

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 03/26/2015

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Request to Extend Existing Pretrial Services Contracts for One Calendar Year

FISCAL EFFECT:

- | | |
|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	TBD	
	Revenue	TBD	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Department/Prepared By Stephanie Garbo

Authorized Signature



Did DAS-Fiscal Staff Review? Yes No

Did CDBP Review?² Yes No Not Required

CBDP reviewed the RFP for these services and set a 3% goal on this contract.

Draft contract and DBE documents emailed to CDBP 9/26/13.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

DESCRIPTION OF FISCAL EFFECT

- A. The RFP for the operation of the pretrial services programs is scheduled to go out for bid this year for implementation beginning January 1, 2016. This request is to delay the RFP for one year (put the RFP out in 2016 for new implementation beginning January 1, 2017) and extend the contracts with the current pretrial services providers for one year (January 1, 2016-December 31, 2016). Extending the current pretrial services providers' contracts for one year will not change the conditions and services currently provided.
- B. With a one year extension of the current pretrial contracts there will not be any direct costs, savings or anticipated revenues associated with this request in the current budget year. The subsequent year fiscal impacts should not be substantially different from the current year impacts, as the contract extensions will be for the same programs that are currently operating in the 2015 budget.
- C. There will be no budgetary impacts associated with this request in the current year. This request is for subsequent years and the budget for those years has not yet been determined.
- D. Putting the RFP out this year, for implementation beginning January 1, 2016, will pose a substantial risk and delay to the current pretrial case management development project. Currently access to the new case management system is not available to show potential vendors as it is still in the early stages of development.