

1 From the Committee on, Reporting on:
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3 File No.
4

5 (ITEM NO.) A resolution to authorize the Department of Administrative Services, Office
6 of Performance, Strategy and Budget (DAS-PSB) to implement an interdepartmental
7 fund transfer in the fourth quarter of 2014 to provide necessary salary and social
8 security funding to the Department of Human Resources so that it may fill two vacant
9 positions; and to direct the Director of Human Resources to implement the
10 classifications and rates of compensation for 1.0 FTE position of Budget Analyst in DAS-
11 PSB, and 1.0 FTE Economic Development Project Manager and 2.0 FTE Associate
12 Economic Development Project Manager positions in the Economic Development Division
13 of the Department of Administrative Services (DAS-Economic Development).
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16 **A RESOLUTION**
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18 WHEREAS, the Executive Director, Human Resources indicates that 2.0 FTE HRIS
19 Assistants (title code 00000019), are critical to the successful implementation of human
20 resources functions such as data entry, position changes (hiring, termination, transfers, etc) ; and

21 WHEREAS, the Office of the Comptroller indicates that significant employee data
22 integrity issues exist due to the HRIS Specialist positions not being filled, and supports the
23 filling of these two positions; and
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25 WHEREAS, the Department of Human Resources does not have sufficient funding to
26 fill these two positions, which would require approximately \$46,050 in salary and social
27 security costs, based on year-to-date budget projections; and
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29 WHEREAS, the Department of Administrative Services, Office of Performance,
30 Strategy and Budget (DAS-PSB) has identified surpluses in departments that could provide
31 resources to fill these three positions; and
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33 WHEREAS, some of these surpluses are available due to key positions not being
34 filled in the Department of Administrative Services, as the positions have not yet been
35 authorized for creation; now, therefore,

36 BE IT RESOLVED, that, the Milwaukee County Board of Supervisors does hereby
37 authorize the Director of Human Resources to fill the two positions referenced in lines 19.

38 BE IT FURTHER RESOLVED, that DAS-PSB is authorized to implement a fund
39 transfer in the fourth quarter of the year that would move the following funding into the salary
40 and social security accounts into the Department of Human Resources:

41 \$32,100 in salary and social security funds from the Department of Administrative
42 Services – Facilities Management Division

43 \$5,000 in salary and social security funds from the Office of the Comptroller

44 \$5,000 in salary and social security funds from the Department of Administrative
45 Services – Procurement Division

46 \$2,250 in salary and social security funds from the Department of Administrative
47 Services – Economic Development Division

48 \$1,700 in salary and social security funds from the Department of Administrative
49 Services – Fiscal Affairs Division

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52 BE IT FURTHER RESOLVED, that the Department of Human Resources is authorized
53 to implement the classifications and rates of compensation for the positions listed below, which
54 were approved for creation in the 2014 Adopted Budget:

55 1.0 FTE Budget Analyst at pay grade 26M in the Department of Administrative Services,
56 Fiscal Affairs Division

57 2.0 FTE Economic Development Project Manager at pay grade 34M, Department of
58 Administrative Services, Economic Development Division

59 1.0 FTE Associate Economic Development Project Manager at pay grade 30M,
60 Department of Administrative Services, Economic Development Division