 through April 3 are not required to report during that time frame. Additional information for jurors, including contact information, can be found [here](#).

For specific information related to a particular case, call the circuit court branch to which the case is assigned. A link to Branch contact information can be found at <https://county.milwaukee.gov/EN/Courts/Chief-Judge/List-of-Court-Officials>

The Milwaukee County courthouse remains open and any change in status will be noticed on the Milwaukee County Circuit Court website at <https://county.milwaukee.gov/EN/Courts>

###

ORDER REGARDING EMERGENCY TEMPORARY MEASURES

The Milwaukee County Circuit Court issues the attached procedures and directions for the Courts during the next several weeks. **These Guidelines are Emergency and Temporary Measures ONLY effective from March 16, 2020 until April 3, 2020¹, or upon further Order of the Court.** The Milwaukee County courthouse remains open and any change in status will be noticed on the Milwaukee County Circuit Court website at <https://county.milwaukee.gov/EN/Courts> and the Wisconsin Court system website, www.wicourts.gov

The World Health Organization declared a global pandemic of COVID-19 due to widespread human infection worldwide, and Governor Evers, Milwaukee County and the City of Milwaukee have declared a public health emergency. We are monitoring this situation and are committed to open access to our courts and service to the public, and to protect the health and safety of the litigants, judges, court staff and security, attorneys, jurors, other participants in court proceedings, and all other persons in the court facilities.

These guidelines are in place to ensure the continuous performance of the court's essential functions and operations and yet seek to mitigate the exposure and further spread of the virus. The guidelines incorporate use of teleconferencing to minimize contact, when appropriate; follow social distancing practices; and temporarily suspend some non-essential court functions.

¹ Except as specifically indicated herein, some procedures and directions are effective through April 30, 2020 and/or until further noticed.

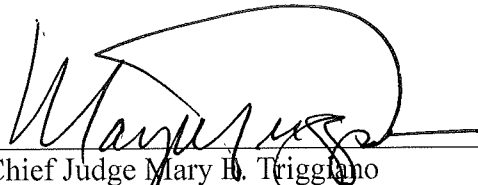
For specific information on a particular case, please call the Branch to which the case is assigned.

A link to Branch contact information can be found at

<https://county.milwaukee.gov/EN/Courts/Chief-Judge/List-of-Court-Officials>

For information related to jury service please call Jury Management. The contact information can be found at <https://county.milwaukee.gov/EN/Courts/Jury-Duty>

Dated this 14th day of March, 2020.



Chief Judge Mary H. Triggiano
1st Judicial District Of Wisconsin

**TEMPORARY AND EMERGENCY GUIDELINES FOR
PROCEEDINGS FOR CHILDREN'S COURT CASES**

1. All cases with hearings currently scheduled through April 3, 2020 at the Vel R. Phillips Youth and Family Justice Center (VPYFJC) shall be adjourned on the record and all applicable time limits shall be tolled.
2. Adjourned hearings include, but are not limited to: plea hearings, evidentiary hearings, dispositional hearings, permanency review hearings, sanction hearings, adoption hearings, guardianship hearings, revision hearings, extension hearings, county ordinance violations, Unified Court, Family Drug Treatment Court and Healthy Infant Court hearings and staffings.
3. All Temporary Restraining Orders currently in place involving a petition filed by a child, on behalf of a child, or against a child shall be extended and all time limits shall be tolled until the injunction hearing which will be scheduled for a date after April 3, 2020.

Requests for extension shall be granted for up to 30 days without a hearing and scheduled for a hearing prior to the expiration of the extension. The District Attorney's Office shall contact the court to immediately address any case where a 30 day extension has previously been granted and a hearing is currently scheduled for a date after April 3, 2020.

4. The following hearings shall continue to be heard at the VPYFJC:

- A) Temporary Physical Custody Hearings for Children in Need of Protection and Services (CHIPS) cases and Delinquency cases.
- B) Capias and warrant returns.

5. The following procedures shall apply to all hearings that need to be conducted at the VPYFJC:

- A) Court participation shall be limited to the following parties who shall be permitted to appear by phone: Assistant District Attorney, GAL, attorney for parent and/or child, parent(s) and/or guardians, child, representative of the Division of Milwaukee Child Protective Services (DMCPS) and/or Division of Youth and Family Services (DYFS), CASA, victims and victim-witness advocate.
 - B) No incarcerated party shall be produced for any hearing occurring through April 3, 2020.
 - C) Courts shall accept verbal or written consent to act obtained by an attorney on behalf of their client.
 - D) Courts shall be mindful of the current Public Health Emergency in issuing capias, bench warrants and default judgments.
6. Cases involving emergency or special circumstances shall be brought to the attention of the court and will be handled at the discretion of the individual judge considering the needs of the case, the needs of the parties, and the interest of the public.

**TEMPORARY AND EMERGENCY GUIDELINES FOR
PROCEEDINGS FOR CIVIL, PROBATE & SMALL CLAIMS CASES**

Large Claim Civil and Probate

1. All matters requiring in-person appearances including jury trials, court trials, or other contested or potentially contested hearings where evidence will be taken by other than telephonic means or foreclosure motions are suspended until after April 30, 2020, or until further Order of the Court. Any such matters currently set for a date on or prior to April 30, 2020, will be rescheduled by the Clerk for either a status/scheduling conference or an alternative hearing date, at the discretion of the Judge assigned to such matter.
2. Between now and April 30, 2020, or until further Order of the Court, any non-evidentiary hearing that can be done by phone will proceed as scheduled, including but not limited to scheduling conferences, status conferences, pretrial conferences, motion hearings, oral decisions, and name change proceedings; duty judge matters, including but not limited to requests for amendments to birth, marriage and death certificates, shall be submitted in writing, either via e-filing or mail. However, any matter may be rescheduled at the discretion of the Judge assigned to such matter if the Judge believes that an in-person appearance should be required.
3. No one may appear in person for hearings between now and April 30, 2020, or until further Order of the Court, unless it is an emergency matter, with the express advance approval of the Judge assigned to such matter; it is expected that this will be limited to such things as Judicial Review of Domestic Abuse or Harassment Restraining Orders or Requests for Stay of Writs of Restitution/Assistance.

Small Claims

1. All small claims appearances are suspended until after April 3, 2020, or until further Order of the Court. Any such matters currently set for a date on or prior to April 3, 2020, will be rescheduled by the Clerk via written notice.
2. No one may appear in person for hearings between now and April 3, 2020, or until further Order of the Court, unless it is an emergency matter, with the express advance approval of the Judge or Court Commissioner assigned to such matter; it is expected that this will be limited to such things as Requests for Stay of Writs of Restitution.

Weddings

1. All Courthouse weddings are canceled until after April 3, 2020, or until further Order of the Court. Any wedding party unable to make alternative wedding arrangements should contact the Milwaukee County Clerk's Office at 414-278-4067 for accommodations.

Guardianship/Protective Placement and Mental Commitment Hearings

1. Mental Commitment Probable Cause Hearings shall be via telephone between now and April 3, 2020, or until further Order of the Court, as follows: during the week of March 16, 2020, on Monday through Thursday; during the weeks of March 23 and 30, 2020, on Mondays, Tuesdays and Thursdays. Mental Commitment Final and Extension Hearings shall take place via telephone on Fridays as previously scheduled.
2. Watts Hearings are suspended until after April 3, 2020, or until further Order of the Court. Any such matters currently set for a date on or prior to April 3, 2020, will be rescheduled by the Clerk.
3. Guardianship/Protective Placement pending hearings and new filings are suspended until after April 3, 2020, or until further Order of the Court, unless it is an emergency matter, with the express advance approval of the Judge or court Officer assigned to such matter.
4. Please call 278-4444 with any questions regarding scheduling of these matters.

**TEMPORARY AND EMERGENCY GUIDELINES FOR
PROCEEDINGS FOR FAMILY CASES**

1. All contested matters requiring in-person appearances including court trials, contested custody and placement hearings, any hearing where evidence will be taken by other than telephonic means and all mediation matters are suspended until after April 3, 2020, or until further Order of the Court. Clerks in individual branches will schedule these proceedings as the Court's calendar permits. Contact the individual branch for direction if parties wish to have evidentiary hearings by phone. It will be left to the discretion of the Judge or Court Commissioner to do so.
2. Any hearing that can be done by phone will proceed as scheduled, including but not limited to, scheduling conferences, status conferences, motion hearings.
3. All petitions for Domestic Violence Injunctions, Child Abuse Injunctions, Harassment Injunctions and Temporary Restraining Orders shall be heard as scheduled in person or by telephone.
4. All stipulated divorces shall be adjourned until after April 3, 2020, or until further Order of this Court.
5. The Sojourner Family Peace Center Restraining Order Clinic on the 7th floor of the Courthouse will be open.

**TEMPORARY AND EMERGENCY GUIDELINES FOR
PROCEEDINGS FOR CRIMINAL CASES**

1. All matters requiring in-person appearances including jury trials, court trials, or other contested or potentially contested hearings where evidence will be taken by other than telephonic or video conferencing means are suspended until after April 3, 2020, or until further Order of the Court. Any such matters currently set for a date on or prior to April 3, 2020, will be rescheduled by the Clerk for either a status/scheduling conference or an alternative hearing date, at the discretion of the Judge assigned to such matter.
2. Between now and April 3, 2020, or until further Order of the Court, any non-evidentiary hearing that can be done by telephone or video conference will proceed as scheduled, including but not limited to scheduling conferences, status conferences, pretrial conferences, motion hearings and oral decisions. However, any matter may be rescheduled at the discretion of the Judge assigned to such matter if the Judge believes that an in-person appearance should be required.
3. All proceedings involving out-of-custody defendants are canceled until after April 3, 2020, or until further Order of the Court. Proceedings may be heard by telephone or video conference if practical.
4. All non-jury trial proceedings involving in-custody defendant, who are not being held on any basis other than the case-at-bar, will presumptively proceed as timely scheduled. However, each judge has the discretion to deviate from this guideline as deemed appropriate.
5. All Orders-to-Produce for inmates in the Wisconsin State Prison System are canceled until after April 3, 2020, or until further order of this court. No new Orders-to-Produce will be issued until after April 3, 2020, or until further order of the court.
6. Out-of-Custody Intake Court (221-Safety Building) is closed until after April 3, 2020, or until further Order of this Court.
7. Individuals who post bail or are released from the jail and ordered into Out-of-Custody Intake Court (221-Safety Building) shall be ordered-in after April 3, 2020.
8. Initial appearances for in-custody defendants shall continue to be heard in room 137A of the Criminal Justice Facility unless otherwise ordered by the Court.
9. All preliminary hearings for out-of-custody defendants shall be adjourned until after April 3, 2020. All preliminary hearings for in-custody defendants shall proceed as scheduled.
10. Proceedings scheduled to be conducted via video conferencing shall proceed as scheduled.
11. All bail forfeiture hearings are canceled until further notice of the Court.

12. Courts shall be mindful of the current Public Health Emergency in issuing and/or issuing and staying bench warrants.
13. For all re-scheduled hearings, the Clerk will mail notice of the new hearing date to the parties.

**TEMPORARY AND EMERGENCY GUIDELINES FOR
FOR PRETRIAL SUPERVISION, EARLY INTERVENTIONS &
ADULT DRUG TREATMENT COURT**

1. All face-to-face supervision with JusticePoint programs is canceled until after April 3, 2020, or until further Order of the Court. Defendants/participants shall be supervised by telephone contact.
2. All Drug Treatment Court (DTC) staffings and hearings are canceled until after April 3, 2020, or until further Order of the Court. Face-to-face supervision contacts for all DTC participants are suspended until after April 3, 2020, or until further Order of the Court. All DTC participants shall be supervised by telephone contact. DTC participants shall call the Drug Testing Line, 414-223-1926, and if selected for testing, shall report to Wisconsin Community Services at 3732 W. Wisconsin Avenue, Door #3.
3. Except as directed in Paragraph 1, all diversion, deferred prosecution and treatment alternatives and diversions (EI) staffings and hearings are canceled until after April 3, 2020, or until further Order of the Court. Face-to-face supervision contacts for all EI participants are suspended until after April 3, 2020, or until further Order of the Court. All EI participants shall be supervised by telephone contact. Drug testing and PBTs for all EI participants under JusticePoint supervision is suspended until after April 3, 2020, or until further Order of the Court.
4. Except as directed in Paragraph 1, face-to-face supervision contacts for defendants under JusticePoint supervision are suspended until after April 3, 2020, or until further Order of the Court. All defendants under JusticePoint supervision shall be supervised by telephone contact.
5. Except as directed in Paragraph 1, drug testing and PBTs for all defendants under JusticePoint supervision is suspended until after April 3, 2020, or until further Order of the Court.
6. All Veteran's Treatment Court and Mental Health Treatment Court staffings and hearings are canceled until after April 3, 2020, or until further Order of the Court.
7. All individuals being monitored by Secure Continuous Remote Alcohol Monitoring (SCRAM) shall continue to report only for the purpose of downloading SCRAM device information.

MARY E. TRIGGIANO
Chief Judge

CARL ASHLEY
Deputy Chief Judge

WILLIAM S. POCAN
Deputy Chief Judge

HOLLY SZABLEWSKI
District Court Administrator

STATE OF WISCONSIN

FIRST JUDICIAL DISTRICT

MILWAUKEE COUNTY COURTHOUSE
901 NORTH NINTH STREET, ROOM 609
MILWAUKEE, WISCONSIN 53233-1425

TELEPHONE (414) 278-5112
FAX (414) 223-1264
WEBSITE: www.wicourts.gov



PRESS RELEASE FOR IMMEDIATE RELEASE

Milwaukee County Circuit Court extends cancellations, procedural changes due to COVID-19 precautions (March 23, 2020)

On March 22, 2020, the Wisconsin Supreme Court issued two Administrative Orders, one postponing all civil and criminal jury trials statewide through May 22, 2020, and the second order provides that, subject to certain exceptions, all proceedings in the courts of this state are to be conducted via remote audio-video technology if practicable. District One Chief Judge Mary Triggiano announced that the cancellations and procedural changes in effect for the Milwaukee County Circuit Court are extended through May 22, 2020. This means that jury service remains suspended through May 22, 2020. The Milwaukee County Circuit Court is operational but service is significantly reduced to mitigate the spread of COVID-19. “The protection of the general public, our stakeholders, and our court staff is the most important action I can take,” said Triggiano. At this time of significant uncertainty under this global public health pandemic, every protection will be put in place to ensure that the Court performs its essential functions and operations.

Please do not come to the downtown courthouse or the Vel Phillips Youth and Family Justice Center if you are sick. You should refer to the Milwaukee County Circuit Court website: <https://county.milwaukee.gov/EN/Courts> or call (414) 278-4190 prior to any attempt to physically access the courthouses.

CONTACT Holly Szablewski, District Court Administrator
Holly.Szablewski@wicourts.gov

CHIEF JUDGE DIRECTIVE 20-06 REGARDING EMERGENCY TEMPORARY MEASURES

On March 22, 2020, the Wisconsin Supreme Court issued two Administrative Orders, one postponing all civil and criminal jury trials through May 22, 2020, and the second suspending most in-person proceedings and provides that, subject to certain exceptions, all proceedings in the courts of this state are to be conducted via remote audio-video technology if practicable. The Milwaukee County Circuit Court issues the attached procedures and directions. **These Emergency and Temporary Measures issued herein are ONLY effective from March 23, 2020 until May 15, 2020, or upon further Order of the Court.** The Milwaukee County courthouse remains open, although its operations are extremely limited, and any change in status will be noticed on the Milwaukee County Circuit Court website at <https://county.milwaukee.gov/EN/Courts> and the Wisconsin Court system website, www.wicourts.gov

The World Health Organization declared a global pandemic of COVID-19 due to widespread human infection worldwide, and Governor Evers, Milwaukee County and the City of Milwaukee have declared a public health emergency. Today—March 23, 2020—Wisconsin Governor Tony Evers announced that tomorrow he will sign a “Safer at Home” order, requiring Wisconsin residents to stay at home unless they have essential business to attend to. We are committed to open access to our courts and service to the public, but also believe we are obligated to protect the health and safety of the litigants, judges, court staff and security, attorneys, jurors, other participants in court proceedings, and all other persons in the court facilities.

These guidelines are in place to ensure the continuous performance of the court’s essential functions and operations and yet seek to mitigate the exposure and further spread of the virus. The guidelines incorporate use of teleconferencing to minimize contact, when appropriate; follow social distancing practices; and temporarily suspend some non-essential court functions.

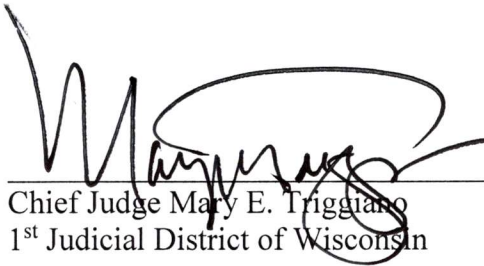
For specific information on a particular case, please call the Branch to which the case is assigned.

A link to Branch contact information can be found at

<https://county.milwaukee.gov/EN/Courts/Chief-Judge/List-of-Court-Officials>

For information related to jury service please call Jury Management. The contact information can be found at <https://county.milwaukee.gov/EN/Courts/Jury-Duty>

Dated this 23rd day of March, 2020.



Chief Judge Mary E. Triggiano
1st Judicial District of Wisconsin

**NO JURY TRIALS WILL BE CONDUCTED BETWEEN NOW AND MAY 22, 2020 OR UNTIL
FURTHER ORDER OF THE COURT**

**SECOND TEMPORARY AND EMERGENCY GUIDELINES FOR
PROCEEDINGS FOR CHILDREN'S COURT CASES**

1. All in-person proceedings are suspended through May 15, 2020 and all jury trials that are scheduled to begin before May 22, 2020, are continued and will be rescheduled after May 22, 2020. Furthermore, all court trials and waiver hearings currently scheduled through May 15, 2020, shall be adjourned on the record and all applicable time limits shall be tolled. The matters will be reset for status hearing after May 15, 2020.

2. All other cases currently on the court calendar will proceed remotely via teleconferencing on the day and time as scheduled unless parties are notified otherwise. The courts should utilize available technologies in lieu of in person proceedings.

3. The following procedures shall apply to all hearings that need to be conducted at the VPYFJC:
 - A) Court participation shall be limited to the following parties who shall be permitted to appear by phone: Assistant District Attorney, GAL, attorney for parent and/or child, parent(s) and/or guardians, child, placement, representative of the Division of Milwaukee Child Protective Services (DMCPS) and/or Division of Youth and Family Services (DYFS), CASA, victims and victim-witness advocate.

 - B) Courts shall accept verbal or written consent to act obtained by an attorney on behalf of their respective client(s).

 - C) Courts shall be mindful of the current Public Health Emergency in issuing and/or issuing and staying capias, bench warrants, and default judgments.

4. Cases involving emergency or special circumstances shall be brought to the attention of the court and will be handled at the discretion of the individual judge considering the needs of the case, the needs of the parties, and the interest of the public.

**SECOND TEMPORARY AND EMERGENCY GUIDELINES FOR
PROCEEDINGS FOR CIVIL, PROBATE & SMALL CLAIMS CASES**

Large Claim Civil and Probate

1. All matters requiring in-person appearances including court trials, or other contested or potentially contested hearings where evidence will be taken by other than telephonic means or foreclosure motions are suspended through May 15, 2020, or until further Order of the Court. Any such matters currently set for a date on or prior to May 15, 2020, will be rescheduled by the Clerk for either a status/scheduling conference or an alternative hearing date, at the discretion of the Judge assigned to such matter.
2. Between now and May 15, 2020, or until further Order of the Court, any non-evidentiary hearing that can be done by phone will proceed as scheduled, including but not limited to scheduling conferences, status conferences, pretrial conferences, motion hearings, oral decisions, and name change proceedings; duty judge matters, including but not limited to requests for amendments to birth, marriage and death certificates, shall be submitted in writing, either via e-filing or mail. However, any matter may be rescheduled at the discretion of the Judge assigned to such matter if the Judge believes that an in-person appearance should be required.
3. In-person appearances will be permitted only for emergency matters, such as Judicial Review of Domestic Abuse or Harassment Restraining Orders, Firearm Surrender Hearings and Requests for Stay of Writs of Restitution/Assistance. Any emergency matter may be conducted via telephone or video, at the discretion of the Judge hearing such matter.
4. No one may appear in person for other hearings between now and May 15, 2020, or until further Order of the Court, without the express advance approval of the Judge assigned to such matter.

Small Claims

1. All small claims appearances are suspended through May 15, 2020, or until further Order of the Court. Any such matters currently set for a date on or prior to May 15, 2020, will be rescheduled by the Clerk via written notice.

2. No one may appear in person for hearings between now and May 15, 2020, or until further Order of the Court, unless it is an emergency matter, without the express advance approval of the Judge or Court Officer assigned to such matter; it is expected that this will be limited to such things as Requests for Stay of Writs of Restitution. Any emergency matter may be conducted via telephone or video, at the discretion of the Judge hearing such matter.

Civil Judge On-Call

1. Upon the Order of the Chief Judge, it may become necessary for judges, clerks and/or court reporters to appear via telephone or video for hearings during the period covered by these temporary and emergency guidelines. This is acceptable under these special circumstances.
2. The Chief Judge or her designee shall establish a rotating schedule where at least one judge shall be the Civil Judge(s) On-Call each business day while these temporary and emergency guidelines are in effect to handle emergency Civil and Probate emergency matters either in-person or via telephone or video as necessary. This will temporarily supersede/replace the Daytime Duty Judge Schedule utilized by the Civil/Family Divisions; the Family Division will also be designating a Family Judge On-Call each business day during this period as well who will coordinate efforts with the Civil Judge(s) On-Call.

Weddings

1. All Courthouse weddings are canceled through May 15, 2020, or until further Order of the Court. Any wedding party unable to make alternative wedding arrangements should contact the Milwaukee County Clerk's Office at 414-278-4067 for either an extension of the time to marry under their existing license or a refund of the officiant fee which they paid for a wedding at the Courthouse.

Guardianship/Protective Placement and Mental Commitment Hearings

1. Mental Commitments Hearings – Probable Cause Hearings shall be via telephone conference between now and May 15, 2020 or until further Order of the Court as follows:
 - a. Probable Cause Hearings will be held on Mondays, Tuesdays and Thursdays

- b. Final and Extension hearings shall take place via telephone conference hearings on Fridays where no in person testimony will occur.
2. Watts Hearings are suspended through May 15, 2020 or until further Order of the Court. Any such matters currently set for a date prior to this order and until May 15, 2020 will be rescheduled by the Clerk.
3. Guardianships and Protective Placements pending hearings and new filings are suspended through May 15, 2020 or until Order of the Court, unless it is an emergency matter and with the express advance approval of the Judge or Court Officer assigned to the matter. To obtain an express advance approval, call 278-4516 for new matters and the assigned Court Official's Clerk for matters with pending Court dates.
4. Individual At Risk Injunctions – All petitions for Individual at Risk temporary injunctions and final injunctions shall be heard as scheduled by the assigned Judges Court Clerk whether in person or by telephone conference.

**SECOND TEMPORARY AND EMERGENCY GUIDELINES FOR
PROCEEDINGS FOR FAMILY CASES**

1. All contested matters requiring in-person appearance including court trials, contested custody and placement hearings, any hearing where evidence will be taken by other than telephonic means and all mediation matters are suspended through May 15, 2020, or until further Order of the Court. Clerks in individual branches will schedule these proceedings as the Court's calendar permits.
2. All petitions for Domestic Violence Injunctions, Child Abuse Injunctions, Harassment Injunctions and Temporary Restraining Orders shall be heard as scheduled in person or by telephone or video.
3. All stipulated divorces shall be adjourned through May 15, 2020, or until further Order of this Court. The courts will grant divorces upon stipulation and affidavit, if both parties are in agreement and are represented by counsel. The Family Division is currently exploring options for conducting at least some stipulated divorces via telephone or video (with the possible use of a specialized affidavit) during this period; this will be left to the discretion of the Judge.

4. The Sojourner Family Peace Center Restraining Order Clinic on the 7th floor of the Courthouse is transitioning its services to phone support and e-filing of requests for temporary restraining orders. Please call 414-278-5079 for more information or Sojourner's 24 hour hot-line at 414-933-2722.)

Family Judge and Court Commissioner On-Call

1. Upon the Order of the Chief Judge, it may become necessary for judges, court commissioners, clerks and/or court reporters to appear via telephone or video for hearings during the period covered by these temporary and emergency guidelines. This is acceptable under these special circumstances.
2. The Chief Judge or her designee shall establish a rotating schedule where at least one judge and one family court commissioner shall be the Family Judge and Court Commissioner On-Call each business day while these temporary and emergency guidelines are in effect to handle emergency Family emergency matters either in-person or via telephone or video as necessary. This will temporarily supersede/replace the Daytime Duty Judge Schedule utilized by the Civil/Family Divisions; the Civil Division will also be designating a Civil Judge On-Call each business day during this period as well who will coordinate efforts with the Family Judge(s) On-Call.

SECOND TEMPORARY AND EMERGENCY GUIDELINES FOR PROCEEDINGS FOR CRIMINAL CASES

1. Effective March 23, 2020, the 14 Felony, 7 Misdemeanor, In-Custody Intake and Preliminary Hearing Courtrooms and their court calendars shall be consolidated into three courtrooms in the Criminal Justice Facility (CJF). Felony, Misdemeanor and contested in custody Preliminary hearings will be heard by Judges in two courtrooms, G55A-CJF and the Preliminary hearing courtroom, 146A-CJF. Initial appearances and waived preliminary hearings will be combined and heard in the In-Custody Intake courtroom, 137A-CJF, and these cases will continue to be heard by Court Commissioners. The Chief Judge will designate the judicial officers that will preside in these three courts. The Consolidated Court will operate March 23, 2020 through May 15, 2020, or until further order of the Court.

2. All matters requiring in-person appearances including jury trials, court trials, or other contested or potentially contested hearings where evidence will be taken by other than telephonic or video conferencing means are suspended through May 15, 2020, or until further Order of the Court. Any such matters currently set for a date on or prior to May 15, 2020, will be rescheduled by the Clerk for either a status/scheduling conference or an alternative hearing date, at the discretion of the Judge assigned to such matter.
3. Between now and May 15, 2020, or until further Order of the Court, any non-evidentiary hearing that can be done by telephone or video conference will proceed as scheduled, including but not limited to scheduling conferences, status conferences, pretrial conferences, motion hearings and oral decisions. However, any matter may be rescheduled at the discretion of the Judge assigned to such matter if the Judge believes that an in-person appearance should be required.
4. All proceedings involving out-of-custody defendants are canceled through May 15, 2020, or until further Order of the Court. Proceedings may be heard by telephone or video conference if practical. Cases involving out-of-custody defendants should be adjourned until on or after June 1, 2020.
5. All non-jury trial proceedings involving in-custody defendant, who are not being held on any basis other than the case-at-bar, will presumptively proceed as timely scheduled. However, each judge has the discretion to deviate from this guideline as deemed appropriate.
6. All Orders-to-Produce for inmates in the Wisconsin State Prison System are canceled through May 15, 2020, or until further order of this court. No new Orders-to-Produce will be issued until after May 15, 2020, or until further order of the Court.
7. Out-of-Custody Intake Court (221-Safety Building) is closed through May 15, 2020, or until further Order of this Court.
8. Individuals who post bail or are released from the jail and ordered into Out-of-Custody Intake Court (221-Safety Building) shall be ordered-in after May 15, 2020.

9. Initial appearances for in-custody defendants shall continue to be heard in room 137A of the Criminal Justice Facility unless otherwise ordered by the Court.
10. All preliminary hearings for out-of-custody defendants shall be adjourned through May 15, 2020. All preliminary hearings for in-custody defendants shall proceed as scheduled.
11. Proceedings scheduled to be conducted via video conferencing shall proceed as scheduled.
12. All bail forfeiture hearings are canceled until further notice of the Court.
13. Courts shall be mindful of the current Public Health Emergency in issuing and/or issuing and staying bench warrants.
14. For all re-scheduled hearings, the Clerk will mail notice of the new hearing date to the parties.

**SECOND TEMPORARY AND EMERGENCY GUIDELINES FOR
FOR PRETRIAL SUPERVISION, EARLY INTERVENTIONS &
ADULT DRUG TREATMENT COURT**

1. All face-to-face supervision with JusticePoint programs is canceled through May 15, 2020, or until further Order of the Court. Defendants/participants shall be supervised by telephone contact.
2. All Drug Treatment Court (DTC) staffings and hearings are canceled through May 15, 2020, or until further Order of the Court. Face-to-face supervision contacts for all DTC participants are suspended through May 15, 2020, or until further Order of the Court. All DTC participants shall be supervised by telephone contact. DTC participants shall call the Drug Testing Line, 414-223-1926, and if selected for testing, shall report to Wisconsin Community Services at 3732 W. Wisconsin Avenue, Door #3.
3. Except as directed in Paragraph 1, all diversion, deferred prosecution and treatment alternatives and diversions (EI) staffings and hearings are canceled until after May 15, 2020, or until further Order of the Court. Face-to-face supervision contacts for all EI participants are suspended through May 15, 2020, or until further Order of the Court. All EI participants shall be supervised by telephone contact. Drug testing and PBTs for all EI participants under JusticePoint supervision is suspended through May 15, 2020, or until further Order of the Court.
4. Except as directed in Paragraph 1, face-to-face supervision contacts for defendants under JusticePoint supervision are suspended through May 15, 2020, or until further Order of the Court. All defendants under JusticePoint supervision shall be supervised by telephone contact.
5. Except as directed in Paragraph 1, drug testing and PBTs for all defendants under JusticePoint supervision is suspended through May 15, 2020, or until further Order of the Court.
6. All Veteran's Treatment Court and Mental Health Treatment Court staffings and hearings are canceled through May 15, 2020, or until further Order of the Court.
7. Individuals monitored by Secure Continuous Remote Alcohol Monitoring (SCRAM) who have not established the ability to download SCRAM device information remotely shall continue to report only for the purpose of downloading SCRAM device information.

Ordered this _____ day of _____, 2020

Hon. Mary E. Triggiano
Chief Judge

STATE OF WISCONSIN

CIRCUIT COURT
FIRST JUDICIAL DISTRICT

MILWAUKEE COUNTY
20-CJ-07

**CHIEF JUDGE DIRECTIVE:
COVID-19 EMERGENCY PROCEDURES
FOR BUILDING SECURITY**

WHEREAS the World Health Organization declared a global pandemic of COVID-19 due to widespread human infection worldwide, and Governor Evers and Milwaukee County and the City Of Milwaukee have declared a public health emergency. The Centers for Disease Control and other public health agencies have advised public and private entities to take precautions in order to reduce the spread of the virus.

WHEREAS we are monitoring this situation and are committed to open access to our courts and service to the public, and to protect the health and safety of the litigants, judges, court staff and security, attorneys, jurors, other participants in court proceedings, and all other persons in the courthouse complex and Vel R. Phillips Youth and Family Justice Center (VPYFJC) in order to fulfill our constitutional obligations.

WHEREAS the court makes the following orders:

1. Chief Judge Order 20-06 regarding emergency temporary measures that have limited court functions down to essential matters, consolidated court calendars and eliminated for a period of time all jury trials, and various guidelines and directives as they relate to Juvenile, Mental Health and Guardianship matters such that risks may be significantly mitigated by temporarily modifying court operations; and

NOW THEREFORE IT IS ORDERED that the Milwaukee County Sheriff's Office and Courthouse complex/VPYFJC screening personnel shall deny building access to individuals who may be infected with COVID-19 or otherwise appear to pose a public health risk. All persons seeking to enter the Courthouse complex/VPYFJC screening stations and any other screening location set up by the Milwaukee County Sheriff's Office on courthouse complex/VPYFJC grounds will be required to answer the following questions:

- Are you experiencing symptoms of fever, cough or shortness of breath?
- Have you been in close contact with someone confirmed or who is being evaluated for COVID-19?
- Have you recently visited an area that is subject to quarantine because of COVID-19 infection?

Persons who answer "yes" to any of the above questions will be denied Courthouse access. Persons who exhibit symptoms of illness potentially indicating COVID-19 infection will

be denied access. The Milwaukee County Sheriff's Office and/or Courthouse screening personnel have the authority to deny courthouse access to persons who otherwise reasonably appear to present a health risk. Those denied access will be provided information regarding the appropriate individual or entity to contact.

IT IS FURTHER ORDERED this Order is effective during the declared Public Health Emergency, currently extended to May 22, 2020, unless further extended by Order of the Circuit Court.

DRAFT

CHIEF JUDGE DIRECTIVE 20-11 REGARDING EMERGENCY TEMPORARY MEASURES

On March 22, 2020, the Wisconsin Supreme Court issued two Administrative Orders, one postponing all civil and criminal jury trials through May 22, 2020, and the second suspending most in-person proceedings and provides that, subject to certain exceptions, all proceedings in the courts of this state are to be conducted via remote audio-video technology if practicable. On April 15, 2020, the Wisconsin Supreme Court extended the suspension of in-person proceedings, subject to certain exceptions, until further order of the court and requiring all judges, commissioners and clerks to utilize available technologies in lieu of in-person appearances.

We are committed to open access to our courts and service to the public, but also believe we are obligated to protect the health and safety of everyone who comes into our courthouses and our community as well. Our system of justice is only credible if individuals who must work or participate in that system feel safe while fulfilling their duties and responsibilities. We engender public trust and confidence in our courts when we can make our courthouses as safe as we possibly can.

The Milwaukee County Circuit Court issues the attached procedures and directions. **These Emergency and Temporary Measures issued herein are ONLY effective from May 1, 2020 until further Order of the Court.** These guidelines are in place to ensure the continuous performance of the court's essential functions and operations and yet seek to mitigate the exposure to and further spread of the virus. The guidelines incorporate use of videoconferencing and teleconferencing to minimize contact, when appropriate; follow social distancing practices; and temporarily suspend some non-essential court functions.

The Milwaukee County courthouse remains open, although its operations are extremely limited, and any change in status will be noticed on the Milwaukee County Circuit Court website at <https://county.milwaukee.gov/EN/Courts> and the Wisconsin Court system website, www.wicourts.gov.

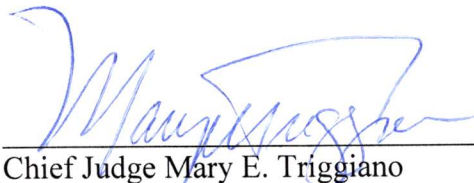
For specific information on a particular case, please call the Branch to which the case is assigned.

A link to Branch contact information can be found at

<https://county.milwaukee.gov/EN/Courts/Chief-Judge/List-of-Court-Officials>

For information related to jury service please call Jury Management. The contact information can be found at <https://county.milwaukee.gov/EN/Courts/Jury-Duty>

Dated this 1st day of May, 2020.



Chief Judge Mary E. Triggiano
1st Judicial District of Wisconsin

BASIS FOR THIS ORDER, PROCEDURES AND DIRECTIONS

1. On March 12, 2020, Wisconsin Governor Tony Evers declared a public health emergency and signed Executive Order #72 directing the State Department of Health Services to “take all necessary and appropriate measures to prevent and respond to incidents of COVID-19 in the State.”
2. The World Health Organization has identified COVID-19 as a novel coronavirus first identified in December of 2019, which has spread throughout the world creating a global pandemic.
3. In Executive Order #72 Governor Evers directed “all state agencies to assist as appropriate in the State’s ongoing response to the public health emergency, “ and proclaimed “that a period of abnormal economic disruption, as defined in Section 100.305 of the Wisconsin Statutes, exists in the State of Wisconsin.”
4. On March 13, 2020, Governor Evers directed the Department of Health Services to issue an order mandating statewide closure of all public and private schools because of the spreading COVID-19 infection;
5. On March 13, 2020, Donald J. Trump, President of the United States, declared a National Emergency in response to COVID-19.
6. On March 13, 2020 Milwaukee County Executive Chris Abele issued a proclamation declaring a local public health emergency due to COVID-19.
7. On March 14, 2020, Milwaukee County Chief Judge Mary E. Triggiano entered an Order Regarding Emergency Temporary Measures “to ensure the continuous performance of the court’s essential functions and operations yet seek to mitigate the risk that our employees, lawyers, litigants, and jurors will be exposed” during the COVID-19 pandemic.
8. On March 17, 2020, Governor Evers announced new orders that limit public gatherings to under 10 people, closing all bars and restaurants, allowing food establishments to provide carry-out or delivery service only; this order further established that where fewer than 10 people gather in a single room or confined or enclosed space at the same time, the space must provide sufficient room to “[p]reserve social distancing of 6 feet between people.”
9. On April 16, 2020, Governor Evers directed the Safer at Home Order be extended through May 26, 2020. While some of the Safer at Home Orders are being lifted, physical distancing and proper hygiene requirements are still being mandated.
10. The Safer at Home Order exempts essential governmental functions from the order. Essential governmental functions include court personnel, jurors and others working for or to support essential operations. While these persons are essential, they are not expendable and every precaution needs to be taken to protect them.
11. The Milwaukee County Circuit Courts serve the largest population in Wisconsin with nearly 950,000 residents. The 47 Milwaukee County Circuit Court Branches handle a high

volume of cases including on average more than 100,000 cases opened each year in a variety of legal matters involving criminal, civil, family, juvenile, traffic, small claims and probate cases; on average more than 12,000 criminal cases are filed each year.

12. Every year more than 14,000 citizens of Milwaukee County report for jury duty for criminal and civil trials.
13. The Milwaukee County Courthouse has multiple, high volume public entrances and the Vel R. Phillips Juvenile Justice Center has one entrance where the judges, employees, attorneys, public, litigants, jurors, media, students and visitors enter and many must proceed through a weapons screening procedure. On average, 4,600 people enter these buildings every day. Screening station space is limited and several regularly have lines backed up into narrow hallway areas. There are eight floors in the Milwaukee County Courthouse and the public elevators simply are not large enough to provide for any measure of social distancing. In the Courthouse, elevators are frequently filled to capacity first thing in the morning and immediately after the lunch hour.
14. Many Milwaukee County courtrooms are not large enough to implement safe social distancing measures especially during criminal jury trials which require the simultaneous presence of court staff, bailiffs and security staff, jurors, attorneys, litigation support staff such as investigators and victim/witness advocates, defendants, witnesses, family members of litigants and witnesses, the general public and in some cases members of the media.
15. Juries consist of at least 13 or 14 jurors during a trial, reduced to 12 during deliberations. Milwaukee County jury rooms, where jurors assemble, where jurors stay when it is necessary for the court to confer with the parties outside the presence of the jury, and where jurors deliberate on their verdicts, are relatively small and not large enough to safely implement mandated social distancing protocols.
16. Materials for necessary, proper hygiene, cleaning and sanitation are not readily available in sufficient quantity, especially while local and national suppliers and retailers are experiencing supply chain disruption and dramatic shortages of these same supplies.
17. At the present time, in some jurisdictions of the United States where criminal jury trials have continued during the expanding COVID-19 health emergency, there are growing numbers of media reports where defense counsel have asked for delays and postponements out of concern that jurors would be hesitant or even angry about serving, that jurors would not be in a state of mind to concentrate and focus on factual details or sometimes complicated instructions of law, and that jurors would feel excessive pressure to rush to reach a verdict in order to get out of a small, confined jury room and back to their families. *See, e.g.,* <https://www.courant.com/coronavirus/hc-news-state-courts-shutting-down-20200312-62ioe3yw3rckpla3pgeyrc53be-story.html> (“Defense Attorney Hubert J. Santos, who is in the midst of jury selection for the Richard Dabate murder trial in Superior Court in Rockville, [Connecticut], asked a judge two weeks ago to delay the trial because of the coronavirus. He expressed concern jurors would be hesitant to serve, or be in a rush to reach a verdict, out of fear of being in a small room with several people.”)

18. The Wisconsin Supreme Court in its Order dated March 22, 2020 found “there is a substantial risk that jurors compelled to report for jury duty would not be able to examine the evidence with care and caution,” and to “[a]ct with judgment, reason, and prudence,” as instructed by Wis. JI-Crim 140, or to “be very careful and deliberate in weighing the evidence” as instructed by Wis. JI-Crim 460.
19. Likewise, if required to come to the courthouse where social distancing protocols and hygiene protections are inadequate, both State and defense witnesses would be compelled to decide between their own health and safety versus the consequences of not appearing as required by subpoena.
20. Given the totality of circumstances of the present health emergency caused by COVID-19 in our community, while the crisis continues and may even worsen, it is simply not possible for the Milwaukee County Circuit Court to reopen the courts until further order of the court.

RECOVERY PLANNING

The Milwaukee County Courts' response to the COVID 19 pandemic was swift, informed and responsible. The Courts' response to return to operations will follow the same model but will not compromise the safety and health of those who do business in the Courts. The statements in the current order - "until further order of the court" and "no jury trials" are seemingly daunting messages to many who want more certainty and access to justice in a timely fashion. Access to justice is of fundamental importance. However, the Courts are still facing an unprecedented crisis which requires a methodical, deliberate, and stepwise approach in returning to the courthouse with physical distancing restrictions remaining for quite a few months.

Wisconsin Supreme Court Chief Justice Patience Drake Roggensack has established a State-wide Wisconsin Courts COVID-19 Task Force to recommend a framework of criteria under which Wisconsin courts throughout the state can safely continue court proceedings, including jury trials.

The Milwaukee County Courts, in collaboration with the County's Emergency Operations Center and Facilities Management, the District Attorney's Office, Public Defenders' Office, Clerk of Courts, Milwaukee Bar Association, private attorneys, Milwaukee County Sheriff's Office, Child Support Office, Corporation Counsel and other stakeholders formed a robust Recovery Planning Committee ("RPC") to begin the reopening process. The RPC's goal is to discern when and how to reopen the courthouses given the volume of people who come to the courts to do business each day. Appropriately, the RPC is working with the Wisconsin Courts COVID-19 Task Force and public health experts to make thoughtful and careful decisions about that return.

The RPC will review and make decisions about reopening including but not limited to, operational readiness, employee readiness, facility readiness, public readiness and administrative readiness. Facility readiness includes such things as signage and postings supporting social distancing, front door screening systems, disinfection protocols and staffing. The RPC will define the essential court operations, and safeguards that will be likely with us for quite some time and provide protections while allowing essential functions to continue. On-going modifications and adaptations to the reopening plan will occur as new information comes available.

The Courts want litigants and the public to know that the health and welfare of every person entering court facilities are of the utmost importance in establishing the policies and procedures contained in this order.

JURY TRIALS

NO JURY TRIALS WILL BE CONDUCTED BETWEEN NOW AND JUNE 15, 2020 OR UNTIL FURTHER ORDER OF THE COURT

THIRD TEMPORARY AND EMERGENCY GUIDELINES FOR PROCEEDINGS FOR CHILDREN'S COURT CASES

1. Pursuant to the Supreme Court Rule issued March 22, 2020 and amended April 15, 2020, all in-person proceedings are suspended until further order of the court.
2. All cases, other than jury trials, currently on the court calendar will proceed remotely when feasible utilizing available technologies – including e-mail, teleconferencing, and video conferencing in lieu of in-person courtroom appearances.
3. Juveniles intending to admit to the facts of a delinquency petition may do so by teleconference or video conference after waiving their right to personally appear before the court. Practitioners are reminded that certain hearings under Chapters 48 and 938 (e.g., temporary physical custody hearings and emergency in-home to out-of-home change in placement hearings) still need to be held timely under federal law and federal Title IV-E funding requirements.
4. The following procedures shall apply to all hearings conducted at the VPYFJC:
 - A) Courts shall accept verbal or written consent to act obtained by an attorney on behalf of their respective client(s).
 - B) Courts shall be mindful of the current Public Health Emergency when issuing and/or issuing and staying capiases, bench warrants, and default judgments.
5. Cases involving emergency or special circumstances shall be brought to the attention of the

court and will be handled at the discretion of the individual judge considering the needs of the case, the needs of the parties, and the interest of the public.

**THIRD TEMPORARY AND EMERGENCY GUIDELINES FOR
PROCEEDINGS FOR CIVIL, PROBATE & SMALL CLAIMS CASES**

Large Claim Civil and Probate

1. All trials or complex evidentiary hearings where testimony via telephone or Zoom are not practical are suspended through June 12, 2020, or until further order of the court. Any such matters currently set for a date on or prior to June 12, 2020, will be rescheduled by the Clerk.
2. Between now and June 12, 2020, or until further order of the Court, all other matters (other than those specifically prohibited by Governor Evers' Emergency Order #15 – Temporary Ban on Evictions and Foreclosures) shall be conducted via telephone or Zoom, at the discretion of the Judge assigned to such matter, unless the Judge specifically finds that an in-person appearance must be required; if the Judge so finds, such matter shall be rescheduled by the Clerk to a date after June 12, 2020.
3. No one may appear in person for hearings between now and June 12, 2020, or until further order of the court; routine duty judge matters, including but not limited to requests for amendments to birth, marriage and death certificates, shall be submitted in writing, either via e-filing or mail.

Small Claims

1. Beginning on May 4, 2020, all matters (other than those specifically prohibited by Governor Evers' Emergency Order #15 – Temporary Ban on Evictions and Foreclosures) shall resume and be conducted via telephone or Zoom utilizing procedures established by the court.
2. No one may appear in person for hearings between now and June 12, 2020, or until further order of the court.

Civil Judge On-Call

1. The Chief Judge or her designee shall establish a rotating schedule where at least one judge shall be the Civil Judge(s) On-Call each business day while these temporary and emergency guidelines are in effect to handle emergency Civil and Probate emergency matters via telephone or Zoom.
2. This will temporarily supersede/replace the Daytime Duty Judge Schedule utilized by the Civil/Family Divisions; the Family Division will also be designating a Family Judge On-Call each business day during this period as well who shall handle the de novo review of TRO's denied by the Family Court Commissioner's office, which is normally one of the tasks performed by the Daytime Duty Judge.

Weddings

1. No weddings will take place either in or immediately outside the Courthouse Complex through June 12, 2020, or until further order of the court.
2. Any wedding party unable to make alternative wedding arrangements should contact the Milwaukee County Clerk's Office at 414/278-4067 for either an extension of the time to marry under their existing license or a refund of the officiant fee which they paid for a wedding at the Courthouse.

Guardianship/Protective Placement and Mental Commitment Hearings

1. Mental Commitments Hearings – Probable Cause Hearings shall be via telephone conference between now and June 12, 2020 or until further order of the court as follows:
 - a. Probable Cause Hearings will be held on Mondays, Tuesdays and Thursdays

- b. Final and Extension hearings shall take place via telephone conference hearings on Fridays where no in person testimony will occur.
2. Watts Hearings are suspended through June 12, 2020 or until further order of the court. Any such matters currently set for a date prior to this order and until June 12, 2020 will be rescheduled by the Clerk.
3. Guardianships and Protective Placements pending hearings and new filings are suspended through June 12, 2020 or until further order of the court, unless it is an emergency matter and with the express advance approval of the Judge or Court Officer assigned to the matter. To obtain an express advance approval, call 278-4516 for new matters and the assigned Court Official's Clerk for matters with pending court dates.
4. Individual At Risk Injunctions – All petitions for Individual at Risk temporary injunctions and final injunctions shall be heard as scheduled by the assigned Judge's Deputy Court Clerk whether in person or by telephone conference.

**THIRD TEMPORARY AND EMERGENCY GUIDELINES FOR
PROCEEDINGS FOR FAMILY CASES**

1. Petitions for Temporary Restraining Orders shall be filed electronically. Sojourner Family Peace Center is available to assist. Please call 414-278-5079. There is a 24 hour hot line available at 414-933-2722.
2. Injunction hearings (Domestic Violence, Harassment) will be held in person by the FCC in room 712. Child abuse injunctions assigned to the Family Division will be heard by the assigned judge, and may be held in person with the permission of the Chief Judge.
3. All other hearings before the Family Court Commissioner will be held either by Zoom or telephone until further order of the court.
4. All hearings scheduled before the Judge will be held either by Zoom or telephone until further order of the court. The court will continue to grant divorce judgments by affidavit if both parties are represented by counsel, or if the parties utilize a lawyer mediator. The court will approve stipulated divorces in all other cases by Zoom or telephone.
5. Contested hearings before the Judge may be heard either by Zoom or telephone. The court will determine if a matter is appropriate for a remote hearing on a case by case basis. Some trials may be adjourned until they can be safely held in person.
6. Guardians ad litem and custody evaluators are to avoid face-to-face interviews to the extent necessary given COVID19, which may necessitate extension of deadlines in some cases.

Family Judge and Court Commissioner On-Call

1. Upon the order of the Chief Judge, it may become necessary for judges, court commissioners, clerks and/or court reporters to appear via telephone or video for hearings during the period

covered by these temporary and emergency guidelines. This is acceptable under these special circumstances.

2. The Chief Judge or her designee shall establish a rotating schedule where at least one judge and one family court commissioner shall be the Family Judge and Court Commissioner On-Call each business day while these temporary and emergency guidelines are in effect to handle emergency Family emergency matters either in-person or via telephone or video as necessary. This will temporarily supersede/replace the Daytime Duty Judge Schedule utilized by the Civil/Family Divisions; the Civil Division will also be designating a Civil Judge On-Call each business day during this period as well who will coordinate efforts with the Family Judge(s) On-Call.

**THIRD TEMPORARY AND EMERGENCY GUIDELINES FOR
PROCEEDINGS FOR CRIMINAL CASES**

1. Effective March 23, 2020, the 14 Felony, 7 Misdemeanor, In-Custody Intake and Preliminary Hearing Courtrooms and their court calendars were consolidated into three courtrooms in the Criminal Justice Facility (CJF). Felony, Misdemeanor and contested in custody Preliminary hearings will be heard by Judges in two courtrooms, G55A-CJF and the Preliminary hearing courtroom, 146A-CJF. Initial appearances and waived preliminary hearings will be combined and heard in the In-Custody Intake courtroom, 137A-CJF, and these cases will continue to be heard by Court Commissioners. The Chief Judge designates the judicial officers that preside in these three courts. The Consolidated Court will continue to operate through June 12, 2020, or until further order of the court.
2. All jury trials are suspended until June 15, 2020 or until further order of the court.
3. All trials or complex motion and evidentiary hearings where testimony via telephone or Zoom is not practical are suspended through June 12, 2020, or until further order of the court. All other hearings involving out-of-custody defendants shall be heard as scheduled.
4. All matters requiring in-person appearances including court trials, or other contested or potentially contested hearings where evidence will be taken by telephonic or video conferencing means are encouraged when accompanied by an appropriate waiver.
5. Any non-evidentiary hearing that can be done by telephone or video conference should proceed, including but not limited to scheduling conferences, status conferences, pretrial conferences, motion hearings and oral decisions. However, any matter may be rescheduled at the discretion of the Judge assigned to such matter if the Judge believes that an in-person appearance should be required.

6. All Orders-to-Produce for inmates in the Wisconsin State Prison System are canceled through June 12, 2020, or until further order of this court. No new Orders-to-Produce will be issued until on or after June 15, 2020, or until further order of the court.
7. Traffic Court (Room 221-Safety Building) is closed until further order of the court. Effective June 1, 2020, all traffic and forfeiture cases scheduled in Traffic Court will be heard via Zoom/telephone conference. Defendants who have cases scheduled will receive a Notice of Hearing along with instructions on how to join the hearing via Zoom/teleconference. Defendants who do not receive such notice should call 414-278-4538 for further instructions.
8. Out-of-Custody Intake Court is closed until further order of the court. Effective May 18, 2020, all out-of-custody criminal cases shall be heard via Zoom/teleconference. Attorneys and defendants who have cases scheduled will receive a notice of hearing along with instructions on how to join the hearing via Zoom/teleconference. Defendants who do not receive such notice should call 414-278-4538 for further instructions.
9. Initial appearances for in-custody defendants shall continue to be heard in room 137A of the Criminal Justice Facility unless otherwise ordered by the court.
10. All preliminary hearings for out-of-custody defendants shall be adjourned through June 12, 2020. All preliminary hearings for in-custody defendants shall proceed as scheduled.
11. All bail forfeiture hearings are canceled until further order of the court.
12. Courts shall be mindful of the current Public Health Emergency in issuing and/or issuing and staying bench warrants.

**THIRD TEMPORARY AND EMERGENCY GUIDELINES FOR
FOR PRETRIAL SUPERVISION, EARLY INTERVENTIONS &
ADULT DRUG TREATMENT COURT**

1. All face-to-face supervision with JusticePoint programs is canceled until further order of the court. Defendants/participants shall be supervised by telephone contact except as indicated below. Drug testing and PBTs for all defendants under JusticePoint supervision are suspended until further order of the court except as indicated below.
2. All Drug Treatment Court (DTC) staffings are being conducted via Zoom. Court hearings shall be conducted via Zoom starting the week of May 4th. Face-to-face supervision contacts for all DTC participants are suspended until further order of the court. All DTC participants shall be supervised by telephone contact. DTC participants shall call the Drug Testing Line, 414-223-1926, and if selected for testing, shall report to Wisconsin Community Services at 3732 W. Wisconsin Avenue, Door #3.
3. Except as directed in Paragraph 1, all diversion, deferred prosecution and treatment alternatives and diversions (EI) staffings shall be conducted via Zoom starting the week of May 4th. Non-compliance hearings will be held on the record via Zoom. Face-to-face supervision for all EI participants is suspended until further order of the court. All EI participants shall be supervised by telephone contact. Drug testing and PBTs for all EI participants under JusticePoint supervision is suspended until further order of the court.
4. All Veteran's Treatment Court staffings are currently held via WebEx. Starting the week of May 4th all hearings will be held via Zoom. All Veteran's Treatment Court participants shall be supervised by telephone contact.
5. Mental Health Court staffings will be held via Zoom starting the week of May 4th.
6. Individuals monitored by Secure Continuous Remote Alcohol Monitoring (SCRAM) who have not established the ability to download SCRAM device information remotely shall continue to report only for the purpose of downloading SCRAM device information.

7. Individuals monitored by GPS who need to have device maintenance shall report in as directed by the case manager.

8. Early Intervention Screening is accepting referrals. Screening interviews will be scheduled via telephone or Zoom for defendants out of custody. Screens for defendants in custody at the House of Correction may be completed via telephone.