

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: February 1, 2021

TO: Chairwoman Marcelia Nicholson, County Board of Supervisors

FROM: Karl Stave, Interim Director, AE&ES Section, Facilities Management Division,
Department of Administrative Services

SUBJECT: **Updated Report On Adopted 2021 Public Works Capital Projects Requiring The Use Of Any Professional Services Contract: From The Interim Director, Architecture, Engineering, And Environmental Services Section, Facilities Management Division, Department Of Administrative Services, Requesting Approval Of The DAS-FM Staff And Consultant Use Plan For Approved 2021 Adopted Capital Projects**

POLICY

Milwaukee County Professional Services Ordinance 56.30 (4)(a)(1) requires that the Department of Administrative Services, Facilities Management Division (DAS-FM) shall provide in February each year to the Committee on Finance and Audit, and the Committee on Transportation, Public Works and Transit an updated report on public works capital projects requiring the use of any professional services contract.

BACKGROUND

The Department of Administrative Services, Facilities Management Division has reviewed the approved 2021 adopted capital projects and has established the attached updated staffing and consultant use plan proposals for each. There are no significant changes to this staffing plan from that proposed in the adopted capital budget.

We have also indicated on the attached spreadsheets our recommendations to the Director of DAS for signature authority delegation to other County Departments for certain capital projects that will not be managed by DAS-FM. In 2021, several Owner Departments will manage specific projects directly and therefore have signature authority for any expenditure as indicated on the attached spreadsheet. County Board approval of the indicated signature authority recommendation will provide the appropriate signature authority for each project.

RECOMMENDATION

The Director of DAS recommends approval of the DAS-FM staff and consultant use plan for approved 2021 adopted capital projects.

Prepared by: Karl Stave

Approved by:



Karl Stave, P.E., Interim Director
AE&ES Section, DAS-FM Division

KDS:

Attachments (3): 2021 Capital Project Staffing Plan
 Chapter 56, Section 56.20
 Chapter 56, Section 56.30 (4)(a)(1)

cc: David Crowley, Milwaukee County Executive
 Mary Jo Meyers, Chief of Staff, County Executive's Office
 Jason Haas, Chair, Finance and Audit Committee
 John Weishan, Jr., Chair, Transportation, Public Works and Transit
 Kelly Bablitch, Chief of Staff, County Board of Supervisors
 Scott Manske, Comptroller
 Pam Bryant, Capital Finance Manager, Office of the Comptroller
 Sherri Jordan, Interim Director, Department of Administrative Services
 Joseph Lamers, Fiscal & Budget Director, DAS
 Vince Masterson, Strategic Asset Coordinator, DAS
 Donna Brown-Martin, Director, MCDOT
 Brian Dranzik, Director, Airport Division, MCDOT
 Lynn Fyhrlund, CIO, IMSD Division, DAS
 Guy Smith, Director, Parks Recreation and Culture
 Chuck Wikenhauser, Director, Zoological Gardens