

From the Director of Total Rewards, Department of Human Resources, requesting approval of the classification of a Management Assistant (Non-Represented) (title code 00000174, pay grade 06Z2) position in the Office of the District Attorney, by recommending adoption of the following:

### A RESOLUTION

WHEREAS, the Department of Human Resources (DHR) has received a request for the creation of one Management Assistant (Non-Represented) position; and

WHEREAS, the request to create the position is being reviewed separately as part of File No. 17-301; and

WHEREAS, the DHR is responsible for assessing the duties associated with the position and providing a job title and compensation recommendation to the Committee on Personnel; and

WHEREAS, the Committee on Personnel, at its meeting of April 7, 2017, recommended adoption of File No. 17-294 (vote 5-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves the classification recommendation for the position as outlined in the memo hereto attached to this file and as summarized below:

<b>Recommended Title</b>	Management Assistant (Non-Represented)
<b>Department</b>	District Attorney's Office
<b>Org. Unit</b>	4500
<b>Title Code</b>	00000174
<b>Number of Positions</b>	1
<b>Pay Grade</b>	06Z2
<b>Bottom Step \$(Annual)</b>	\$39,485.06
<b>Top Step \$(Annual)</b>	\$45,701.01