

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: October 8, 2019

TO: Supervisor Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

FROM: Shakita LaGrant-McClain, Director, Department of Health and Human Services

SUBJECT: **From the Director, Department of Health and Human Services, requesting an extension of the Temporary Assignment to a Higher Classification (TAHC) for the Administrator – Disability Services in the Disabilities Services Division**

Issue

The Director of the Department of Health and Human Services (DHHS) is requesting approval of an extension of the Temporary Assignment to a Higher Classification (TAHC) until December 31, 2020 for the Administrator – Disability Services in the Disabilities Services Division (DSD).

TAHCs are authorized pursuant to Milwaukee County Code of General Ordinances 17.085, and TAHCs that extend beyond 180 days require approval by the Milwaukee County Board.

Background

The previous Administrator – Disability Services initially began serving as the Interim Director of the Department of Health and Human Services in May and was then permanently appointed by the County Executive and confirmed by the County Board in September. During this time, Ms. Marietta Luster has been serving as DSD’s Administrator under a TAHC since May 4, 2020.

DHHS acted promptly to temporarily fill the position of Administrator – Disability Services to ensure the continuity of management and support for the Disabilities Services Division. Through the hard work of about 70 employees and numerous partner agencies, this division oversees a number of critical services for our community including the Disability Resource Center, Children’s Long Term Support Services (CLTS), Children’s Community Options (CCOP), Birth to 3 Program, Interim Disability Assistance Program (IDAP) and General Assistance Burials Program. DSD administers the majority of these programs on behalf of the State and this position also serves as the main point of contact for the State of Wisconsin as well as for provider agencies.

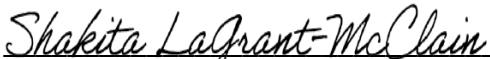
DHHS is currently recruiting for the position and expects to fill it permanently no later than the end of 2020.

Recommendation

It is recommended that the Milwaukee County Board of Supervisors authorizes the extension of the existing Temporary Assignment to a Higher Classification (TAHC) for the Administrator – Disability Services currently filled by Ms. Marietta Luster through no later than December 31, 2020.

Fiscal Impact

This position is funded in the 2020 Adopted Budget. Therefore, temporarily assigning an employee to the position via TAHC status or permanently filling the position has no fiscal effect. A fiscal note form is attached.



Shakita LaGrant-McClain
Department of Health and Human Services

cc: County Executive David Crowley
Sup. Supervisor Eddie Cullen, Chair, Personnel Committee
Mary Jo Meyers, County Executive's Office
Julie Landry, DAS Director
Kelly Bablitch, County Board
Steve Cady, Research and Policy Director – Comptroller's Office