

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: December 15, 2021

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: From the Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting authorization for the Department of Administrative Services and the Comptroller's Office to transfer \$396,203 from the 2021 Org. Unit 1940-1945 Appropriation for Contingencies to create a new 2022 capital project for 911 compliance remediation

FISCAL EFFECT:

- | | |
|--|--|
| <input type="checkbox"/> No Direct County Fiscal Impact
<input checked="" type="checkbox"/> Existing Staff Time Required
<input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below)
<input type="checkbox"/> Absorbed Within Agency's Budget
<input checked="" type="checkbox"/> Not Absorbed Within Agency's Budget
<input type="checkbox"/> Decrease Operating Expenditures
<input type="checkbox"/> Increase Operating Revenues
<input type="checkbox"/> Decrease Operating Revenues | <input checked="" type="checkbox"/> Increase Capital Expenditures
<input type="checkbox"/> Decrease Capital Expenditures
<input type="checkbox"/> Increase Capital Revenues
<input type="checkbox"/> Decrease Capital Revenues
<input checked="" type="checkbox"/> Use of contingent funds |
|--|--|

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year*	Subsequent Year
Operating Budget	Expenditure		2025 - \$51,749.06 + Vendor negotiated increases
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		\$396,202.63**
	Revenue		
	Net Cost		

*2021

**2022

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

Two Federal laws affecting 911 services require Milwaukee County to execute a capital project to remediate non-compliance. The first law is Kari's Law, which had a deadline of February 16, 2020. The second law is the Ray Baum's Act of 2018, which had a deadline of January 6, 2021, for wired devices and January 6, 2022, for wireless devices.

In Fall 2021, Information Management Services Division (IMSD), Department of Administrative Services (DAS) was made aware of these laws via the phone and voicemail upgrade project vendor (Integration Partners). IMSD met with two vendors regarding solutions to achieve compliance with both laws. IMSD has selected one of the two vendors based on software and system functionality being the best fit for the size and scope of Milwaukee County and its phone system.

The scope of this requested capital project is to provide a software solution to enable the required capabilities to achieve compliance with both laws. If approved, work will begin in April 2022 and be completed on or before December 31, 2022. The cost estimate includes software, implementation, training, project management, telecom contractor labor, and three years of vendor maintenance and support.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

It is fiscally advantageous for Milwaukee County to engage in a three-year contract for these services as it locks in current pricing. The breakdown of costs is below;

Year 1 - 2022

Licensing, software, support	\$	93,904.51
Prof services from vendor	\$	8,800.00
Project Manager	\$	125,000.00
Telecom Technician	\$	65,000.00
		<u>\$ 292,704.51</u>

Year 2 - 2023

Licensing, software, support	\$	51,749.06
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Year 3 - 2024

Licensing, software, support	\$	51,749.06
3 year cost	\$	396,202.63

Performance, Strategy, & Budget (PSB), Department of Administrative Services (DAS) has reviewed the estimated costs and recommends the use of funds from the 2021 Org. Unit 1940-1945 Appropriation for Contingencies.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

In 2025, funding will be needed to continue licensing, software and support. DAS-IMSD would include future spend needs in their operating budget requests.

- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.**

The estimated balance of the 2021 Appropriation for Contingencies Account as last mentioned in the December submission to File No. 21-36 (Available balance of \$3,005,164 as of December 6, 2021). The Milwaukee County Board of Supervisors approved a further \$50,000 appropriation in File No. 21-985.

\$396,203 from the 2021 Org. Unit 1940-1945 Appropriation for Contingencies would be allocated to this requested capital project. The cost estimate includes software, implementation, training, project management, telecom contractor labor, and three years of vendor maintenance and support.

- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.**

IMSD estimated costs based on activities documented above in Section A & B.

Department: Information Management Services Division, Department of Administrative Services

Prepared By: Lynn J. Fyhrlund – Direct and Chief Information Officer

Authorized Signature: 

Did DAS-Fiscal Staff Review? Yes No

Did CDPB Staff Review? Yes No Not Required