

DRAFT

5-30-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL - RECEIPT OF REVENUE

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
	4501 – District Attorney	
	8557 – Computer Equipment – New > \$500	\$1,200
	4501 – District Attorney	
	2699 – Federal Revenue	\$1,200

Request

A transfer in the amount of \$1,200 is being requested by the District Attorney’s Office to increase both federal revenue and expenditure authority for computer equipment.

The US Department of Justice, Office of Justice Programs, made a grant award of \$417,554 to the Milwaukee Police Department Frontline Initiative. This includes \$94,844 for the Milwaukee County District Attorney’s Office to cover the salary and fringe costs for a full-time assistant DA for approx. 1 year (\$93,644) and a laptop computer for this attorney (\$1,200).

This fund transfer seeks to provide budgetary authority for the purchase of this laptop computer and to recognize revenue from the Milwaukee Police Department as reimbursement for this expense. There is no tax levy impact from this transfer as the increase in expenditure authority is completely offset by an increase in federal revenue passed through to the County by MPD.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 29, 2014.

2)		<u>From</u>	<u>To</u>
	<u>7961 – ARC Administration</u>		
	5199 – Salaries		\$25,531
	5312 – Social Security		\$1,953
	5420 – Employee Health Care		\$6,918
	5421 – Employee Pension		\$2,640
	5422 – Legacy Health Care		\$5,694
	5423 – Legacy Pension		\$3,165
	6409 – Printing & Stationery		\$2,635
	6999 – Sundry Services		\$1,134
	7999 – Sundry Materials		\$1,815
	8557 – New Computer – Related Equip		\$1,850
	2299 – Other State Grant & Reimb	\$53,335	

A transfer of \$53,335 is requested by the Director, Department on Aging, to recognize the receipt of revenue and expenditures related to an expansion of the Aging Resource Center’s (ARC) Dementia Care Specialist Program.

Through a competitive application process, the Department on Aging has been awarded \$53,335 in 2014 to fund and expand the Dementia Care Specialist (DCS) Program. This program involves supporting individuals with dementia, developing dementia-capable systems within the ARC, and fostering a dementia-friendly community. The \$53,335 includes all salary, social security, and benefit costs for a DCS position as well as other supplies needed for the program.

Approval of this transfer results in \$0 tax levy impact; there are no matching funds required.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 29, 2014.

3)		<u>From</u>	<u>To</u>
	<u>7967 – Wellness & Prevention</u>		
6149	– Prof Serv- Non Recur Oper		\$60,790
2699	– Other Fed Grants & Reimb	\$60,790	

A transfer of \$60,790 is requested by the Director, Department on Aging, to recognize the receipt of revenue and expenditures related to an increase in Medicare Improvements for Patients and Providers Act (MIPPA) funding. The funding allocation includes \$30,000 for Department on Aging, \$6,925 for Social Development Commission and \$23,865 for Senior Law. These costs are related to collaborative outreach activities aimed at preventing disease and promoting wellness. The Department on Aging anticipates reaching over 6,250 individuals over the course of the grant.

Approval of this transfer results in \$0 tax levy impact; there are no matching funds required.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 29, 2014.

4)	<u>From</u>	<u>To</u>
9000 – Parks, Recreation, and Culture		
5199 – Wages and Salaries		\$74,592
5312 – Social Security/Medicare		\$1,082
6041 – Other Licenses/Permits		\$80
6620 – Repair & Maintenance Grounds		\$16,373
6050 – Contract Personal Services – Short		\$5,000
7970 – Tools & Equipment		\$20,907
7018 – Other Ag Botanical Supplies		\$19,574
7935 – Public Safety Supplies		\$2,750
8588 – Other Capital Outlay		\$13,199
2299 – Other State Grants	\$82,920	
0600 – Deferred Revenue Parks	\$60,951	
4930 – Gifts & Donations	\$5,500	
2699 – Other Federal Grants	\$1,964	
4999 – Other Misc Revenue	\$2,222	

Request

A transfer in the amount of \$153,557 is requested by the Department of Parks, Recreation, and Culture to accept grant revenue and increase expenditure authority accordingly.

The DPRC Natural Areas Program has received numerous grants, donations, and entered into cooperative agreements for 2014. All of the funding is either a donation or a 100% reimbursable expense. Specific 2014 project write-ups are listed below:

\$45,000 – **DNR AOC Wildlife Surveys**. This is cooperative agreement with the WI DNR to be completed in December 2014. The funding is allocated to conduct wildlife surveys on DPRC properties located within the Milwaukee River Estuary Area of Concern. The funding covers equipment and the salary of seasonal employees hired to conduct the surveys. Activity code KWAC.

\$25,968 – **DNR AOC Grassland Restoration**. This is a cooperative agreement with the WI DNR. The funding is allocated to a grassland restoration project along the Little Menomonee River PKWY. The funding covers materials, equipment rental, staff salaries associated with this project, and contractual services. Activity code KLAC.

\$35,801 – **Alliance for the Great Lakes**. This is a cooperative agreement with the Alliance for the Great Lakes. The funding is allocated to native plantings, invasive species control, wildlife habitat

management, and educational outreach within Bender, Grant, and Warnimont Parks. The funding from the Alliance covers materials, equipment, salaries of seasonal staff, and contractor services. Activity code is KSGI.

\$ 25,150 – **Fund for Lake Michigan**. This is a Fund for Lake Michigan grant. The funding is allocated to native plantings, invasive species control, wildlife habitat management, and educational outreach within Bender, Grant, and Warnimont Parks. Funding is to cover the costs of materials, educational outreach, and contractor services. Activity code is KFLM.

\$11,952.18 – **Aquatic Invasive Species Surveys**. This is a grant with the WI DNR to be completed in November of 2014. The funding covers materials, equipment, and staff salaries as they relate to aquatic invasive species surveys within the DPRC's ponds/lagoons and along its Lake Michigan lakefront parks. Activity code KAIS.

\$1964.16 – **USFS and Juneau Pollinator Garden**. This is a cooperative agreement with the United States Forest Service. The funding covers materials, equipment, and staff salaries as they relate to the establishment and maintenance of a pollinator garden at Juneau Park. Activity code KUSF.

\$3,500 – **Lake Park Friends Donation**. This is a donation from the Lake Park Friends to be completed by November of 2014. The funding covers staff salaries as they relate to controlling invasive species within Lake Park. Activity code KFRN is being repurposed for this donation.

\$2,222 – **Great Lakes Ecological Contract**. This is a contractual agreement with Great Lakes Ecological Services LLC to be completed by September 1, 2014. The funding is a reimbursement for staff salaries as it relates to the Area of Concern project. The funding is allocated for staff training and to purchase wildlife monitoring equipment to be used through the DPRC natural areas. Activity code KHRD.

\$2,000 – **Habitat Funding Donation- Pheasants Forever**. This is a donation from the SE WI Chapter of Pheasants Forever to be completed by December 2014. The funding covers materials and equipment as they relate to wildlife habitat monitoring and management throughout the DPRC's natural areas. Activity code is KPHF.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 29, 2014.

5)

	<u>From</u>	<u>To</u>
2900 – Pretrial Services		
6148 – Professional Services – Recurring		\$156,848
2699 – Other Federal Grants	\$156,848	

Request

A transfer in the amount of \$156,848 is requested by the Department of Pre-Trial Services to accept grant revenue and increase expenditure authority accordingly.

County Board File 13-887 granted Pre-Trial Services the authority to receive a United States Bureau of Justice Assistance Adult Drug Court Discretionary Grant in the amount of \$156,848. The grant award is for the period of October 1, 2013 through September 30, 2015.

Milwaukee County has contracted with JusticePoint, Inc. for cognitive behavioral programming and trauma informed care services to 150 Milwaukee County Drug Treatment Court participants as follows:

March 1, 2014 to September 30, 2014: \$67,703
October 1, 2014 to September 30, 2015: \$57,063

An additional contract will be entered into with UW-Milwaukee for evaluation services related to the JusticePoint contract. This pending contract will be for \$32,082

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 29, 2014.

DRAFT

5-30-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B CAPITAL - RECEIPT OF REVENUE

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>WA201 GMIA Terminal Expansion and Central</u>		
	<u>Checkpoint Feasibility Study *</u>		
6146	– Professional Services (CAP)		\$185,000
9706	– Professional Division Services		\$37,000
4707	– Contribution from Reserves (ADF)	\$222,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$222,000 is requested by the Director of the Department of Transportation to establish expenditure authority and revenue budget for Project WA201 GMIA Terminal Expansion and Central Checkpoint Feasibility Study (Study).

GMIA has long contemplated the costs and benefits of consolidating its current individual security checkpoints serving each of the three concourses (C, D & E) into one central checkpoint in the terminal mall area of the airport. GMIA is evaluating a concept plan to expand the terminal mall, including addition of a central passenger security checkpoint, to provide for larger post security concession development accessible to all three concourses. GMIA desires to understand the feasibility, costs, and value of this potential expansion plan.

The Study will consider and advise how the existing terminal structure can be expanded, for the purposes indicated, including structural and architectural options; expansion of building systems and utilities; space evaluation to identify optimal checkpoint screening space and resulting space available for concession development and other building support needs; code and occupant safety requirements; replacement of impacted restrooms, elevators and stairways; sustainability and LEED criteria opportunities; impact on airport operations and adjacent facilities; phasing considerations.

The Study will include analysis to determine the capacity required for the central checkpoint to handle, at a minimum, the throughput needed for a full utilization of all three concourses. Additionally this Study

will include a conceptual evaluation of the potential alteration and relocation of international gate operations at GMIA including Customs and Border Protection facilities and potential for incorporation in an expanded terminal.

Some of the questions that will be addressed in the Study are included below:

- What is the feasibility of an expansion of the terminal as proposed?
- What general and significant impacts on airport operation will occur during the expansion?
- What size, shape, and location of space would be needed for a properly designed central passenger security checkpoint within the expanded mall area?
- How much useful space would remain for post security concession development and circulation to and from the three concourses (C, D, & E)?
- What is the planning level estimate of project cost for the mall expansion and added central checkpoint?

It is anticipated that the Study will be completed by the end of the year. Financing for the Study is being provided from the Airport Development Fund.

Approval of this appropriation transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 29, 2014.

2)	<u>From</u>	<u>To</u>
<u>WZ06301 Zoo Winter Quarters Roof Replacement #</u>		
8509 – Other Building Improvement (CAP)		\$140,000
<u>WZ08301 Zoo Pavement and Lighting #</u>		
8530 – Roadway Plan & Construction (CAP)		\$85,000
<u>WZ08901 Zoo South End Hay Barn Roof #</u>		
6146 – Prof. Services- Cap	\$15,000	
<u>WZ10803 Peck Boardwalk Hangers #</u>		
6030 – Advertising	\$500	
6050 – Contract Pers Serv-Short	\$1,000	
6080 – Postage	\$500	
6146 – Prof. Services- Cap	\$3,700	
7930 – Photo, Printing, Repro	\$500	
8501 – Building/Structures New- (CAP)	\$12,800	
<u>WZ10001 Elephant Service Area Utility Protection #</u>		
6146 – Prof. Services- Cap	\$10,500	
8501 – Building/Structures New- (CAP)	\$30,400	
<u>WZ10701 Zoo Bear Service Area Improvements #</u>		
8509 – Other Building Improvement (CAP)	\$150,100	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$225,000 is requested by the Director of the Department of Administrative Services- Architecture, Engineering & Environmental Services and the Director of the Milwaukee County Zoo to provide additional expenditure authority for Project WZ063 Zoo Winter Quarters Roof Replacement and Project WZ083 Zoo Pavement and Lighting. Financing is requested to be provided from three Zoo capital projects that have surplus funds and from Project WZ107 Zoo Bear Service Areas. The Zoo Bear Service Area Project may need to have funds replenished at a later date.

Project WZ063 Zoo Winter Quarters Roof Replacement

In October 2009, an appropriation of \$781,529 was provided for the design and replacement of the Winter Quarters Roof and various improvements to the apes and primates exhibit. The animal facility is under ground, and structural damage to the concrete roof resulted from the continued water leakage. In July 2013, an additional appropriation of \$370,000 was included to cover a financial shortfall in the project. The 2013 shortfall was caused by the discovery of hazardous material at the beginning of the demolition process and was also caused by the need to provide funding for a reserve for landscape

restoration and concrete structure repair. It was anticipated that the project would be substantially completed in October 2013.

Currently, the project is about 70 percent complete. The replacement of the roof is complete and only work relating to the landscape restoration and the concrete structure repairs remain. Construction on the project began subsequent to the 2013 fund transfer. Throughout the construction process additional work items were discovered. The additional items were a result of improperly built or deteriorated items for the original construction or ensuing alterations. These items included buried power lines, floating footings for add-on structures, and abandoned subgrade concrete elements. These items had to be encapsulated or removed and replaced. The cost of this additional work eroded the budget that was reserved for landscape restoration and structural repairs. Therefore, additional expenditure authority of \$140,000 is necessary to complete the landscape restoration and structural repairs. It is anticipated that the project will be substantially completed by the end of July 2014.

Project WZ083 Zoo Pavement and Lighting Replacement

In October 2011, an appropriation transfer provided \$1,330,000 in expenditure authority and revenue for the pavement and lighting improvements at the Milwaukee County Zoo. There were several areas of pavement at the Milwaukee County Zoo that were in poor condition and had reached the end of their useful lives. These areas included sections of the lot #1 (blue lot) and the Zoo Finger (traffic) Islands. The Zoo Finger (traffic) Islands were repaved with a combination of new asphalt pavement and have included permeable pavers. Although the initial scope included an interconnected infiltration drainage system, site conditions proved to make the interconnected infiltration drainage system, between future basins at parking lots #2 and #3 unfeasible. Instead of an interconnected system, a stand-alone basin was installed in the mid portion of lot #1. The areas will also include new concrete curbs and new energy efficient parking lot lighting to replace existing lights.

Currently, the project is near completion; however, a drain tile network was added to the project to improve drainage at the walkway due to poor soil condition. Additional sub grade soil replacement was also needed to address poor soil conditional at several areas due to the prolonged winter and rainy spring. As a result of these items, an additional \$85,000 is being requested in this appropriation transfer to complete the project. It is anticipated that the project will be substantially completed in June 2014.

Financing for the Winter Quarters Roof Replacement project and the Pavement/Lighting project are being financed with expenditure authority from four other Zoo capital projects. Three of the projects are substantially completed and surplus funds are available. These three projects include Project WZ08901 South End Hay Barn Roof Replacement (\$15,000), Project WZ10803 Peck Boardwalk Hangers (\$19,000), and Project WZ10001 Elephant Service Area Utility Protection (\$41,000).

WZ107 Bear Service Area Improvements

The majority of the funding (\$150,100) is requested to be transferred from Project WZ107 Bear Service Area.

The 2013 Capital Improvements Budget included an appropriation of \$185,000 for the initial phase to renovate the five zoo bear exhibits and planning and design for the second phase. The improvements are needed for employee and animal safety and are a mandate from the USDA.

In July 2013, an appropriation transfer of \$200,000 reallocated unspent bonds from other projects in order to provide financing for the next phase of the project (Polar Bear Den Area).

Subsequent to the July transfer, construction proposals were received from various contractors that came in at a higher cost than was anticipated. A September 2013 appropriation transfer reallocated \$130,000 from various other Zoo capital projects that were near completion and had surplus funds available in order to make up for the budget shortfall. The shortfall was a result of complex site conditions that were difficult to account for in the budget estimation process.

To date, the construction of the American Black Bear Service Area had been completed and the construction on the Polar Bear Service Area is in progress and is estimated to be substantially completed by August 2014.

The Zoo has three bear exhibits that are still in need of improvements: Grizzly Bear, Asiatic Black Bear and Brown Bear. The renovations to each exhibit are to consist of the following:

- Replacement of two den access structures (each currently consisting of a solid metal door and a barred-metal door) with a single heavy duty 2”x2” mesh metal door and a removable solid panel.
- Replacement of two sliding den to den bear doors.
- Replacement of two den to outdoor holding enclosure doors.
- Replacement of metal-barred wall and keeper access door to the den-to-den enclosure.
- Replacement of metal safety railings on all 3 levels of each den area.
- Replacement of spiral stairways with ship’s ladder steps (if possible – this would require enlarging access areas in the floors of the ground and upper floors.
- Construction and installation of a mobile bear chute that attaches securely to the bear doors leading to the den-to-den enclosure.

In addition to the improvements listed above, the American Black Bear and Polar Bear service areas are done or substantially complete and will consisted of upgrades to the electrical and plumbing systems..

Surplus funds of \$150,100 are now available for other projects. These funds are available because portions of the scope of work for the Zoo Bear Service Area project were cancelled since they were determined to be too expensive under the current budget. It is unknown at this time if future appropriation requests will be made to fund these cancelled items. The cancelled items include replacement of the spiral stair wells with a straight stair well at the American Black Bear and Polar Bear den; and installation of mobile bear chutes at each den.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 29, 2014.

Report of the Fiscal Affairs Division

3)		<u>From</u>	<u>To</u>
	<u>WP191 Moody Pool Renovations #</u>		
8551	– Mach & Equip Repl > \$2500		\$313,253
	<u>WP267 Oak Creek Parkway- Drexel (Howell to 13th) #</u>		
6030	– Roadway Plan & Construction (CAP)	\$500	

6050	- Contract Pers Serv- Short	\$1,500
6080	- Postage	\$500
6146	- Prof. Services- Cap	\$24,370
7930	- Photo, Printing, Repro	\$500
9706	- Prof Div Services	\$16,247
9716	- DBE Services	\$2,000
8527	- Land Improvements (CAP)	\$214,666
<u>WP200 Jackson Park Boat House Roof #</u>		
8509	- Other Building Improvement (CAP)	\$52,970

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$313,253 is requested by the Director of the Department of Parks, Recreation and Culture to provide additional expenditure authority for Project WP191 Moody Pool Renovations and to reduce expenditure authority by \$260,283 for Project WP267 Oak Creek Parkway Drexel Avenue (Howell Avenue to 13th) and by \$52,970 for Project WP200 Jackson Park Boat House Roof Replacement.

Project WP191 Moody Pool Renovations

The 2011 Adopted Capital Improvements Budget included an appropriation of \$5,008,380 for the refurbishment of Moody Pool. The original scope of work included the renovation of the existing structure and the restoration of the site. In addition, the patio and the wading pool were to be restored. Also, a new sound system, bleachers, and lockers were to be installed. Finally, a sauna and steam room was to be added and new pool equipment was to be purchased.

The 2013 Adopted Capital Improvements Budget reduced expenditure authority for the project by \$2,959,920 and changed the scope of the project. The approximately \$3 million reduced in the project was transferred to other parks projects. The new scope of work included the demolition of the indoor pool structure and adjacent wading pool. The 2013 Budget included the following amenities: an outdoor splash pad with a small playground, a 3000 square foot community building, an open air picnic structure, lit walkways, a Helios exercise station, and improved green space for gatherings and field sports.

The project was also to include reconstruction of the parking lot and relocation of the lit basketball courts. Plantings will also be provided to buffer active areas in the park from abutting neighbors and space will be set aside for a community garden. The connections to both the Auer Avenue School and the COA Goldin Center will be improved, while access to parking will be moved from the adjacent alley to increase visibility.

The project has been designed, construction documents have been completed and the project has been put out to bid. The bids came in approximately \$500,000 higher than anticipated. After revisiting various aspects of the project, the bids were still about \$313,000 higher than anticipated. This appropriation transfer will provide sufficient funding to complete the balance of the project. Assuming approval of this appropriation transfer, construction on the project will be substantially complete by the end of 2014.

Project WP267 Oak Creek Parkway Drexel Avenue (Howell Avenue to 13th Street)

The 2013 Adopted Capital budget included \$273,700 for the planning design and construction of the Oak Creek Parkway along Drexel Avenue between Howell Avenue and 13th Street. Subsequent to the approval of the project, it was determined that the County does not own any of the paths upon which the trail is routed along Drexel Avenue. In addition, the trail was initially rated poorly; however, upon further evaluation the trail segment appears to be in good condition. Therefore, the project is being abandoned and all of the funds are available to finance other projects.

Project WP200 Jackson Park Boat House Roof

The Jackson Park Boat House was originally constructed in 1930's. The roof is a flat roof that had been leaking for a number of years. The roof has reached the end of its useful life and needs to be replaced.

In October 2011, an appropriation transfer reallocated \$100,000 surplus Build America Bonds (BABs) from the Bus Replacement Program to the Jackson Park Boat House Roof project. The Jackson Park Boat House was originally constructed in 1930's. Prior to the 2011 transfer an evaluation determined that the roof had reached the end of its useful life and needed to be replaced. Subsequent to the appropriation transfer, it was determined that the Jackson Park Service Yard Roof was in worse condition and needed to be replaced by using the financing that was being provided by the October 2011 appropriation transfer.

A June 2012 appropriation transfer was approved that replenished the funding (\$50,000) for the Jackson Park Boat House Roof that was used to replace the Jackson Park Service Yard Roof.

Since the project was financed in 2012, repairs have been done to the roof that have addressed some of the critical issues which the project was seeking to address. The repairs were financed by Parks Department major maintenance funds.

This fund transfer is seeking to use \$52,970 of the project's approximately \$100,000 of remaining expenditure authority to finance the improvements at Moody Park. The Parks Department is currently investigating whether or not additional maintenance funds can be used to address any other urgent near term issues with the Jackson Park Boat House Roof, and whether or not a larger improvement for the roof can be done within a longer time line.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JUNE 16, 2014.

DRAFT

5-30-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C DEPARTMENTAL

Action Required

Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

<u>1)</u>	<u>119 – DAS – Economic Development</u>	<u>From</u>	<u>To</u>
	6640 – R/M OFFICE EQUIPMENT	\$7,000	
	8551 – MACH & EQUIP-REPL>\$2500		\$7,000

Request

An appropriation transfer of \$7,000 is requested by the Director of Economic Development to realign expenditure authority between the Capital Outlay series and the Services series. The appropriation transfer request will provide for replacement of office equipment.

The DAS – Economic Development Division has sufficient funding in the office equipment repair and maintenance account. The Division is requesting to realign this funding so that it can replace its all-in-one copier/printer/fax/scanner. The current machine is beyond its useful life and has begun to break down regularly, negatively impacting work and productivity. The newly acquired device will serve as both copier/scanner and the primary printer for DAS-ED staff and minimize repair costs in the future.

No tax levy impact results from approval of this appropriation transfer request as the increase in the Capital Outlay series is completely offset by a decrease in the Services series.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 30, 2014.

2)		<u>From</u>	<u>To</u>
	<u>3010 – Election Commission</u>		
	6050 – Contract Personnel Service		\$25,000
	5199 – Salary and Wages	\$25,000	

Request

A transfer in the amount of \$25,000 is requested by the Milwaukee County Election Commission. Due to a vacancy, the Election Commission has utilized temp services to perform its required duties. The requested fund transfer would shift funds from the personal services account series to the services account series.

It is estimated that approximately \$19,000 of service will be provided for 2014. \$6,000 is requested to provide additional resources to ensure the accuracy of ballots for the August 2014 and November 2014 elections.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 30, 2014.

3)		<u>From</u>	<u>To</u>
	<u>1152 DAS Procurement Division</u>		
5199	– Salaries & Wages Budget	\$37,500	
5312	– Social Security Taxes	\$2,869	
5420	– Employee Healthcare	\$6,919	
5421	– Employee Pension	\$4,065	
6149	– Professional services non-recurring operations		\$51,353

The director of the Procurement Division of the Department of Administrative Services is requesting an appropriation transfer in the amount of \$51,353 to take funding provided in the 2014 Adopted budget for the position of Contract Administrator, and use it to fund a contract to hire a contractor to perform the duties of the Contract Administrator.

The director is requesting this fund transfer to allocate funding for this contract to address work that has been held up due to the position being vacant, and will be staffed until the Contract Administrator position can be filled. The director still has an operational need for this position to be staffed in order to continue normal business operations.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 30, 2014.

4)

<u>504 – GMIA</u>	<u>From</u>	<u>To</u>
4707 – Contribution from Reserves	\$120,000	
8528 – Major Maintenance Land Imp-Exp		\$120,000

Request

An appropriation transfer of \$120,000 is requested by the Director of Transportation – Airport Division to raze a vacant building located at 4900 S. Howell Ave at GMIA.

This 60+ year old building was initially occupied by a freight operator before being taken over by Frontier Airlines as a flight kitchen. The lease with Frontier ended in October 2012 and the building has been vacant since that time, during which period it has sustained significant damage from frozen/burst sprinkler system pipes. This damage to the sprinkler system resulted in a citation from the City of Milwaukee in late 2013. The cost of repairs necessary to bring the building back into code compliance were deemed excessive by GMIA staff given the absence of any likely tenants for the foreseeable future. This is due to the availability of other buildings suitable for freight operations and the current lack of any carriers requiring a flight kitchen.

The Director of Transportation and the Interim Airport Director recommend razing the building. This action would eliminate the repair costs required to return the building to code compliance while also eliminating future maintenance costs. If this transfer is approved, staff anticipates awarding a bid in July and deconstruction to be complete by November.

No tax levy impact results from approval of this appropriation transfer request as the increase in maintenance expenditures is completely offset by airport reserves.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 30, 2014.

<u>4300 – House of Correction</u>		<u>From</u>	<u>To</u>
6109	- Medical Service Fees		\$1,050,000
6148	- Prof. Serv - Recurring Oper	\$313,000	
6113	- Psychiatrist Fees	\$200,000	
6503	- Equip. Rental - Short Term	\$90,000	
7930	- Photo, Prtg, Repro & Bindg	\$40,000	
7973	- Minor Office Equip	\$30,000	
7100	- Bld & Rdwy Mat (Bud)	\$20,000	
5199	- Salaries-Wages Budget	\$307,000	
7910	- Office Supplies	\$25,000	
6815	- Transportation Non Co Emp	\$25,000	

Request

An appropriation transfer of \$1,050,000 is requested by the Superintendent of the House of Correction to realign expenditure authority between the Personal Services, Services, and Commodities series. The appropriation transfer will provide funding for Inmate Medical Services.

Through April 2014, the HOC is projecting a deficit of approx. \$1,050,000 in the Medical Services account. In order to provide sufficient funds for the medical contract, the HOC is requesting to transfer part of the projected surplus from several accounts to Medical Services.

- There are numerous staff vacancies in the medical unit, and a portion of the projected salary savings (5199) will be used to offset a projected overtime deficit while the balance will help cover the medical fees.
- Services now being provided by Armor have reduced the need for psychiatric and professional services in the medical unit (6148 and 6113).
- When the HOC took over management of the Day Reporting Center, it was found that a portion of the 6148 funds allocated to the DRC were not needed.
- The new electronic surveillance contract has yielded significant savings in 6503.
- Transportation costs have been reduced because staff is providing transportation services to the facility, and several commodity accounts are also reduced to close the remaining gap.

No tax levy impact results from approval of this appropriation transfer request as the increase in Medical Service is completely offset by decreases in other Service, Commodity, and Personal Service accounts.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 30, 2014.

2014 BUDGETED CONTINGENCY APPROPRIATION SUMMARY**UNALLOCATED CONTINGENCY ACCOUNT**

2014 Budgeted Unallocated Contingency Appropriation Budget	\$4,344,544
Approved Transfers from Budget through May 30, 2014	
Corporation Counsel Positions	\$ (57,428)
County Board Crosscharge Fix	\$ (84,030)
Comptroller Living Wage Positions	\$ (78,374)
Govt Affairs Constituent Services Rep	\$ 41,386
Corporation Counsel Transit Legal Services	\$ (50,000)
Unallocated Contingency Balance May 30, 2014	\$4,116,098
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through May 30, 2014	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
Net Balance	\$ 4,116,098

ALLOCATED CONTINGENCY ACCOUNT

2014 Budgeted Allocated Contingency Appropriation Budget	\$3,314,130
Approved Transfers from Budget through May 30, 2014	
UWM Land Sale	\$ 3,750,000
Innovation Fund Allocation	\$ (3,750,000)
Sheriff Absconder Unit	\$ (338,130)
Allocated Contingency Balance May 30, 2014	\$2,976,000
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through May 30, 2014	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
Net Balance	\$ 2,976,000