

19-882

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 12, 2019

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: From the Director of Child Support Services (CSS), requesting authorization to enter into a Restated Agreement for Information Technology Services with Conduent State & Local Solutions, Inc. (Conduent)

FISCAL EFFECT:

- No Direct County Fiscal Impact
- Existing Staff Time Required
- Increase Operating Expenditures (If checked, check one of two boxes below)
 - Absorbed Within Agency's Budget
 - Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	2020 Current Year*	Subsequent Year**
Operating Budget	Expenditure	\$458,000	\$500,000
	Revenue	\$302,280	\$330,000
	Net Cost	\$155,720	\$170,000
Capital Improvement Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	

*Costs were included in the 2020 Budget request. New contract will start as of February 1, 2020. Revenue is reimbursed at 66% for each dollar spent.

**The cost & revenue for Calendar year 2021 is for 12 months.

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of Child Support Services requests the County Board's authorization to enter into a Restated Agreement for Information Technology Services with Conduent for call center and consulting services for the period of February 1, 2020 through January 31, 2023.

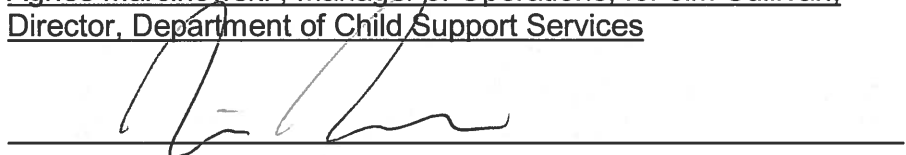
B. The total cost for the 3-year contract period is \$1,500,000. The cost for each year: Year 1 – February 1, 2020 through January 31, 2021 is \$458,000, Year 2 – February 1, 2021 through January 31, 2022 is \$500,000 and Year 3 – February 1, 2022 through January 31, 2023 is \$542,000. Child Support receives 66% cost reimbursement for these costs.

C. Our 2020 budget request includes estimate cost of \$500,000 for the Conduent contract and 66% cost reimbursement revenue. We will include the same cost and revenue for the subsequent years.

D. No further assumptions are made.

Department/Prepared By Agnes Marciniowski, Manager of Operations, for Jim Sullivan, Director, Department of Child Support Services

Authorized Signature



Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.