

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/23/11

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: From the Director of the Department of Administrative Services-Human Resources, recommending adoption of Temporary Assignment to a Higher Classification (TAHC) authorized for non-represented employees in C.G.O. 17.085

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

In order to manage and supervise the a Unit of Human Service Worker (Aging) positions within the Department on Aging, the duties and responsibilities have been assumed via TAHC since July 25, 2011.

The Unit Supervisor is currently on recruitment. It is anticipated that the position will be filled on a permant basis prior to the May 26, 2012 date.

The accompyaning resolution from the Interim Director of the Deparment of Adminstraitve Services-Human Resources reccommends the adoption of an extension of the TAHC until the sooner of May 26, 2012 or the filling of the position on a permanent basis.

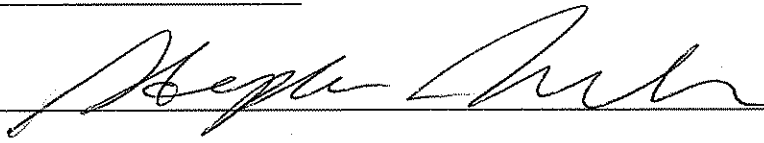
The adoption of this resolution will not require the expenditure of any County Tax levy. The position Ms. Carr currently holds (Human Service Worker-Aging) is a fully funded position in the 2012 budget. The position is in effect held vacant until Ms. Carr returns to her position upon conclusion of the Temporary Assignment.

This resolution has no fiscal impact in 2012.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Mary Dutkiewicz, HR Coordinator

Authorized Signature



Did DAS-Fiscal Staff Review? Yes No