



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm. 201  
Milwaukee, WI 53233

## Meeting Agenda

### Personnel Committee

*Chairperson: Supervisor James "Luigi" Schmitt  
Committee Coordinator: Shanin R. Brown, (414) 278-4073  
Research Analyst: Steve Cady, (414) 278-4347*

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Friday, October 21, 2016

9:00 AM

Room 201B

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**PLEASE NOTE: All items advancing to the County Board from this committee will be considered at the Thursday, November 3, 2016, meeting.**

#### Public Notice

*PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors (County Board) who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board and/or a meeting of one or more of the County Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.*

*NOTICE: The Committee may consider and vote to recommend County Board adoption of a resolution related to the subject of any "information only" item listed on this agenda. The public will be offered the opportunity to comment on any such proposal at this meeting.*

#### Call To Order

##### **DEPARTMENT OF HUMAN RESOURCES - 10**

- 1      [16-614](#)      From the Director of Compensation/Human Resources Information System, Department of Human Resources, requesting approval of the classification for a Substance Abuse and Mental Health Services Administration Program Manager in the Department of Health and Human Services. **(Referred to the Committee on Personnel, and the Department of Human Resources)**

**Attachments:** [HR REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

- 2      [16-615](#)      From the Director of Compensation/Human Resources Information System, Department of Human Resources, requesting approval of the classification for a Community Intervention Specialist in the Department of Health and Human Services. **(Referred to the Committee on Personnel, and the Department of Human Resources)**  
*Attachments:* [HR REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 3      [16-616](#)      From the Director of Compensation/Human Resources Information System, Department of Human Resources, requesting approval of the classification for an Administrative Assistant in the Department of Health and Human Services. **(Referred to the Committee on Personnel, and the Department of Human Resources)**  
*Attachments:* [HR REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 4      [16-617](#)      From the Director of Compensation/Human Resources Information System, Department of Human Resources, requesting approval of the classification for a Deputy Court Clerk in Combined Court Related Operations. **(Referred to the Committee on Personnel, and the Department of Human Resources)**  
*Attachments:* [REVISED HR REPORT](#)  
[REVISED RESOLUTION](#)  
[REVISED FISCAL NOTE](#)
- 5      [16-618](#)      From the Director of Compensation/Human Resources Information System, Department of Human Resources, requesting approval of the classification for a Deputy Division Administrator in Combined Court Related Operations. **(Referred to the Committee on Personnel, and the Department of Human Resources)**  
*Attachments:* [HR REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

- 6      [16-624](#)      From the Director of Compensation/Human Resources Information System, Department of Human Resources, requesting approval of the classification for an Assistant Sensitive Crimes Victim Advocate in the District Attorney's Office. **(Referred to the Committee on Personnel, and the Department of Human Resources)**  
*Attachments:* [HR REPORT](#)  
[RESOLUTION](#)  
[SIGNED FISCAL NOTE](#)
- 7      [16-626](#)      From the Director of Compensation/Human Resources Information System, Department of Human Resources, requesting approval of the classification for a Victim Witness Advocate in the District Attorney's Office. **(Referred to the Committee on Personnel, and the Department of Human Resources)**  
*Attachments:* [HR REPORT](#)  
[RESOLUTION](#)  
[SIGNED FISCAL NOTE](#)
- 8      [16-594](#)      From the Chief Human Resources Officer, Department of Human Resources, providing an informational report regarding the 2016 Employee Engagement Initiative. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
- 9      [16-625](#)      From the Chief Human Resources Officer, Department of Human Resources, providing an informational report regarding unclassified pay ranges. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
- 10     [16-596](#)      From the Director of Compensation/Human Resources Information System, Department of Human Resources, providing an informational report relative to: Reclassification of Existing positions; Advancements within the Pay Range; Reallocations of Non-Represented positions; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification. **(Recommendations to be implemented unless Supervisor(s) object) (10/07/16: Objection Filed)**  
*Attachments:* [REVISED REPORT](#)  
[OBJECTION LETTER](#)

**APPOINTMENT - 1**

- 11      [16-600](#)      From the County Executive, appointing Ms. Kerry Mitchell as the Chief Human Resources Officer for Milwaukee County for a term ending November 3, 2020.

**Attachments:**   [APPOINTMENT LETTER](#)  
[LETTERS OF SUPPORT](#)  
[RESUME](#)  
[AUGUST 2016 HR REPORT](#)  
[2016 HR PRESENTATION](#)  
[SUPPORTING DOCUMENT](#)

**Adjournment****Deadline for the next meeting:**

*The next regular meeting for the Committee on Personnel is Friday, December 2, 2016. All agenda setting copies MUST be in the Committee Coordinator's possession by 4:00 p.m. on Monday, November 14, 2016.*

**ADA accommodation requests:**

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.*