



ARCHITECTURE, ENGINEERING, & ENVIRONMENTAL SERVICES SECTION

CONSULTANT FEE REVISION APPROVAL FORM

Fee Revision #: 01

I. PROJECT DESCRIPTION:

Project Title: North Point Parking Lot

Consultant Name: Short Elliott Hendrickson, Inc. (SEH)

Project #: WP032001 (P320-20141)

AGREEMENT TYPE:

- | | | |
|----------------------------------|---------------------------------|-----------------------------|
| <input type="radio"/> | Lump Sum – Not-to-Exceed | Type “A” or “D” Agreement |
| <input type="radio"/> | Lump Sum – Not-to-Exceed | Type “B” Agreement - Annual |
| <input checked="" type="radio"/> | Actual Cost – Not-to-Exceed Fee | Type “B” Agreement – Annual |
| <input type="radio"/> | Actual Cost – Not-to-Exceed Fee | Type “C” Agreement |

Fee Revision Type: Actual Cost – Not-to-Exceed
(if other type, justify in “Reason” section, below)

II. FEE REVISION REASON:

This is an Actual-Cost-Not-to-Exceed Fee Revision. Milwaukee County is seeking additional professional design services with Fee Revision 1. Fee Revision 1 accounts for work completed timely in the preparation of materials for unanticipated presentations, a modified project approach of phasing into two distinct bidding units, and additional services. By mutual agreement, effective 6/23/2020, section 12.5 of this contract is struck, and this contract is extended through 12/31/2024. The parties may agree to mutually extend in writing.



Department of Administrative Services
Facilities Management Division

FEE REVISION APPROVAL FORM
PROJECT TITLE: North Point Parking Lot
PROJECT NO.: WP032001 (P320-20141)
FEE CHANGE NO.: 01

III. APPROVED FEE BREAKDOWN:

A. Original Fee, Plus Allowance

1. Fee	\$ 152,937.00
2. Reimbursable Allowance	\$ 0.00
3. Fee Plus Allowance	\$ 152,937.00

B. Previously Approved Fee Revision plus Allowance (NTE)

1. Fee	\$ 0.00
2. Reimbursable Allowance (NTE)	\$ 0.00
3. Total	\$ 0.00

C. This Fee Revision plus Allowance (NTE)

1. Fee Revision	\$ 44,800.00
2. Reimbursable Allowance (NTE)	\$ 0.00
3. Total	\$ 44,800.00

D. Revised Maximum Allowable Fee Plus Allowance:

1. Fee	\$ 197,737.00
2. Allowance (NTE)	\$ 0.00
3. Fee Plus Allowance (NTE)	\$ 197,737.00



IV. D/TBE UTILIZATION

Approved D/TBE Participation Form (D/TBE-12 Form) and "D/TBE" Utilization Plan (D/TBE-14 Form) are attached.

V. FISCAL NOTE

There are sufficient funds in capital project WP032001 for fee revisions no. 1.

Prepared By: Clifton Janssen 12/1/2023
(Date)

Attachments: ☒ Consultant Scope of Work w/Task-Hours Matrix
☒ Approved D/TBE Participation Form
☒ 1684 Form

	Civil Engineer	Coastal Engineer	Geotechnical Engineer	Graphic Designer	Environmental Engineer		Geotechnical	Soil Analysis	Hours	Fee	Type
	Stabo	Walgrave	Wambold	Gjerdinen	Kent	Heaster	GESTRA	Eurofins			
	\$183	\$229	\$223	\$140	\$218	\$117	\$3,564	\$2,970			
LDAC	10	2	—	—	—	—	—	—	12	\$2,288	Out of Scope Work Already Completed
RENDERS	—	—	—	10	—	—	—	—	10	\$1,400	Out of Scope Work Already Completed
LANDSCAPE SITE VISITS	20	—	—	—	—	—	—	—	20	\$3,660	Out of Scope Work Already Completed
PATHWAY	20	—	—	—	—	—	—	—	20	\$3,660	Out of Scope Work Already Completed
ADD'L REVIEW MEETINGS	16	4	—	—	—	—	—	—	20	\$3,844	Modified Scope Due to Phasing
PHASE APPROACH	16	12	—	—	—	—	—	—	28	\$5,676	Modified Scope Due to Phasing
ENVIRONMENTAL SAMPLING	4	—	—	—	1	16	LS	LS	21	\$9,356	Additional Scope
NR718 LETTER	4	—	—	—	6	8	—	—	18	\$2,976	Additional Scope
QUARRY VISIT DURING CONSTRUCTION	—	—	24	—	—	—	—	—	24	\$5,352	Additional Scope
REVTMENT CONSTRUCTION FIELD VISIT (12 x 3 hr)	36	—	—	—	—	—	—	—	36	\$6,588	Modified Scope Due to Phasing
Hours	126	18	24	10	7	24	LS	LS	209		
Fee	\$23,058	\$4,122	\$5,352	\$1,400	\$1,526	\$2,808	\$3,564	\$2,970	\$44,800		

Out of Scope Work Already Completed	\$11,008
Modified Scope Due to Phasing	\$16,108
Additional Scope	\$17,684

TBE Participation Recommendation

CONTACT INFORMATION

Contract Administrator: _____ Phone: _____ Date: _____
Email Address _____ Dept: _____ Grant \$\$: _____ Org No. _____

PROJECT INFORMATION

Project Name: _____ Project No.: _____
Contract Scope/Project Description (**attach scope/description of work or estimating sheet**):

Contracting Opportunities (List NAICS codes): _____

TYPE OF PROJECT

Contract Value: _____ Contract Type: _____

Recommended Goal: _____

EXPLANATION

Request for a goal of 0% requires signature of department head. Check boxes below. Check all that applies.

- A. \$10,000 or less ☐ B. Rental or Lease ☐ C. Governmental Agency or Institution ☐
D. ¹Non-Profit (No subcontract) ☐ E. Purchasing or Renewal of software license ☐
F. ²Contract Extension/Amendment ☐ G. ³Specialized ☐ H. Only one individual assigned to the contract ☐
I. The nature (scope of work) of contract doesn't have subcontracting opportunities ☐ J. ⁴Grants ☐
K. No funding use by Milwaukee County ☐ L. Special License or Certificate required ☐
M. Other _____

Department/Division Administrator

Name _____ Signature _____ Date _____

CBDP USE ONLY

Concur with Recommendation _____, or provide the following goals: _____ %

This contract is exempt from a participation goal: ____ Yes ____ No

Approved: _____ Date: _____

Note: 1 Non-Profit is not subcontracting work. 2 Must have the original Participation agreement. 3. No known TBE firms available. 4 No subcontracting to a non-profit entity. 5 A non-Milwaukee County entity is funding the project.



COMMUNITY BUSINESS DEVELOPMENT PARTNERS MILWAUKEE COUNTY

COMMITMENT TO CONTRACT WITH TBE

FEE REVISION NO. 1 = \$44,800

PROJECT No. P320-20141PROJECT TITLE North Point Parking LotTOTAL CONTRACT AMOUNT (less allowances) \$ ~~152,937.00~~TBE Goal: 17%

NEW CONTRACT WITH FEE REVISION NO. 1 = \$197,737

Name & Address of TBE	Scope of Work Detailed Description	1) TBE Contract Amount	2) % of Total Contract
GESTRA Engineering, Inc., 191 W. Edgerton Ave., Milwaukee, WI 53207	Geotechnical Engineering	\$4,148.50 \$7,712.50	2.71% 3.90%

- The total project contract amount is an estimate based on the outcome of negotiation between the Prime and Milwaukee County. In some situations the TBE sub-contract amount **might NOT** be based on the total project contract amount.
- The **percentage** is based on the eligible scope of services that TBE participation can reasonably be obtained; which might not be based on the total project contract amount. The commitment percentage is the key indicator of TBE participation. The **Pass/Fail** determination is based on the percentage stated in the RFP/BID. If the Prime is using one or multiple TBE companies the sum of the percentages **MUST** satisfy the minimum percentage stated in the RFP/BID. Note the percentage indicated on this document will be viewed by CBDP the Prime's **COMMITMENT** to the TBE company.

Bidder/Proposer Commitment (To be completed by firm committing work to TBE)

I certify that the TBE firm quoted the identified service(s) and cost(s). I further acknowledge our firm having negotiated with, and having received confirmation, on partnering, pricing and delivery from the TBE firm listed herein.

Prime Contractor/Consultant Short Elliott Hendrickson Inc. (SEH®) Phone 414.465.1200, or one of our subs, will enter into contract with the TBE firm listed, for the service(s) and amount(s) specified when awarded this contract. The information on this form is true and accurate to the best of my knowledge. I further understand that falsification, fraudulent statement, or misrepresentation will result in appropriate sanctions under applicable law.

Signature of Authorized Representative

Mark Broses, Principal

Name & Title of Authorized Representative

5/20/2020

Date

TBE Affirmation (To be completed by TBE Owner/Authorized Representative)

- I affirm that our company is certified as (check all certifications that apply)
 - ☒ DBE by the Wisconsin Unified Certification Program certifying partners
 - ☒ MBE by State of Wisconsin DOA
 - ☐ WBE by State of Wisconsin DOA
 - ☒ SBE by SBA Federal Size Standards, NAICS and registered in SAM
 - ☒ SBE by Milwaukee County
- I acknowledge and accept this commitment to contract with my firm for the service(s) and dollar amount(s) specified herein. I understand and accept that this commitment is for service(s) to be rendered in completion of the project specified herein and all work is to be completed with my own forces. I affirm that approval from CBDP will be obtained prior to subletting any portion of this work awarded to my firm on this project. I affirm that our company meets one of the following requirements: Certified as DBE and listed in the Wisconsin UCP Directory, certified as MBE or WBE with the State of Wisconsin DOA, or SBE firm certified by Milwaukee County or meets the SBA size standards and is listed in the SAM directory.

Douglas Dettmers
is fully signed by Douglas Dettmers
 DBE by Douglas Dettmers, S-063706
 Engineering, Inc., Inc.
 email: douglas.dettmers@edhinc.com, ucd
 Date: 2020-05-20 14:27:29 -0400

Signature of Authorized TBE Representative

Douglas Dettmers, Regional Manager

Name & Title of Authorized TBE Representative

414-933-7444

Phone Number

05/20/2020

Date

FOR CBDP USE ONLY

Commitment number 3 of 3Participation: 2.71%Project Total: 20.49%

Authorized Signature

6/4/2020

Date