



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 201
Milwaukee, WI 53233

Meeting Minutes Committee on Personnel

Chairperson: Supervisor Willie Johnson, Jr.
Vice Chairperson: Supervisor Patti Logsdon
Supervisor Anthony Staskunas
Supervisor Steven Shea
VACANT

Committee Coordinator: Shanin R. Brown, (414) 278-4073
Director of Research and Policy: Steve Cady, (414) 278-4347

Wednesday, April 12, 2023

9:30 AM

Room 203-R & Microsoft Teams
County Legislative Information Center

HYBRID MEETING

This meeting was held in Room 203-R, and was live-streamed on the County Legislative Information Center: <https://milwaukeecounty.legistar.com/Calendar.aspx>

Call To Order

Roll Call at 9:31 a.m.

Present 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Supervisors Anthony Staskunas and Steven Shea appeared virtually for today's meeting.

RESOLUTION - 1

- 1 [23-404](#) A resolution authorizing and directing the Department of Human Resources - Employee Benefit Division to identify a vendor and implement a contract to provide travel benefits to reimburse County employees traveling out of state to receive abortion services and authorizing an appropriation transfer of \$30,000 from Agency 194-1945 - Appropriation for Contingencies to Agency 194 - 1950 - Employee and Retiree Fringe Benefits. **(Referred to the Committees on Personnel; and Finance) (04/12/23 Personnel Meeting: Laid Over for One Meeting)**

Sponsors: Clancy and Martinez

Attachments: [23-404 RESOLUTION](#)
 [23-404 FISCAL NOTE](#)

APPEARANCES:

Supervisor Ryan Clancy, District 4 (virtually)

Karen Tidwall, Deputy Corporation Counsel, Office of Corporation Counsel (virtually)

Genaro Baez, Director of Human Resources Operations and Talent Acquisition, Department of Human Resources

Lauren Forbush, Reproductive Action Milwaukee, appeared virtually and spoke in favor of this Resolution.

A motion was made by Supervisor Shea that this Resolution be LAID OVER FOR ONE MEETING. The motion PREVAILED by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

OFFICE OF THE SHERIFF - 3

- 2 [23-410](#) Milwaukee County Sheriff's Office requests to abolish 1.0 FTE Correction Officer Lieutenant and create 1.0 FTE Corrections Manager (working title Captain).

See Attachments

- Attachments:** [22-410 DEPARTMENTAL REQUEST](#)
 [23-410 REVISED DEPARTMENTAL REQUEST \(received 3/17/23\)](#)
 [23-410 DEPARTMENTAL RESOLUTION](#)
 [23-410 REVISED DEPARTMENTAL RESOLUTION \(received 3/17/23\)](#)
 [23-410 DEPARTMENTAL FISCAL NOTE](#)
 [23-410 REVISED DEPARTMENTAL FISCAL NOTE I \(received 3/17/23\)](#)
 [23-410 REVISED DEPARTMENTAL FISCAL NOTE II \(received 3/17/23\)](#)
 [23-410 DHR REPORT \(received 03/17/23\)](#)
 [23-410 OSBP REPORT](#)
 [23-410 JOB EVALUATION QUESTIONNAIRE \(received 03/17/23\)](#)
 [23-410 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Deputy Joshua Briggs, Jail Commander, Office of the Sheriff (virtually)

A motion was made by Supervisor Logsdon that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Items 3 and 4 were considered together.

- 3 [23-428](#) Milwaukee County Sheriff's Office request for the extension of the temporary assignment to a higher classification (TAHC) for a Deputy Sheriff to Deputy Sheriff Lieutenant position.

Attachments: [23-428 REPORT](#)
 [23-428 RESOLUTION](#)
 [23-428 FISCAL NOTE](#)
 [23-428 COUNTY BOARD RESOLUTION](#)

APPEARANCE:
Pat Carravetta, Fiscal Administrator, Office of the Sheriff (virtually)

Items 3 and 4 were considered together.

A motion was made by Supervisor Staskunas that the Action Reports associated with Item 3 and Item 4 be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

- 4 [23-429](#) Milwaukee County Sheriff's Office request for an extension for the Temporary Assignment to a Higher Classification (TAHC) for a Deputy Sheriff Lieutenant to Deputy Sheriff Captain.

Attachments: [23-429 REPORT](#)
 [23-429 RESOLUTION](#)
 [23-429 FISCAL NOTE](#)
 [23-429 COUNTY BOARD RESOLUTION](#)

APPEARANCE:
Pat Carravetta, Fiscal Administrator, Office of the Sheriff (virtually)

Items 3 and 4 were considered together.

A motion was made by Supervisor Staskunas that the Action Reports associated with Item 3 and Item 4 be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

**INFORMATION MANAGEMENT SYSTEMS
DEPARTMENT OF ADMINISTRATIVE SERVICES - 2**

- 5 [23-432](#) From the Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services (DAS-IMSD), requesting approval to abolish 1.0 FTE vacant Business Intelligence Analyst III position and create 1.0 FTE Applications Analyst position

Attachments: [23-432 DEPARTMENTAL REQUEST](#)
 [23-432 DEPARTMENTAL RESOLUTION](#)
 [23-432 DEPARTMENTAL FISCAL NOTE](#)
 [23-432 DHR REPORT \(received 03/20/23\)](#)
 [23-432 OSPB REPORT](#)
 [23-432 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Matt Johnson, Information Technology Director of Governance and Business Solutions, Information Management Services Division, Department of Administrative Services (virtually)

A motion was made by Supervisor Logsdon that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

- 6 [23-433](#) From the Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services (DAS-IMSD), requesting approval to abolish 2.0 FTE vacant Business Analyst positions and create 1.0 FTE Business Development Analyst position

Attachments: [23-433 DEPARTMENTAL REQUEST](#)
 [23-433 DEPARTMENTAL RESOLUTION](#)
 [23-433 DEPARTMENTAL FISCAL NOTE](#)
 [23-433 DHR REPORT \(received 03/20/23\)](#)
 [23-433 OSPB REPORT](#)
 [23-433 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Matt Johnson, Information Technology Director of Governance and Business Solutions, Information Management Services Division, Department of Administrative Services (virtually)

A motion was made by Supervisor Logsdon that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

**PROCUREMENT DIVISION
DEPARTMENT OF ADMINISTRATIVE SERVICES - 1**

- 7 [23-437](#) Report from the Director, Procurement, requesting American Rescue Plan Act (ARPA) funding from the Revenue Loss Recovery Expenditure Category for Procurement Administrative Support. **(Referred to the Committees on Personnel; and Finance)**

Attachments: [23-437 REPORT](#)
 [23-437 RESOLUTION](#)
 [23-437 FISCAL NOTE](#)
 [23-437 FUND ADMINISTRATION BUDGET PROPOSAL](#)

APPEARANCE:
Regina Flores, Director, Procurement Division, Department of Administrative Services (virtually)

A motion was made by Supervisor Logdson that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Logdson, Staskunas, Shea and Johnson Jr.

OFFICE OF THE COMPTROLLER - 1

- 8 [23-440](#) From the Comptroller, requesting approval to abolish 1.0 FTE Assistant Auditor - Pay Range 15 and create 1.0 FTE Senior Accountant - Pay Range 28M

Attachments: [23-440 DEPARTMENTAL REQUEST](#)
[23-440 DEPARTMENTAL RESOLUTION](#)
[23-440 DEPARTMENTAL FISCAL NOTE](#)
[23-440 DHR REPORT](#)
[23-440 JOB EVALUATION QUESTIONNAIRE](#)
[23-440 OSBP REPORT](#)
[23-440 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Jennifer Folliard, Director, Audit Services Division, Office of the Comptroller (virtually)

A motion was made by Supervisor Staskunas that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

DEPARTMENT OF PARKS, RECREATION, AND CULTURE - 1

- 9 [23-416](#) From the Executive Director of Parks providing an informational report regarding the lifeguard recruitment efforts to date. **(Considered by the Committees on Personnel; and Parks and Culture)**
(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: [23-416 REPORT](#)
[23-416 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Jeff Orłowski, Director of Recreation and Business Services, Department of Parks, Recreation, and Culture (virtually)

Shanin R. Brown, Committee Coordinator, Legislative Services Division, Office of the County Clerk

A motion was made by Supervisor Shea that this Informational Report be **RECOMMENDED TO BE RECEIVED AND PLACED ON FILE**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

DEPARTMENT OF HUMAN RESOURCES - 6

- 10 [23-408](#) From the Director of Benefits Administration, Department of Human Resources, requesting authorization to execute a three-year contract with WebMD Health Services Group, Inc. for wellness plan administrative services. This contract would be effective January 1, 2024 through December 31, 2026. **(Referred to the Committee on Personnel for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin State Statutes; Referred to the Committee on Finance)**

Attachments: [23-408 REPORT](#)
 [23-408 RESOLUTION](#)
 [23-408 FISCAL NOTE](#)

APPEARANCES:

Nicole Luckman, Benefits and Human Resources Metrics Manager, Department of Human Resources (virtually)
Steve Cady, Director of Research and Policy, Research Services Division, Office of the Comptroller

A motion was made by Supervisor Logsdon that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion was withdrawn, and no vote was taken.

This Action Report was **DISCUSSED WITH NO ACTION TAKEN**.

- 11 [23-362](#) From the Director of Compensation/Human Resources Information Systems, Department of Human Resources, requesting reallocation of six (6) Zoo Maintenance Worker roles (Location 950 - Zoological Department - Department 9522 Building Maintenance).

Attachments: [23-362 REPORT](#)
 [23-362 REVISED REPORT \(received 03/17/23\)](#)
 [23-362 RESOLUTION](#)
 [23-362 REVISED RESOLUTION \(received 03/17/23\)](#)
 [23-362 FISCAL NOTE](#)
 [23-362 REVISED FISCAL NOTE \(received 03/17/23\)](#)
 [23-362 JOB EVALUATION QUESTIONNAIRE](#)
 [23-362 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Vera Westphal, Deputy Director, Administration, Finance, and Operations, Milwaukee County Zoo (virtually)

A motion was made by Supervisor Staskunas that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

12 [23-439](#)

From the Director of Compensation/Human Resources Information Systems, Department of Human Resources, requesting reallocation of (1) 911 Training Coordinator (Location 480 - Emergency Management - Department 4801 Communications; and (1) 911 Quality Assurance Coordinator (Location 480 - Emergency Management - Department 4842 Training Program).

- Attachments:** [23-439 REPORT](#)
[23-439 RESOLUTION](#)
[23-439 FISCAL NOTE](#)
[23-439 JOB EVALUATION QUESTIONNAIRE \(911 Training Coordinator\)](#)
[23-439 JOB EVALUATION QUESTIONNAIRE \(911 Quality Assurance Coordinator\)](#)
[23-439 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Dean Legler, Director of Compensation/Human Resources Information Systems, Department of Human Resources
Kinnyetta Patterson, 911 Director, Office of Emergency Management (virtually)

A motion was made by Supervisor Logsdon that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

- 13 [23-441](#) From the Director of Compensation/Human Resources Information Systems, 3 Department of Human Resources, requesting a reallocation of (8) Human Services 4 Supervisor roles (Location 800 - Dept Health and Human Svcs - Departments 8925 - 5 Re-Entry & Aftercare; 8931 - 1st Time Offender Prog-CIP; 8941 - Probation 6 Supervision; and 8942 - Court Intake Services).

Attachments: [23-441 REPORT](#)
[23-441 RESOLUTION](#)
[23-441 FISCAL NOTE](#)
[23-441 JOB EVALUATION QUESTIONNAIRE](#)
[23-441 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

David Muhammad, Deputy Director, Department of Health and Human Services (DHHS) (virtually)
Kelly Pethke, Administrator, Children, Youth, and Family Services Division, DHHS (virtually)

A motion was made by Supervisor Logsdon that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

- 14 [23-450](#) From the Chief Human Resources Officer and the Director of Compensation/Human Resources Information Systems, Department of Human Resources, Providing an Informational Update on the Ongoing Compensation Transformation Project. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [23-450 REPORT](#)
[23-450 PROJECT UPDATE](#)
[23-450 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Dean Legler, Director of Compensation/Human Resources Information Systems, Department of Human Resources

A motion was made by Supervisor Logsdon that this Informational Report be **RECOMMENDED TO BE RECEIVED AND PLACED ON FILE**. The motion **PREVAILED** by the following vote:

Aye: 3 - Logsdon, Shea and Johnson Jr.

Excused: 1 - Staskunas

- 15 [23-16](#) From the Chief Human Resources Officer, Department of Human Resources, providing an informational report regarding: Reclassification of Existing positions (classified and unclassified); Advancements within the Pay Range; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [23-16 APRIL REPORT \(received 03/17/23\)](#)

APPEARANCES:

Dean Legler, Director of Compensation/Human Resources Information Systems,
Department of Human Resources

James Sullivan, Director, Child Support Services (virtually)

The April 2023 Report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

E-COMMENTS - 1

16 [23-15](#) eComments submitted to the Committee on Personnel via the County Legislative Information Center (CLIC).

*The Office of the County Clerk collects eComments via CLIC, and appends these official public records to Reference File No. 23-15 at the conclusion of each meeting.

Attachments: [23-15 eComments \(04/12/23\)](#)

There were no appearances for Item 16.

The April 12, 2023, record of eComments is attached to this file as "23-15 eComments (04/12/23)."

The April 12, 2023, record of eComments was **DISCUSSED WITH NO ACTION TAKEN.**

Length of meeting: 9:31 a.m. to 11:32 a.m.

Adjourned,

**Shanin R. Brown
Committee Coordinator
Legislative Services Division, Office of the County Clerk
Committee on Personnel**

Deadline for the next meeting:

The next regular meeting for the Committee on Personnel is Tuesday, May 9, 2023, at 9:30 a.m.

Approval Tracking System review must be completed in Legistar on or before Friday, April 21, 2023, at 5:00 p.m., for the May meeting cycle.