

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: June 23, 2026

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A Request from the Director, Facilities Management Division (FMD) of the Department of Administrative Services (DAS), regarding authorization to abolish 1.0 FTE Engineering Technician Surveyor Nm, Pay Grade NR 23 and create 1.0 FTE Engineer Nm, Pay Grade NR 29 in the Facilities Management Division of the Department of Administrative Services.

FISCAL EFFECT:

- ☒ No Direct County Fiscal Impact
- ☐ Existing Staff Time Required
- ☐ Increase Operating Expenditures
(If checked, check one of two boxes below)
- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget
- ☐ Decrease Operating Expenditures
- ☐ Increase Operating Revenues
- ☐ Decrease Operating Revenues
- ☐ Increase Capital Expenditures
- ☐ Decrease Capital Expenditures
- ☐ Increase Capital Revenues
- ☐ Decrease Capital Revenues
- ☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. DAS-FMD requests to abolish 1.0 FTE Engineering Technician Surveyor, Pay Grade NR 23, and create 1.0 FTE Engineer Nm, Pay Grade NR 29. This action would replace one of the two survey positions in the county with an engineer position. This new engineer would be tasked with field and design engineering tasks as well as supporting the existing surveyor, when required.

B. This position action will result in no increase to DAS-FMD 2026 budget. The Engineering Technician Surveyor Nm position is vacant and will be eliminated and the newly created Engineer Nm position is anticipated to be hired around the same budgeted salary as the Engineering Technician Surveyor Nm. The 2027 budget request will include this positional change.

C. This position action will result in no increase to DAS-FMD 2026 budget. The Engineering Technician Surveyor Nm position is vacant and will be eliminated and the newly created Engineer Nm position is anticipated to be hired around the same budgeted salary as the Engineering Technician Surveyor. The 2027 budget request will include this positional change.

D. N/A

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Facilities Mgmt Div. Dept of Administrative Services

Authorized Signature *Sean Hayes*

Did SBP Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?² ☐ Yes ☐ No ☒ Not Required